

Committee on Committees

Janice Tsoh, PhD, Chair

ANNUAL REPORT
2020-2021

Statistical Information:

Location	Nominations & Appointments	Noms		Appts
Systemwide	UC Center for Free Speech and Civic Engagement Advisory Board	1		1
Systemwide	Knowledge Transfer Advisory Committee (KTAC)	1		1
Systemwide	Academic Councils Special Committee on Lab Issues (ACSCOLI)	3		0
Systemwide	Mid-Career Leadership Award	1		1
Systemwide	UC Editorial Committee	1		0
Systemwide	CARB SRP	1		N/A
Systemwide	Assembly of the Academic Senate New Delegates (including alternates)	5		5
Systemwide	UC Health Special Committee on Health Sciences and Clinical Affairs (SCHSCA)	3		1
Systemwide	Standing Committee Appointments*	N/A		0
UCSF	Presidential Postdoctoral Fellowship Program Advisory Committee	1		1
UCSF	UCSF Art Committee	1		N/A
UCSF	Task Force on Equity and Anti-Racism Research	1		1
UCSF	Presidential Chair Review Committee	4		2
UCSF	Edward A. Dickson Emeritus Professorship Review Committee	8		4
UCSF	IS-3 Program Advisory Group	1		1
UCSF	HR Leadership Panel	1		1
UCSF	Future Placement of Toland Hall Murals Task Force	1		1
UCSF	COVID-19 Support Committee	17		15
UCSF	New Division Officers	3		2
UCSF	New Senate Standing Committee Appointments**			46
	TOTAL			83

* For systemwide standing committees that do not have a UCSF counterpart committee

**52% (24 of 46) of the new appointments made to faculty members with no prior senate service

2020-2021 Members

Janice Tsoh, Chair (SOM)

Thomas Chi, Vice Chair (SOM)

Pamela Den Besten (SOD)

Hannah Glass (SOM)

Lukejohn Day (SOM)

Christine Glastonbury (SOM)

Laura Wagner (SON)

Kewchang Lee (SOM)

C. Anthony Hunt (SOP)

Number of Meetings: 17

Senate Analysts: Todd Giedt and Joey Cheng

Systemwide Business & Nominations

The Committee on Committees (CoC) reviewed and responded to systemwide business and put forth a number of nominations for systemwide task forces and standing committees (see above). CoC submitted Steven Cheung as a nominee for the UC Mid-Career Leadership Award, which he won along with a UCSD faculty member. CoC nominees were also appointed to the UC Center for Free Speech and Civic Engagement Advisory Board and the Knowledge Transfer Advisory Committee. While most systemwide issues did not concern CoC, it did respond to the systemwide review of the proposed Campus Curtailment Program for 2020-2021.

Divisional Business

1. *Call to Service/Faculty Liaisons*: The Academic Senate's Call to Service was sent out in December 2020 and remained open all year. Overall, the Senate has enjoyed an increase in engagement and attendance during the pandemic due to the normalization of Zoom meetings. It is hoped that the relatively high level of engagement and attendance will continue.

2. At the beginning of the academic year, CoC members were appointed as faculty liaisons to evaluate particular committee volunteer submissions and discuss open standing committee positions with potential new members. The list of 2020-21 faculty CoC liaisons is as follows:

Divisional Committees	Systemwide Committees	Member
Academic Freedom (CAF)	University Committee on Academic Freedom (UCAF)	Thomas Chi
Academic Personnel (CAP)	University Committee on Academic Personnel (UCAP)	Pamela Den Besten
Academic Planning and Budget (APB)	University Committee on Academic Planning & Budget (UCPB)	Hannah Glass
<i>NONE</i>	Board of Admissions & Relations with Schools (BOARS)	Todd Giedt/Janice Tsoh
Clinical Affairs Committee (CAC)	<i>NONE</i>	Lukejohn Day
Courses of Instruction (COCOI)	<i>NONE</i>	Kewchang Lee
Educational Policy (CEP)	University Committee on Educational Policy (UCEP)	Kewchang Lee
Equal Opportunity (EQOP)	University Committee on Affirmative Action & Diversity (UCAAD)	Christine Glastonbury
Faculty Welfare (CFW)	University Committee on Faculty Welfare (UCFW)	Hannah Glass
Graduate Council (GRAD)	Coordinating Committee on Graduate Affairs (CCGA)	Laura Wagner
Library & Scholarly Communication (COLASC)	University Committee on Library & Scholarly Communication (UCOLASC)	Anthony Hunt

