

Application for Conference Registration and Small Grant Expenses Chancellor's Fund Conference Registration and Small Grants - Research

Faculty Applicant Information

Name: _____ Department: _____

Conference Registration Information

1. Destination: _____

2. Travel Dates: _____

3. Conference Name: _____

Budget Information

4. Airfare: _____

5. Conference Fee: _____

6. Hotel: _____

Hotel expenses limited by UC Policy BFB-G-28, Appendix B

7. Total Budget: _____

Accounting Information

To process your award we will need (1) your Department ID and (2) a pre-existing project ID associated with you, the faculty member. Department staff should be available to help you obtain that information. **Your award will be linked with UCSF Fund 5000.**

8. Department ID: _____

9. Pre-existing project ID: _____

Applicant's Signature _____ Date _____ Title of Applicant (Must be salaried at 50% or greater) _____

Department Chair Signature _____ Date _____

For questions, contact the respective Academic Senate Analyst for the appropriate travel grant:

Research Conference Registration and Small Grants: Kenneth Laslavic (kenneth.laslavic@ucsf.edu)

Educational Conference Registration Grants: Claire Olivier (claire.olivier@ucsf.edu)

Submit the completed form with supporting documents [here](#).

Brief Description of the Presentation