In 2021-2022, the Committee on Educational Policy (CEP) approved two School of Dentistry curriculum proposals, reviewed the Committee on Courses of Instruction (COCOI)’s draft Diversity, Equity, and Inclusion (DEI) Initiative, and discussed several educational policy issues at UCSF. Two of these issues include academic integrity and student evaluations of teaching, and the committee invited the four School Faculty Councils to partner with CEP in improving the policies relevant to these issues.


CEP had 8 meetings, wrote 14 letters, and distributed $29,631 to 34 faculty members for Conference Registration Grants for Educational Purposes this year. CEP looks forward to continuing its work to improve educational policies at UCSF in 2022-2023.

2021-2022 Members

Mary Lynch, DNP, MPH, PNP, Chair
Dana Rohde, PhD, Vice Chair
Kerry Cho
Thuan Le
Maytinee Lilaonitkul
Matthew Lin
Nancy Oliva
Xiaokun Shu

Permanent Guests
Micquel Little, MLIS, MBA

Number of Meetings: 8
Senate Analyst: Laynie Stephens

Systemwide Business

UCEP and Academic Council
Chair Mary Lynch served as the University Committee on Educational Policy (UCEP) Chair for the 2021-2022 academic year, and she reported on the work of UCEP and the Academic Council throughout the year. One issue discussed at UCEP this year was student transfers. The Intersegmental Committee of the Academic Senate (ICAS) worked to create a “single pathway” for students to be able to transfer between community colleges and both CSU and UC. Other topics discussed at UCEP this year include fully online options for undergraduate education, how to ensure quality in those online programs, requests from the Regents and California Governor to increase enrollments, and campus repopulation. For the 2022-2023 academic year, a work group has been established to plan for the future of UC education, including addressing priorities for future learning endeavors for students, different sites for education, and the transition for students from undergraduate to graduate education within UC.

Systemwide Reviews
CEP commented on two systemwide reviews:
1. **Systemwide Review of Recommendations for Department Political Statements**: CEP supported the two recommendations from the University Committee on Academic Freedom (UCAF) regarding department political statements. CEP commented that a department’s statement should be reviewed by an unbiased third party prior to publicly posting the statement. The committee also suggested that departments should have ethics committees for this purpose, and it advocated for measures in place to ensure that the voices of the majority do not silence the voices of the minority opinion. As an aside, CEP also commented that perhaps faculty should focus more on what they are tasked to teach and stay in their areas of expertise in a public institution, instead of feeling the need to make political statements to virtue signal.

2. **Systemwide Review of Proposed Revisions to Senate Regulation 424.A.3 (Creation of an A-G Ethnic Studies Requirement for Freshman)**: Though CEP supported the implementation of this requirement for student admission, the committee wanted to ensure that it does not cause delay in graduation for high school students. Additionally, CEP commented that there should be measures in place to ensure that high schools have the resources to offer a wide variety of courses that may count towards fulfilling this requirement, and that local school boards should have input on this venture as well.

### Divisional Business

This year, the Academic Senate’s Committee on Educational Policy took up the following issues related to the San Francisco Division:

**School of Dentistry Curriculum Proposals**
CEP reviewed two School of Dentistry proposals for modifications to existing DDS degree programs: 1) DDS Curriculum Development Proposal to Add the D2 Summer Quarter, and 2) Curriculum Development Proposal for Full Integration of the International Dentist Pathway. Committee members approved these program changes.

**Review of COCOI’s DEI Initiative**
CEP reviewed the Committee on Courses of Instruction (COCOI)’s draft Diversity, Equity, and Inclusion (DEI) Initiative. Members supported this initiative and provided feedback. CEP commented that there are some faculty members who have already spent a great amount of time developing DEI related resources. When those resources are shared as part of this initiative, CEP recommended that faculty are recognized for their work, particularly by ensuring that their names remain attached to the resources. Additionally, the committee recommended that measures are in place to ensure that no materials are lost when course changes are made. CEP also invited COCOI to return to another meeting in the Fall, as CEP could support COCOI in encouraging Schools to become involved in the DEI Initiative.

**Academic Integrity**
In the Fall, CEP invited Maria Jacchico, Director: Student Rights and Responsibilities, to discuss breaches to academic integrity on the UCSF campus. Director Jacchico explained that there is no centralized process for reviewing academic misconduct at UCSF, as everything is handled independently within the Schools. Members reviewed each School’s policy for academic misconduct, and it was found that there is variability in the way that issues are addressed across Schools, and that not all Schools consistently apply the policies. Members agreed that there should be more centralized oversight and review, and that UCSF has the responsibility to address this issue, because graduates need to have the honesty, knowledge, and understanding to provide care to patients.

CEP sent letters to the Faculty Councils in the Spring, inviting them to partner with CEP in reviewing their academic misconduct policies. CEP asked if faculty generally understand the academic misconduct policy
of their School, and if it is being applied consistently. The Faculty Councils are reviewing this issue during the Summer, and CEP will continue to address this issue in the next academic year.

