

**University of California San Francisco  
School of Nursing**

**PhD Admission Screening Committee  
ANNUAL REPORT for 2019-20**

**Committee Members:**

Elena Flowers (Chair) (PN)  
Laura Wagner (CHS)  
Glenn Milo Santos (CHS)  
Monica McLemore (FHCN)  
Susan Chapman (SBS)  
Maureen Shannon (ex-officio)

<b>TOPIC</b>	<b>OUTCOME</b>
<b>Meeting Dates:</b>	<p>The PhD Admission Screening Committee (PASC) met on the following dates:</p> <p>December 5, 2018: 1:30-3:00</p> <p>January 11, 2019: 9-12:30</p> <p>January 25, 2019 9-12:30</p> <p>February 4, 2019: 12:30-4:00</p> <p>June 5, 2019: 9-10</p> <p>Milo Santos participated in this year's PASC meetings and was mentored by Laura Wagner. Laura moved off of the screening committee at the end of this cycle and Milo has taken over as the representative for CHS.</p>
<b>Admission Goal/Applicants:</b>	<p>The DPC recommended an admission goal of no more than 12 doctoral students per funding allowances.</p> <p>Seventy two (72) total applications opened; Forty one (41) at 5% or above complete; Twenty six (26) above 25% or above; Fifteen (15) at 100% complete.</p>

	<p>The final applicant pool included 5 under-represented minorities (URM), 5 internationals (China PR, Korea, Saudi Taiwan), 9 US citizens, 1 PR, 1 international student, 2 male, 1 inactive military applicant, and 12 MS to PhD (4 UCSF MS to PhD)</p> <p>The total number of applicants who applied to the PhD program last year in 2018 was eighty four (84).</p> <p>The PASC offered admission to eleven (11) applicants and denied four (4) applicants. Two declined the offer of admission for a number of reasons including resettling and employment opportunities for family members, cost of living in the Bay Area. The final number of admits is nine (9).</p> <p>Judy Martin Holland, Associate Dean, Diversity and Inclusion, presented to PASC at the orientation meeting the importance of a holistic review of an application and being mindful of diversity. She emphasized that diversity not only includes race, ethnicity, and culture of a person but also religious, spiritual, political, gender-orientation and physical differences. The PASC agreed with Judy and was glad to have this discussion prior to reviewing the candidates.</p>
<p><b>Review Screening Procedure:</b></p>	<p>The PhD FINAL deadline was January 2<sup>nd</sup>. Applicants were notified in mid-March via mailed letter and email as to whether they were accepted or denied admission. They were also notified of the amount of funding awarded to them in by the Student Funding Office in the Office of Student Affairs (OSA).</p>

<p><b>Nominations/Recipients for the Graduate Dean's Health Sciences Fellowships and Training Grants within SON:</b></p>	<p>The PASC recommended the following students for the following awards:</p> <p><b>Eugene Cota Robles</b> - Stephanie Strozier</p> <p><b>ACTIONS</b> - Pending</p> <p><b>T-32/Weiss</b> - Carolyn Harris - Greg Roussett</p>
<p><b>PhD Application Requirement Changes for Fall 2020:</b></p>	<p>Per Ed Policy, the minimum TOEFL score requirement has been changed from 84 to 92 for all School of Nursing programs to align with the California BRN requirements. The minimum score is 24 for both the speaking and writing sections.</p>
<p><b>PhD Screening Committee Procedure Changes for Fall 2020:</b></p>	<p>PASC discussed plans to implement strategies for increasing the number of accepts from our admitted applicants. The aim for the next cycle is to complete the review of the applications within the first 2-3 weeks of January 2020, and extend offer and funding letters earlier than the previous cycle. If there is SON funding available, PASC will look at the possibility of organizing a visit day for the accepted students so that they may meet and interact with faculty and students, experience being at UCSF, San Francisco and the Bay Area. A personal visit to UCSF, along with a timely notification of admittance along with an offer of funding may help to encourage the potential candidate to choose our program over our competitors.</p>

Minutes submitted by: Debbie Acoba

Approved by: