UCSF Academic Senate

Graduate Council
Dyche Mullins, PhD, Chair

ANNUAL REPORT

2020-2021

Primary Focal Points for the Year

- Senate Regulation Changes
  - Appendix II, Regulations & Procedures of the Graduate Council, VII. Requirements for the Doctor of Philosophy Degree (E. 'Dissertation' committee)
  - Appendix II, Regulations & Procedures of the Graduate Council: Addition of section X, Governance of Graduate Groups
- New program proposals and program revisions: Psychiatric Mental Health Nurse Practitioner Track of the UCSF Post-Master's Certificate Curriculum, Certificate in Equity in Brain Health, CiHDaS, MiHDaS, HPL MOU, and the SOD DPH.
- Graduate Division Fellowships
- Communication of Title IX Violations to Graduate Groups
- UCSF Definition of Graduate Groups
- Campus-wide guidance on student services activities
- Diversity, Equity, and Inclusion

2020-2021 Members

Name	Role/Title	Membership
Roland "Dyche" Mullins, PhD	Chair	Regular
Bjoern Schwer, MD, PhD	Vice Chair, CCGA Representative	Regular
Xin Chen, PhD		Regular
Xin Duan, PhD		Regular
Susan Fisher, PhD		Regular
Andrei Goga, MD, PhD		Regular
Carisa Harris-Adamson, PhD		Regular
Young-Wook Jun, PhD		Regular
Deanna Kroetz, PhD		Regular
Maxence Nachury, PhD		Regular
Todd Nystul, PhD		Regular
Bethany Phoenix, RN, PhD, FAAN		Regular
Jeremy Willsey, PhD		Regular
Elizabeth Watkins, PhD (until Feb. 21)	Dean, Graduate Division	Ex-Officio
Elizabeth Silva, PhD	Interim Dean, Graduate Division	Ex-Officio
Zara Weinberg	Postdoctoral Scholar	Permanent Guest
Doug Carlson	Registrar	Permanent Guest
Max Ladow	Student Representative	Regular

Systemwide Business

Proposed Campus Curtailment – Graduate Council sent a letter regarding their concerns with the Proposed Campus Curtailment.

Proposed Revision to Senate Regulation 610 (Residency) – Graduate Council sent a letter approving of Senate Regulation 610.

Proposed Presidential Policy – Fee Policy for Graduate Student *In Absentia* Registration – Graduate Council sent a letter in support of the Fee Policy for Graduate Student *In Absentia* Registration (appendix 3).

Presidential Campus Safety Plan – Graduate Council sent a letter regarding their concerns with the Presidential Campus Safety Plan including questions of how this proposed safety plan relates to the Gold Book (appendix 1).

Divisional Business

This year the Graduate Council took up the following issues related to the San Francisco Division:

Senate Regulation Changes

1. **Appendix II, Regulations & Procedures of the Graduate Council, VII. Requirements for the Doctor of Philosophy Degree**: The Graduate Council proposed a change to the Appendix II Regulations & Procedures of the Graduate Council, specifically VII. Requirements for the Doctor of Philosophy Degree. The change was passed by the UCSF Division. Previous senate regulations stated that the qualifying examination committee may not be chaired by the   person who will be the chair of the student's dissertation committee. In most graduate groups it was assumed or required that the dissertation committee chair would be the same person as the principal investigator/primary advisor/primary dissertation advisor. Several of the PhD graduate programs wished to implement a policy that required that the chair of the dissertation committee be someone other than the primary dissertation advisor, in order to mitigate conflicts of interest between the PI's research interests and the student's progression. Therefore, Graduate Council sought to codify the role of primary dissertation advisor as a distinct role from the dissertation committee chair, and more specifically ensure that the primary dissertation advisor does not serve as the chair of the qualifying exam. Graduate Council believes this is the original intention of the stated regulation. These changes remove the requirement that the qualifying exam chair cannot be the dissertation committee chair, except at the discretion of the program.