Privilege & Tenure (P&T)	University Committee on Privilege & Tenure (UCPT)	Christine Glastonbury
Research (COR)	University Committee on Research Policy (UCORP)	Janice Tsoh
Rules & Jurisdiction (R&J)	University Committee on Rules & Jurisdiction (UCR&J)	Laura Wagner
Committee on Space (SPC)	<i>None</i>	Lukejohn Day
Sustainability Ad-Hoc Committee (SUST-A)	<i>None</i>	Janice Tsoh
<i>NONE</i>	University Committee on Academic Computing and Communications (UCACC)	Todd Giedt/Janice Tsoh
<i>NONE</i>	Editorial (EDIT)	Todd Giedt/Janice Tsoh
<i>NONE</i>	University Committee on International Education (UCIE)	Todd Giedt/Janice Tsoh
<i>NONE</i>	University Committee on Preparatory Education (UCOPE)	Todd Giedt/Janice Tsoh
<i>UCSF Delegates to the Academic Assembly</i>	Assembly of the Systemwide Academic Senate	Todd Giedt/Janice Tsoh

3. *CoC Amendment to Bylaw 105.B:* At the beginning of the 2020-2021 academic year CFW asked CoC to make two temporary appointments to stand in for members taking maternity leave. Unfortunately, R&J opined that CoC bylaw 105.B, regarding vacancies, did not allow CoC to make temporary appointments. Any appointments would instead replace these members for the remainder of the term. CoC members noted that not allowing temporary replacements penalizes women who take maternity leave, representing an equity issue. CoC submitted a proposal to add a provision in the Bylaw 105.B for temporary appointments. This addition was approved by the Executive Council and by the Division, and will go into effect beginning 2021-2022 academic year. Procedures and practice guidelines for making temporary appointments were added to CoC Standard Operating Procedure (SOP) document.

4. *Term limits to Systemwide Standing Committees without UCSF Counterparts:* Per systemwide Senate bylaw 35.B, members of systemwide standing committees are supposed to serve two-year terms. While this is not always practical, it should be the standard practice for committees that do not have a UCSF counterpart, and are therefore not subject to local vice chair term constraints. CoC subsequently approved a proposal to re-institute the two-year term whenever possible for systemwide committees without a counterpart at UCSF. Members remarked that terms can vary based on the committee and need. Technically, CoC passed a motion for one-year terms for those systemwide

committees without UCSF Division committee counterparts, but with an option to renew for another year.

