

**Committee on Educational Policy**  
**Jennifer Perkins, DDS, MD, Chair**

**ANNUAL REPORT**  
**2018-2019**

**Primary Focus Points for the Year:**

- Chancellor's Fund Travel Grants for Educational Purposes
- New Degree Program Proposal - MS in Genetic Counseling
- Grade Change Policy
- AME/CEP Collaboration

**Task Forces, Special Committees, and Sub-Committees:**

- Deborah Johnson, UCEP Representative

**Issues for Next Year (2019-2020)**

- Collaboration with COCOI
- The upcoming WASC accreditation visit to our campus. CEP will invite both the Registrar Doug Carlson and Liz Watkins from Student Academic Affairs to present at CEP meetings and talk about the committee's history with WASC.
- CEP plans to facilitate discussions with all chairs from each Schools' Educational Policy committees about any curriculum changes in both the past and for the future.
- CEP will invite Educational Technology Services to do a presentation on how technology is changing on the campus and proposed updates we may see in the future and ways it will engage our faculty.

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**2018-2019 Members**

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**Jennifer Perkins, Chair (Dentistry)**

**Marcus Ferrone, PharmD, JD Vice-Chair (Pharmacy)**

Deborah Johnson, UCEP Representative, (Nursing)

Danielle Brandman, MD, MAS (Medicine)

Susan Miller, PhD (Pharmacy)

John Takayama, MD, MPH (Medicine)

Steve Braunstein, MD, PhD (Medicine)

Lijun Ma, PhD (Medicine)

Lydia Zablotska, MD, PhD (Medicine)

**Permanent Guests**

Gail Persily, MLIS, Director, Learning Technologies and Education Services (Library)

**Number of Meetings: 6**

**Senate Analysts:** Lilly Fine and Amber Cobbett

UCSF's representative to UCEP, Deborah Johnson, reported throughout the year on the various topics addressed at the UCEP meetings.

The main items discussed throughout the year were as follows:

- Training for teaching assistance
- Posthumous degrees
- Innovative learning technologies initiative
- Academic integrity and cheating
- Measure of student evaluation in terms of course quality

### **Senate Bill 320**

There is a bill in the California senate, which was vetoed by Brown, it would require all health centers within the University of California and California State University systems to stock the drugs prescribed for medication abortion and ready their campus health clinics to provide them by 2022. This bill, which became vetoed by Governor Brown, but was reintroduced the following week. CEP members discussed possible issues with implementation. At UCSF, transportation to health centers would not be a problem. However, it could be hard for some UCSF students to have time to go to Student Health Centers. CEP members also brought up issues up Student Health Mental Services.

### **Posthumous Degree Policy**

UCEP has created a policy for Undergraduate Posthumous Degrees. There is not a Graduate Posthumous degree policy for UC. At UCSF, each school has its own policy.

## **Divisional Business**

Typically, CEP addresses policy issues related to undergraduate education. As UCSF lacks undergraduate programs, it is a perennial challenge for the UCSF CEP to find issues to champion. UCSF's CEP discussed the following 1 topics over the academic year:

### **Professionalism**

CEP noted that each school has its own professionalism standards. Main topics of discussion included-how do educators assist students in developing a professional identity? What are the differences between clinical professionalism and academic professionalism and how do those differences relate to learners? Why do concerns about professionalism only receive attention when something has gone wrong rather than in the context of institutional culture and career development?

### **New Degree Program Proposal - MS in Genetic Counseling**

Cindy Morgan and Neil Risch presented the proposal of a new degree program to CEP. Genetic counseling is a rapidly growing health profession. UCSF has great prominence in the field of human genetics including 80 members of the faculty who are human geneticists.

Members of CEP asked about the process by which the proposal was developed and reviewed by relevant stakeholders. The proposal was developed by a faculty committee, then ushered through the review process with coordination from the Graduate Division. The proposal was reviewed by the Office of Budget Resource Management. It was also approved by the Graduate Council. After approval from CEP and Academic Planning and Budget (APB), it will be reviewed and approved by the Senate's Executive Committee then the full Senate. Finally, it will be reviewed and approved by the Chancellor before going to the systemwide Coordinating Committee for Graduate Affairs (CCGA).

