From: "Fitzsimmons, Amber" <Amber.Fitzsimmons@ucsf.edu>
Date: Monday, March 10, 2020
To: "Watkins, Elizabeth" <<u>Elizabeth.Watkins@ucsf.edu</u>>
Subject: Important Updated Guidance During COVID-19 Outbreak

Below is original email on the 9th and todays additional wording:

At the current time, we are following the UCSF guidelines for terminology in regards to teaching formats.

Please do NOT use the term, Online instruction for delivery of material but use the term <u>Remote</u> <u>Instruction</u>. Both universities have strict regulations about online delivery and we are not delivering the entire course online but mostly just lectures and exams.

Please also use the term <u>small gatherings</u> rather than set a particular number of people allowed in a classroom or meeting. It is my understanding that our PT labs can be split into groups of 25 students but no larger.

Thanks for compliance on this. We understand this is a difficult time for instructors and students. I have included Amber and Theresa on this in case further clarification is needed.

Amber Fitzsimmons PT, MS, DPTSc

Associate Professor and Chair Department of Physical Therapy and Rehabilitation Science Department of Anatomy Pronouns she/her/hers <u>What's this</u>?

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From: "Jaramillo, Theresa" <<u>Theresa.Jaramillo@ucsf.edu</u>> Date: Monday, March 9, 2020 at 5:17 PM To: PT Core Faculty <<u>PTCoreFaculty@ucsf.edu</u>>, PT Clinical Faculty <<u>PTClinicalFaculty@ucsf.edu</u>>, PT Staff <<u>PTStaff@ucsf.edu</u>>, "'<u>dpt2020@listsrv.ucsf.edu</u>''' <<u>dpt2020@listsrv.ucsf.edu</u>>, "<u>dpt2021@listsrv.ucsf.edu</u>" <<u>dpt2021@listsrv.ucsf.edu</u>>, "<u>dpt2022@listserv.ucsf.edu</u>" <<u>dpt2022@listserv.ucsf.edu</u>> Cc: "Watkins, Elizabeth" <<u>Elizabeth.Watkins@ucsf.edu</u>> Subject: Important Updated Guidance During COVID-19 Outbreak

Dear DPT Students, Faculty and Staff:

We hope you will agree that our primary focus is the health and safety of the students, faculty, and staff in our learning communities. We also want to uphold the quality of education for our students so they can continue to progress towards their academic and professional goals.

You may be aware that Stanford has cancelled all in-person classes, following recommendations from its local board of public health in Santa Clara County. In alignment with other institutions of higher education in

California, UCSF is taking guidance from our local department of public health for social distancing and other actions to mitigate the risk of transmission of the coronavirus.

Balancing these recommendations and concerns, UCSF will continue educational activities. However, the situation is rapidly evolving, and it is an appropriate time for all educators to make preparations in case students, staff, or faculty become ill or are under quarantine in the coming weeks and months, or if the campus needs to take more proactive measures.

At this time, our DPT Program feels it is necessary to provide the following guidelines to our learners, faculty and staff:

DPT Students:

- For our DPT 2 & 3 cohort students on their clinical experiences (PT802, PT418) we ask that they continue in their clinical settings, unless a site is no longer permitting them to stay in that environment. Students will not work with any patient diagnosed with or suspected of COVID- 19
- For our DPT1 cohort students they will continue with their planned studies. Faculty will be modifying their presentation methods to be as much online learning as possible.

Faculty:

- Provide as much learning as possible utilizing online platforms for lectures, discussion groups and meetings. Helpful resources to assist you in those modifications were discussed in our faculty meeting.
- Identify if practical labs may be modified to online demonstrations and case study based practice
- Determine if practical labs may occur in small group settings (split labs) when possible
- Provide online take- home exams in lieu of in-person classroom exams.
- We ask you to keep in mind that some students may be more vulnerable than others and may need additional modifications from faculty to support their needs

Staff:

- When possible plan on working from home unless necessary to be on campus
- Communicate with leadership for any modifications of your work plans.

Please know we are making our decisions based on the following information:

-Dept of Public Health daily updates <u>https://www.sfdph.org/dph/default.asp</u>

-UCSF Health and Campus Leadership

-Risk mitigation and social distancing recommendations <u>https://www.ucsf.edu/coronavirus</u> -SFSU/UCSF Graduate Program Leadership

Our plan is to continue to keep all students and faculty updated to best of our ability with the most recent information possible. If we make updates and alterations, you will receive email communications. Please be aware email will be our primary point of communication.

We are coordinating with all Professional Schools and UCSF Health to ensure timely communications.

Thank you-

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