2. **Appendix II, Regulations & Procedures of the Graduate Council: Addition of section X, entitled: Governance of Graduate Groups** – The aim of the proposed section was to bring the Interdisciplinary Graduate Groups at UCSF into compliance with existing standards of governance, as outlined in the University of California's *Compendium:Universitywide Review Process for Academic Programs, Academic Units, & Research Units* (2014)[1]. Section II.D of the *Compendium* states that, "CCGA requires that all proposals for interdepartmental graduate programs (IDP) or graduate groups include a set of governance bylaws…" As most of UCSF graduate groups were created before 2014, when the *Compendium* was published, they do not currently operate under Senate-approved bylaws. To close this significant loophole in faculty governance Graduate Council proposed to add a new section (§ X) to Appendix II of the Regulations & Procedures of the Graduate Council, entitled: "Governance of Graduate

Groups." This section was passed by the UCSF Division.

3. **Clarification of Review Process for New Programs**: Following the review of the CiHDaS and MiHDaS programs, when COCOI provide input on the 'sample' courses included in the program proposal, the GC recommended, and the Executive Council approved that COCOI's role in the review of new graduate programs proposal should be curtailed, and not include any proposed courses. This is due to the fact that to have all courses for a new program to be registered in the Course Review System (CRS) is not possible at this stage in the approval process. The program itself must be approved and in the system before courses can be added to CRS. Therefore, COCOI will work with new programs once they are approved regarding course format and not at this pre-approval stage.

4. **Self- Supporting Certificates**: After meetings with CCGA and UCOP it was decided that moving forward, "self-supporting" will be removed from new certificate titles due to the fact that 'self-supporting' indicates certain conditions that are specified in the '2021 CCGA/UCPB Workgroup Report on Self Supporting Graduate Professional Degree Programs (SSGPDPs)' and the 'Suggested Guidelines for Periodic Academic Review of Self Supporting Graduate Professional Degree Programs.'

5. *Re-engagement with Postdocs:* Graduate Council invited a Postdoctoral Scholars Association (PSA) Representative to attend committee meetings, participate in discussions, and share PSA updates. PSA Representatives were a part of Graduate Council in the past. The PSA Representative began attending Graduate Council meetings in February. The Graduate Council delegates to the Graduate Division oversight of Postdoc affairs. As stated in the Graduate Council bylaws, "*At the invitation of the Graduate Council, representatives of the Graduate and Professional Student Association and of the Postdoctoral Scholars Association may serve as Ex Officio non-voting members."*

6. **Graduate Division Fellowships**: For the upcoming academic year 2021-2022 Graduate Council received 134 nominations for 29 awards in the Graduate Division. Interim Dean Silva requested assistance from several committee members who will be on Graduate Council next year to help create a rubric.

7. **Communication of Title IX violations to Graduate Groups**: During the past year, the Graduate Council began exploring ways to facilitate communication regarding serious violations of faculty code of conduct to the heads of our graduate groups. A lack of transparency has led to faculty with serious SVSH violations being assigned mentorship roles for potentially vulnerable students, and poses an ethical problem for program leaders who are required by the NIH to certify that faculty members in their programs have not been found guilty of serious SVSH violations. Towards that end, the Graduate Council proposed adding a new section (§ X) to Appendix II of the Regulations & Procedures of the Graduate Council, entitled: "Faculty Membership in Graduate Groups." This amendment would have defined eligibility criteria for faculty membership in graduate groups and exclude from membership anyone found guilty of "serious misconduct that may affect the safety and/or well-being of graduate students." After considerable review by the Executive Council, Rules & Jurisdiction, Privilege & Tenure, Legal Counsel, and others, concerns of due process were raised that these regulations amounted to a sanction of faculty members rather than a protective measure for students; such a change would also represent a change in the process defined by the systemwide SVSH Policy. While a change in Senate regulations was not warranted, there was support shown for the Graduate Dean and the heads of Graduate Groups to be notified of serious SVSH violations in the same time frame that currently exists for notifying Department Chairs. Because the communication of information about serious violations of the SVSH policy to the heads