5. *New Sustainability Standing Committee Bylaw:* Sustainability Chair Chelsea Landolin asked CoC for specific advice on the membership terms in their draft bylaws. CoC supported the move to change Sustainability from an ad-hoc committee to a regular standing committee and provided feedback to their bylaws on membership terms, options for term renewals, leadership roles, and clarity in the bylaw's overall language. Additional feedback was given directly in Sustainability's draft bylaw document.
6. *Faculty Engagement:* CoC and the Senate Office's joint proposal to promote faculty engagement was funded by the Executive Council via Chancellor Funds. Senate Analyst Amber Cobbett proposed an informal advisory council for new members waiting to get on a committee. It can assist and involve new faculty and Assistant to Associate level faculty who have not participated in the Senate before. Overall, this was well received by the CoC members, who believed that this panel may be a good tool for engaging faculty who were not selected to serve on a committee. Nonetheless, CoC had doubts about the effectiveness and faculty commitment available for this advisory council. CoC decided not to move forward with this advisory council but would open to revisit and noted that logistics and coordination with selected standing committee(s) will need to be explored first.
7. *UCSF Equitable Recovery Task Force (ERTF):* In Fall 2019, CoC appointed several Senate standing committee chairs to a special Academic Senate UCSF ERTF, which reviewed proposals coming out of UCSF's Integrated Recovery Committee. The ERTF made a presentation on their work at the December 2020 Senate Division meeting.
8. *COVID-19 Faculty Support Committee:* In June and July, CoC recruited and appointed 15 faculty with representation from all schools, series and ranks for a special Joint EVCP-Academic Senate COVID-19 Faculty Support Committee. This is meant to function as an advisory group to in-coming Senate Chair Cheung, EVCP Lowenstein, and VPAA Alldredge on proposals for an equitable recovery from the pandemic. CoC completed the task of populating this committee in mid-July.
9. *Faculty Handbook Additions:* CoC proposed adding a section in the UCSF Faculty Handbook informing new faculty how to volunteer for the Senate. Currently the handbook only describes the organizational structure of the Senate but lacks information on the benefits of service and how to volunteer. This proposal is being reviewed by CAP in August 2021.
10. *Senate Service Award:* Executive Director Todd Giedt proposed a UCSF Senate service award to honor faculty for their overall service at the UCSF Senate. This award will be modeled after the systemwide Senate's Oliver Johnson Award given biennially to honor faculty who have performed outstanding service and contributed their time and talent to the Senate. Similar to the Oliver Johnson Award, the proposed UCSF Senate service award acknowledges a faculty member's service to the Senate, hopefully both engaging and inspiring junior faculty to serve. This award will include a small honorarium funded through the Chancellor's Fund that can be presented at UCSF Senate Division meetings. The committee was granted \$2,000 by the Executive Council from unused Chancellor Funds and now must formulate procedures and a selection process for this award.

1. In summary of the table on page 1, CoC made 46 new Divisional standing committee appointments, with 52% (24 of 46) of the new faculty appointments having no prior Senate service experience.
2. *Division Officers:* CoC appointed Steven Cheung as the new Division Chair, and conducted searches for a new Division Vice Chair and Division Parliamentarian. Errol Lobo was initially appointed as Division Vice Chair, but later withdrew in July. Steven Hetts was interviewed and appointed as Division Vice Chair at that time. Katherine Yang was appointed as the new Division Parliamentarian. Pamela Ling continues as the Senate Secretary for the second year of her term.
3. *CoC Elections:* CoC sent out a call for nominations for three CoC positions: SOD representative, SOM representative, and one at-large member. Lundy Campbell was elected as the At-Large representative, Torsten Wittmann as the new SOD representative, and Matthew R. Amans as the new SOM representative. Thomas Chi (SOM) and Lukejohn Day (SOM) will ascend to the respective positions of CoC Chair and Vice Chair for the 2021-22 academic year.

Going Forward

Ongoing issues under review or actions that CoC will continue into 2021-22:

1. *Call for Service:* CoC will again launch its Call-to-Service with emphasis on recruiting UCSF faculty members who have not yet served in the Senate, prioritizing junior faculty when experience or prior service is not needed, and a focus on increasing the diversity of its membership.
2. *Ad-Hoc Task Forces/Committees Tracking:* At both the local and systemwide levels, SSP lacks the capability to record and track the appointment of UCSF faculty to ad-hoc task forces and/or committees. While it is assumed that individuals note these appointments in their CVs for the purposes of promotion, CoC lacks this information when making decisions about committee appointments and other service opportunities. Senate Executive Director Giedt will work with the Senate's programmer George Michael and CoC Analyst Joey Cheng to develop and implement an ad-hoc committee record data base within the SSP architecture.
3. *Senate Service Award:* The new UCSF Division Senate Service Award recognizes Senate members who performed outstanding service and contributed their time and talent to the Senate. The committee was granted \$2,000 by the Executive Council from unused Chancellor Funds. The committee will work to formulate procedures and selection processes during the start of the 2021-2022 academic year.

Appendices

Appendix 1: 2021-2022 Appointments to the Standing Committees of the Academic Senate

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