CEP also asked about the outreach methods for recruiting students to the program. UCSF is at a disadvantage because we do not have undergraduate students. However, UCSF plans to engage with other UC campuses and Cal State campuses to recruit students. The program envisions recruiting students not just locally but also internationally.

### **CAP and HS Clinical Faculty**

Smaller schools are increasingly hiring more faculty in the HS Clinical series. The perception exists that the Committee for Academic Personnel (CAP) is relatively unaware of the details of faculty life for those in the HS Clinical series. For example, how does someone who has a revenue generating function, such as HS Clinical appointees, build an academic career? This is relevant to education policy because the professional requirements of faculty relate to the education program within a department or school. CEP noted that this issue also relates to the mentorship needs of HS Clinical faculty. For instance, some HS Clinical faculty have needed mentoring because they were not aware that they must accomplish scholarly work.

Members of CEP suggested preliminary ideas such as creating a HS Clinical section within PMAP and/or creating reasonable expectation about requirements for advancement of HS Clinical faculty.

### **AME/CEP Collaboration**

David Naeger, Innovation Funding Program co-Director presented at CEP about AME. The Academy of Medical Educators (AME) was first discussed 20 years ago and 17 years ago inaugurated its first members. They focus on advocating for educators at UCSF, and do so with the following methods:

- Innovation in education
- Career development in education
- Scholarship in medical education
- Innovations Funding
- Offer competitive grants for education
- 1 year projects - anything in education and supports up to 10% faculty efforts
- Collaborate with other offices and groups including but not limited to:
  - Library, IPE office, EVCP Office, Kaiser East Bay AME,
  - Sponsor AME endowed chairs
  - Also work with individual donors and medical class donations to fund grants

They received 62 applications this year, and that list is now down to 30. AME is also very flexible and there is an opportunity to co-fund in the future or design a program to encourage future applications with a particular focus.

### **Grade Change Policy**

Doug Carlson and Jeff Harter from the Registrar's office presented about the new grade change policy. The Registrar's office is trying to move as many processes as possible online, including changing study lists and applications for qualifying exam.

- This new policy makes the grade change process a lot more streamlined.
- Members of the committee asked if grade changes by appeals were tracked. Registrar Carlson commented that he has not seen one the in fourteen years he has been the Registrar here.
- The Committee reviewed the policy and approved of it.

### **Chancellor's Fund Travel Grants for Educational Purposes**

CEP sourced one funding opportunity this academic year. They maintained the Travel Grants for Educational Purposes.

There were seventeen applications awarded for Educational Travel Grants this academic year. The Fund has been fully spent.

CEP's travel grant request was funded at double the amount asked. CEP was asked to join the proposal from the Committee on Research (COR) to have the same dates and same application process. CEP decided not to join because the dates COR proposed would not work for the large education conferences and the amount of money COR is proposing to grant seemed to be too low.

CEP decided to have the application open in January and select the grantees during the February meeting.

This funding opportunity was available to assist faculty presenting original products highlighting education work at meetings of learned societies, and organized conferences. CEP revised the pathway language so that it was clear that only those presenting at conferences would be considered.

For the 2018-2019 academic years, CEP funded seventeen awards. Funding was received for 2018-2019, bringing the total amount to \$30,000 up from last year's \$16,035. All available funds were disbursed. This year the breakdown of awards went as follows:

- \$2,000 awarded to faculty in the School of Dentistry
- \$20,475.00 awarded to faculty in the School of Medicine
- \$4,000.00 awarded to faculty in the School of Nursing
- \$3,525.00 awarded to faculty in the School of Pharmacy

### **Task Forces and Other Committee Service**

Academic Senate Committee on Educational Policy members served on the following Academic Senate task forces or other campus committees as representatives of CEP or the Academic Senate: Deborah Johnson, UCEP Representative

### **Going Forward**

#### **Issues for Next Year (2019-2020)**

- The upcoming WASC accreditation visit in 2020 to our campus and how faculty can be prepared, what the accreditation entails and whom we can expect to hear from. CEP will invite both the Registrar Doug Carlson and Liz Watkins from Student Academic Affairs to present at our meetings and talk about our history with WASC.
- Discussions with all Chairs from each School's Educational Policy committees and any curriculum changes that have occurred in the past two academic years or are set to happen in the next academic year.
- Technology and it's role with faculty regarding Educational Technology Services

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