of graduate groups is a supportive measure (as defined under **34 CFR § 106.30**) intended to protect the complainant, students in the faculty member's lab, and others in the program, it falls within the range of options open to Nyoki Sacramento, head of the OPHD. It was also shared that the Chancellor's office was open to having consultation with the Graduate Dean and faculty who are teaching graduate students, regarding other possible sanctions for SVSH violations. These could include removal from a graduate group, limitation in working with students, and/or oversight of a faculty member. There was discussion of a potential MOU or some other form of written communication between Graduate Council, the Title IX Office (OPHD), and the Chancellor's Office outlining these points. On May 10th, Chair Mullins met with AC Terri O'Brien, EVC and Provost Dan Lowenstein, and Nyoki Sacramento, AVC and Title IX Officer to discuss communication with graduate groups regarding serious SVSH violations. Graduate Council is awaiting an update from AC Terri O'Brien and EVC and Provost Dan Lowenstein regarding how to move forward. In the meantime, Graduate Council has reached out to UC Davis to understand their mechanism regarding communication between Graduate Programs and the Title IX Office. This item will be carried over into 2021-2022.

8. **UCSF Definition of Graduate Groups**: Graduate Council is working on a definition of graduate groups, as UCSF currently does not have this defined. During the process of drafting regulations related to graduate groups, it was determined that having a definition would be of benefit in general, but especially for the understanding of other committees involved in the approval process, such as Rules & Jurisdiction. The current draft mentions elements found in the CCGA Compendium which includes that graduate groups are interdisciplinary groups composed of several participating faculty from various departments, governed by an advisory committee, with no permanent faculty. The draft has been shared with heads of all the graduate programs for their feedback.

9. **Campus-wide guidance on student services activities:** This guidance document was developed to help determine what type of service is considered normal and expected of a student as a part of their professional development, and what kinds of service are exceptional or high intensity and what compensation should be provided. This document was brought to Graduate Council for their consideration and to help mitigate any discrepancies in how programs might be applying this guidance. Members of Graduate Council will provide feedback on the management of high intensity service activities, and ideas of how this could be implemented in the programs that committee members are affiliated with. This will be an ongoing action item in 2021-2022.

10. **Diversity, Equity, and Inclusion (DEI)** – The range of intense events over the past one and a half years has amplified the need for equity, inclusion, and belonging at UCSF. In June the Graduate Division Dean's Office shared with Graduate Council an overview of DEI courses, programs, and initiatives since Fall 2020. The proposed outcomes include developing foundations for creating a more equitable, inclusive, safe, and responsible community of scientists and researchers. Graduate Council is a venue where ideas regarding DEI can and will be shared for discussion.

New Program Reviews & Program Revisions/Reviews

1. Certificate in Equity in Brain Health (appendix 2)
2. Master's of Science in Health Data Science (MiHDaS) and new proposal for a Certificate in Health Data Science (CiHDaS) (appendix 3);
3. Dental Public Health Certificate: Revisions to School of Dentistry (SOD) postgraduate certificate program in Dental Public.
4. MOU Regarding the UCSF/Hastings Master of Science in Health Policy & Law (HPL) – Graduate Council reviewed and approved of the UCSF/Hastings HPL MOU which designates that this joint

program will be administered by UC Hastings, with not changes to the curriculum.

Going Forward

Ongoing issues under review or actions that the Committee will continue in 2020-2021:

- Resolution on the communication of Title IX judgments to Heads of Graduate Groups (The GC is currently negotiating with the Chancellor's Office.)
- Campus-wide guidance on student service activities;
- Diversity, Equity, Inclusion Courses, Programs, Initiatives in the Graduate Division Dean's Office from the Graduate Division Dean's Office;
- Review of fellowship applications and development of an associated rubric
- UCSF Definition of Graduate Groups, and the review/Approval of bylaws from new and existing Graduate Groups.
- Consideration review of the transition the current Master of Science program to the Doctorate of Nursing Practice (DNP) program, which is mandated by professional nursing organizations, including the American Association of Colleges of Nursing (AACN) since 2004 and National Organization of Nurse Practitioner Faculty (NONPF) since 2010. In 2018, NONPF announced that all Nurse Practitioner Education Programs will shift from Master's preparation to the DNP by 2025.

