The Rules and Jurisdiction Committee (R&J) worked with other committees and Executive Council to amend the Division Bylaws in 2021-2022 and to prepare for future revisions in 2022-2023. R&J worked with the Committee on Courses of Instruction to update Division Bylaw 145 to better reflect the committee’s membership and to provide for a broader diversity of membership from across the Schools and Graduate Division. R&J also worked with the Committee on Academic Personnel (CAP) to begin formalizing CAP’s “Back-up CAP” system and make it part of the Division bylaws. R&J will continue to work with CAP on this proposal in 2022-2023. R&J independently reviewed the bylaws and made references to faculty in the Clinical X series consistent. R&J also reached out to Graduate Council to offer assistance with reviewing Graduate Group bylaws. R&J worked with Graduate Council to comment on a proposed joint program with UC Berkeley on computational precision health. R&J also commented on five systemwide reviews related to (1) abusive conduct and bullying, (2) conflict of commitment and outside activity, (3) department political statements, (4) research data ownership, and (5) affiliations with other health care providers.

2021-2022 Members

Mijung Park, PhD, MPH, RN, Chair
Spencer Behr, MD, Vice Chair
Anthony Baker, PhD
Elena Nedelcu, MD
Matthew Springer, PhD
Elaine Tseng, MD
Janice Tsoh, PhD

Ex-Officio Members
Doug Carlson, JD, Registrar
Katherine Yang, PharmD, MPH, Parliamentarian

Number of Total Meetings: 7 + electronic discussion as needed
Senate Analyst: Kristie Tappan

https://senate.ucsf.edu/committee/13
Going Forward

In 2022-2023, the Academic Senate Committee on Rules and Jurisdiction (R&J) will continue supporting Division committees and Faculty Councils with interpreting the bylaws and reviewing proposed amendments to the bylaws as needed. R&J specifically looks forward to working with the Committee on Academic Personnel to improve and codify how the committee manages its high volume of work.

Divisional Business

Committee on Courses of Instruction – Division Bylaw 145

The Committee on Courses of Instruction (COCI) submitted a proposal to R&J amend Division Bylaw 145 that would increase the number of its members from ten to eleven and adding language indicating that membership should consist of at least one representative from each of the four UCSF Schools and at least one representative from the Graduate Division. COCI also proposed removing the ex officio designation from all members except the Registrar so that COCI could assign course reviews to any member of the committee except the Registrar. R&J approved the proposal at its December 13, 2021 meeting. Executive Council approved the proposal at its March 10, 2022 meeting. The full faculty approved the proposal at the April 12, 2022 Division Meeting through the consent calendar. The materials presented to the full faculty for approval are included as Appendix 1.

Committee on Academic Personnel (“Back-up CAP” Proposal)

The Committee on Academic Personnel (CAP) submitted a proposal to R&J to amend Division Bylaw 110 that would formalize “Backup CAP” which is a group of previous CAP members that CAP calls upon to assist with reviewing files when volume is high. R&J discussed the proposal at its March 14, 2022 meeting. R&J had many questions and suggestions related to the proposal, which R&J summarized in a letter to CAP dated April 11, 2022. CAP discussed R&J’s comments and is revising its proposal. R&J looks forward to reviewing the revised proposal and working with CAP in 2022-2023 to move this bylaw change forward.

Consistent References to Clinical X (e.g. Medicine) Faculty

R&J independently noticed that the Division Bylaws did not refer to faculty in the Clinical X (e.g. Medicine) series consistently. R&J researched how faculty in this series are referred to in the bylaws systemwide and in other divisions. Following that research, R&J voted at its April 11, 2022 meeting to use its authority pursuant to Division Bylaw 120.B.4 to “make editorial and conforming non-substantive changes in Divisional legislation” to update the Division Bylaws so that all references to faculty in this series use the term “Clinical X (e.g. Medicine)”.

UCSF / UC Berkeley Joint Program in Computational Precision Health

In January, R&J sent a letter to Graduate Council raising questions and concerns about a proposed UCSF UC Berkeley Joint Program in Computational Health. That letter is included as Appendix 2. The letter focused on concerns about faculty in the proposed program having Senate membership at UC Berkeley and UCSF. R&J’s comments helped facilitate a robust discussion about the program at Executive Council on March 10, 2022 and April 14, 2022 when the proposed PhD program was approved.
Graduate Council – Graduate Group Bylaws

R&J sent another letter to Graduate Council on May 9, 2022. That letter is included as Appendix 3. This letter invited Graduate Council to provide R&J with the proposed bylaws that Graduate Council receives from Graduate Groups so that R&J can provide expertise and support in reviewing and approving those bylaws. Graduate Council responded by letter dated June 16, 2022 thanking R&J for its offer and advising that Graduate Council will provide proposed Graduate Group bylaws to R&J for input. That letter is included as Appendix 4.

Systemwide Business

In addition to R&J’s work on behalf of the San Francisco Division of the Senate, R&J commented on five systemwide policies.

Abusive Conduct and Bullying

R&J commented on the systemwide review of the Proposed Presidential Policy on Abusive Conduct and Bullying in the Workplace. R&J commended the University for its work to create a consistent policy across campuses designed to prevent abusive conduct and bullying. R&J then raised questions about the inclusion of “assertive behavior” as appropriate conduct, variation in language related to the University’s Sexual Violence and Sexual Harassment Policy, and the need for details related to claim adjudication. R&J’s letter setting forth these comments is included as Appendix 5.

Conflict of Commitment and Outside Activity

R&J next commented on the systemwide review of the Proposed Revisions to APM 025 and APM 671 (Conflict of Commitment and Outside Activities of Faculty Members). R&J asked for clarification of the definition of “a day” for purposes of the policy. R&J’s letter is included as Appendix 6.

Department Political Statements

R&J commented on the systemwide review of Recommendations for Department Political Statements in March. R&J raised concerns about the University Committee on Academic Freedom’s recommendation that academic departments be permitted to issue or endorse political statements. R&J recommended that departments not have the ability to issue or endorse statements on political issues. R&J’s letter on this review is included as Appendix 7.

Research Data Ownership

R&J commented on the systemwide review of the Proposed Presidential Policy on UC Research Data in April. R&J recommended that the policy specifically state whether principal investigators who are employed by an outside institute, but who have a UC faculty appointment, are subject to the policy. R&J’s letter is included as Appendix 8.

Affiliations with Healthcare Providers

Last, R&J commented on the systemwide review of the Presidential Policy on Affiliations with Certain Healthcare Organizations. R&J questioned why the policy’s Statement of Nondiscrimination did not include patients, and R&J recommended that the policy provide more details about how “evidence-based standards of care” will be defined. R&J’s letter is included as Appendix 9.
Appendices

Appendix 1:  Approved Proposal to Amend Division Bylaw 145
Appendix 2:  R&J Letter to Graduate Council regarding the UCSF/UCB Joint Program on Computational Precision Health (CHECK NAME)
Appendix 3:  R&J Letter to Graduate Council regarding Graduate Group Bylaws
Appendix 4:  Graduate Council’s Letter Responding to R&J regarding Graduate Group Bylaws
Appendix 5:  R&J Letter to Executive Council regarding Abusive Conduct and Bullying
Appendix 6:  R&J Letter to Executive Council regarding Conflict of Commitment and Outside Activity
Appendix 7:  R&J Letter to Executive Council regarding Department Political Statements
Appendix 8:  R&J Letter to Executive Council regarding Research Data Ownership
Appendix 9:  R&J Letter to Executive Council regarding Affiliations with Healthcare Providers