**Student Evaluations of Teaching**
In the past several years, several UC campuses have reviewed their student evaluations of teaching, and they shared their task force recommendations and reports from these reviews. Upon reviewing these reports, CEP members agreed that teaching evaluations should also be reviewed at UCSF, specifically course evaluations that students complete for faculty members at the end of each quarter. CEP's concern was that currently, there is no mechanism for faculty to flag the occasional evaluations that include comments that are inappropriate, offensive, or incorrect. CEP understands that some evaluations may be constructive or critical in nature, and students should be encouraged to voice that feedback. However, faculty should not have inappropriate, offensive, or incorrect comments attached to their record of evaluations, as they not only hurt faculty morale but also could discourage faculty members from continuing to teach a particular course. Members agreed that there should also be continued effort to teach students how to communicate effectively and professionally in their evaluations.

CEP sent letters to the Faculty Councils in the Spring regarding this issue, inviting Schools to review their teaching evaluations and discuss improvements. The Faculty Councils are reviewing this issue during the Summer, and CEP will continue to address it in the next academic year.

**Campus Repopulation**
With the general return to in-person learning across UC campuses this year, CEP members discussed to what extent their respective schools returned to in-person learning. Since the Deans of each School at UCSF could make the decision regarding this issue, there was some variability between Schools. Many programs this year had hybrid models, where many lectures were online, and small groups and labs were in-person. During the year, some lectures gradually returned to in-person as well, depending on the School and program.

**DIT Award Ceremony Questions**
CEP wrote a list of questions to ask the Distinction in Teaching (DIT) award recipients for the DIT/DIM Award Ceremony in May.

**Parking**
CEP members discussed concerns regarding parking availability and costs for faculty members. Concerns include the rising costs to park on campus, no option for faculty to pay for hourly parking in the faculty/staff parking lot, lack of available spaces, and that there is no longer valet parking for faculty. This issue impacts educational endeavors at UCSF, as the time it takes for many faculty to find parking could cause them to arrive late to the courses they instruct, and it decreases the amount of preparation time that faculty have for their courses. CEP wrote a letter to Executive Council (EXC), with a cc to the Committee on Faculty Welfare (CFW) and the Clinical Affairs Committee (CAC), regarding this issue. CEP may contribute to a Senate proposal to improve parking availability and costs on the UCSF campus in the next academic year.

**Chancellor’s Fund**
In the Fall, CEP reviewed 5 applications for Conference Registration Grants for Educational Purposes, to use remaining 2021 funds. $2,985 was awarded to 5 faculty members.

CEP received $35,000 in funds for Conference Registration Grants for Educational Purposes for 2022. Members made several changes to the application and the criteria on the Senate website, to streamline the application process and ensure that supporting documents were submitted with the applications as needed. Faculty members could receive a maximum amount of $1,000 per person for this grant, to cover conference fees, and hotel/airfare if applicable. So far, CEP has reviewed 35 applications and awarded
$26,646 in grants to 29 faculty members. CEP will launch another call for applications in the Fall to award the remaining funds.

Members discussed how to encourage other faculty to apply for these funds, and particularly how to encourage faculty from underrepresented Schools to apply. Some outreach was done to the Schools, by sending messages to faculty about applying for the remaining funds. These efforts will be continued next year.

**Going Forward**

**CEP will focus on the following issues in 2022-2023:**
- Review of Chancellor’s Fund Applications
- Continued review of Academic Integrity and Teaching Evaluations, in partnership with the four School Faculty Councils
- Proposal with CFW and CAC regarding parking availability and costs

**Appendices**

- **Appendix 1:** Letter to EXC re Chancellor’s Fund Request
- **Appendix 2:** Letter to J. Hwang & J. Perkins re School of Dentistry Curriculum Proposals
- **Appendix 3:** Letter to Chair Cheung re Ethnic Studies Requirement Systemwide Review
- **Appendix 4:** Letter to Chair Cheung re Department Political Statements Systemwide Review
- **Appendix 5:** Letter to School of Dentistry Faculty Council re Academic Integrity
- **Appendix 6:** Letter to School of Medicine Faculty Council re Academic Integrity
- **Appendix 7:** Letter to School of Nursing Faculty Council re Academic Integrity
- **Appendix 8:** Letter to School of Pharmacy Faculty Council re Academic Integrity
- **Appendix 9:** Letter to School of Dentistry Faculty Council re Teaching Evaluations
- **Appendix 10:** Letter to School of Medicine Faculty Council re Teaching Evaluations
- **Appendix 11:** Letter to School of Nursing Faculty Council re Teaching Evaluations
- **Appendix 12:** Letter to School of Pharmacy Faculty Council re Teaching Evaluations
- **Appendix 13:** Letter to COCOI re DEI Initiative
- **Appendix 14:** Letter to EXC re Parking Availability and Costs

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