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June 18, 2021

Sharmila Marjumdar, PhD
Chair, UCSF Academic Senate

Re: (Systemwide Senate Review) Presidential Campus Safety Plan

Dear Chair Marjumdar,

On behalf of the UCSF Graduate Council I am writing in response to the new Presidential Campus Safety Plan, which was recently circulated for comment and review. As (1) systemwide safety policies affect the entire UC community, including graduate students and postdoctoral fellows, and (2) the role of Graduate Council is to advise local and systemwide leadership regarding policies that affect both populations, we feel obliged to comment on this plan. Firstly, we wholeheartedly support efforts to change the culture around safety and policing on the UC campuses, and specific actions aimed at improving accountability and independent oversight of police and campus security services are particularly welcome.

We are, however, disappointed that the focus of this "Safety" plan remains squarely on *policing*, which is only one tiny piece of the very large mosaic that is *campus safety*. For example, the "Holistic, Inclusive, and Tiered Response Services," which should comprise the majority of any campus safety plan is underdeveloped and overemphasizes policing relative to other modes of providing and maintaining safety. For example, the non-policing elements of Action 2.4, which proposes to integrate policing with services related to "*mental health, wellness, basic needs, sexual harassment prevention, bias/hate response, and so forth,*" are woefully underdeveloped. What is really covered by the phrase "*and so forth*"? In our view this entire effort should be devoted to shifting our focus from *policing* to the world of alternatives represented by '*and so forth*'. We would like to see '*and so forth*' cover plans to ensure food security and housing to our students, as they are essential elements of campus safety.

In addition to the above concerns, we echo the concerns raised by UC Academic Council Chair, Mary Gauvin, in her recent letter to President Drake on this topic:

https://senate.universityofcalifornia.edu/_files/reports/mg-md-gold-book-revisions.pdf

Specifically, we agree with Gauvin (and others) that, "many elements of the *Gold Book* policy revisions directly contradict the new model of public safety envisioned by many at the University, and they seem antithetical to UC values."

We trust that UC will take this opportunity to not just revise existing policies that have proven inappropriate and harmful on UC campuses, but to completely rethink the meaning and mission of "Campus Safety."

Thank you for your attention,

R. Dyche Mullins
Chair, UCSF Graduate Council

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January 4, 2021

Sharmila Majumdar, Ph.D
Chair, UCSF Academic Senate

Re: New Certificate Proposal Review- Certificate in Equity in Brain Health

Dear Chair Majumdar,

The UCSF Graduate Council completed a review and approved of the proposal for the Certificate in Equity in Brain Health.

The UCSF Budget and Resource Management (BRM) reviewed and approved of the proposal.

The proposal also received approval from the UCSF Committee on Educational Policy (CEP) and the UCSF Committee on Academic Planning and Budget (APB).

Enclosed please find the Certificate in Equity in Brain Health proposal and budget, BRM approval letter, APB approval letter, and CEP approval letter. Additionally there is a letter to Graduate Council and a letter to APB from the Global Brain Health Institute, both of which addressed concerns that were raised by these commitees.

Sincerely,

R. Dyche Mullins

Cc: Victor Valcour MD, PhD
Executive Director
Global Brain Health Institute
Atlantic Fellows for Equity in Brain Health

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November 20, 2020

Sharmila Majumdar, Ph.D.
Chair, UCSF Academic Senate

Re: New Program Proposal Review – Master's of Science (MS) Degree
Program in Health Data Science

Dear Chair Majumdar,

At the October 8th Executive Council meeting members reviewed the Master's
of Science Degree Program in Health Data Science (MiHDaS) and the
Certificate in Health Data Science (CiHDaS). Executive Council requested that
the two following issues be resolved: 1) COCOI concerns regarding course
format and approval in CRS; 2) redundancy/overlap in courses between the
TICR program and the CiHDaS.

On October 15th Dr. Kornak, Head of the Data Science Program and COCOI
Chair Nedelcu attended the Graduate Council meeting to discuss aspects of the
Health Data Sciences Certificate and Master's proposals.

During an additional meeting on November 4th with Graduate Council
leadership, the COCOI Chair Nedelcu, and Dr. Kornak, it was clarified that the
main request of COCOI, to have all courses registered in the Course Review
System (CRS), is not possible at this stage in the approval process. The
program itself must be approved and in the system before courses can be added
to CRS. Therefore, COCOI will work with this and other new programs once
they are approved regarding course format.

The additional concern related to overlap/redundancy with the TICR program.
Dr. Kornak provided the below clarification which Graduate Council felt
illuminated this distinction more than adequately.

"The Department of Epidemiology and Biostatistics (DEB) offers a broad
portfolio of degrees and courses. The Training in Clinical Research program is
focused on training students for performing clinical research, whereas the
MiHDaS and CiHDaS are aimed at students that want to focus their career in
data science, albeit with application area in the clinical field. Specifically, we
state is Sections 1.2.2.1 of each of the MiHDaS and CiHDas proposals that
"*the focus of MiHDaS will be on attracting students with primarily
quantitative interests and looking for a much more in-depth training for the
quantitative data science and applied biostatistics side, but with a health
science perspective.*"

To that end we also provide the following guide to help students decide whether the Health Data Science or TICR program are most appropriate for their needs:

"Are you a person who will be involved in supporting the data science aspects of a relatively large number of projects? Will you be focusing on the methodology while working collaboratively with scientists who supply the substantive expertise?   Is the balance of your interest in the approaches, computational methods and analyses as opposed to the underlying science? Will you typically be a middle author on publications that might come from your projects? Then you are more appropriate for the MiHDaS program.

Are you a person who will be involved in leading a small number of projects that have integral data science components? As your career matures, will you focus on the science while working collaboratively with data scientists who supply the methodology expertise?   Is the balance of your interest in the underlying science as opposed to the approaches, computational methods and analysis strategies? Will you typically be the first or senior author on publications that come from your projects?

Then you are more appropriate for the data science track of the MAS Degree program in Clinical Research."

Furthermore, while all of our curriculum is listed on the department website, for efficiency most of the department's courses are "hosted" under the Training in Clinical Research (TICR) website. This includes programs not primarily associated with TICR such as the Implementation Sciences certificate, the PhD in Epidemiology and Translational Sciences, and the proposed MiHDaS. The TICR website was designed with a robust course, faculty and student database as part of its architecture making it a valuable course management space for our all the department's program directors and coordinators. The data science courses listed on the web site and linked below are not directed by TICR. Over the next academic year, the department leadership and staff will begin to develop comparable capabilities on the Department site to better distinguish between the programs with a new and separate space for MiHDaS in time for the program launch."

The Graduate Council approved the proposal for the Master's of Science (MS) Degree Program in Health Data Science. The Graduate Council also approved the proposal for the Certificate in Health Data Science.

The UCSF Budget and Resource Management (BRM) completed a review of the proposal and approved it.

The UCSF Committee on Educational Policy (CEP), the UCSF Committee on Academic Planning and Budget (APB) approved the proposal.

University of California
San Francisco

Enclosed please find the revised proposal cover letter, final proposal and budget, BRM approval letter, APB approval letter and CEP approval letter.

Sincerely,

R. Dyche Mullins
Chair, UCSF Graduate Council

Cc: John Kornak, PhD
    Head of Data Science Program and
    Director of Biostatistics Consulting Unit
    Department of Epidemiology and Biostatistics

    Elizabeth Watkins, PhD
    Dean, Graduate Division