

October 3, 2018

David Teitel, MD, Chair  
UCSF Academic Senate  
500 Parnassus Avenue, MUE 231  
San Francisco, CA 94143

Re: Review and Approval of Proposed Edits to *Senate Regulation 779*

Dear Chair Teitel:

Pursuant to Division Bylaw 120(B)(5), the Rules & Jurisdiction Committee (RJC) reviewed the proposed revision to Divisional *Senate Regulation 779* during its October 2018 meeting.

It agreed with the proposed revision, put forth by the School of Dentistry Faculty Council. The revision is intended to provide additional clarity.

The proposed revision including justification and track changes is attached to this approval communication.

Members of the Rules & Jurisdiction Committee request this item be put on the Consent Calendar for the October 2018 Senate Executive Council meeting.

Sincerely,

**Committee on Rules & Jurisdiction**

Mark Seielstad, PhD, Vice Chair  
Katherine Yang, PharmD, MPH, Vice Chair  
Linda Angin, DDS  
Spencer Behr, MD  
Sheila Brear, BDS  
Jahan Fahimi, MD, PhD  
Mary Lynch, RN, MPH, MS, FAAN  
Ami Parekh, MD, JD  
Elaine Tseng, MD  
Douglas Carlson, JD, Registrar, *ex officio*  
Jae-Woo Lee, MD, Parliamentarian and UCRJ Representative, *ex officio*

## UCSF School of Dentistry SFR 779 Update

### Revision of SFR 779. Grades – Candidates for the D.D.S. Degree

#### Justification for proposed changes

In order to provide additional clarity to the SOD grading system, the single overview paragraph in SFR 779 was expanded into four separate sections, including adding a section for Honors.

Into those four sections, information was added specifying that certain grades are only to be used for courses with zero (0) units for that quarter. Further in those sections, duplicative or unnecessary information was deleted. Also made clearer is the reference to the type of grade that can be assigned in the terminal quarter for courses that extend beyond one academic quarter. The fourth section, on the newly-designated IP grade, was added.

#### CURRENT

##### SFR 779. Grades – Candidates for the D.D.S. Degree

In addition to the grades noted in SFR 775, the grades SP and UP will be used in the curriculum for candidates for the D.D.S. degree. The grades of SP and UP will be used only in courses that extend over more than one academic quarter. A final passing (see SFR 775 A. 1.) or not passing grade (see SFR 775 A. 2.) will be assigned at the end of the course in the designated terminal quarter. The UP grade indicates that progress to date is not up to the usual standard; however, student performance by the end of the course may meet the passing standard and be reflected in the terminal grade. The UP grade will be automatically changed to SP if the terminal grade is passing (SFR 775 A. 1.); it will remain on the academic record if the terminal grade is not passing (SFR 775 A. 2.). Grades of SP remain on the academic record in addition to the terminal grade. [en 7 May 92]

#### PROPOSED

##### CLEAN

In addition to the grades noted in SFR 775, the grades SP, H, and UP will be used in the curriculum for candidates for the D.D.S. degree.

The grade of H (honors) is a passing grade that will be assigned for outstanding achievement.

The grade of SP (satisfactory progress) will be used only in courses that extend beyond one academic quarter and have zero units for that quarter. The grade of SP indicates satisfactory progress. A grade of P, H, I, or NP will be assigned at the end of the course in the designated terminal quarter. Grades of SP remain on the academic record in addition to the terminal grade. [en 7 May 92].

The grade of UP (unsatisfactory progress) will be used only in courses that extend beyond one academic quarter and have zero units for that quarter. The grade of UP indicates that progress to date is not up to the usual standard. UP grades remain on a student's academic record until the grade in the designated terminal quarter is recorded and are not changed prior to the conclusion of the course, even if subsequent quarters are graded SP. A grade of P, H, I, or NP will be assigned at the end of the course in the designated terminal quarter. All UP grades are converted to SP grades when a final passing grade is achieved.

The grade of IP (in progress) will be used only in courses that extend beyond one academic quarter and have zero units for that quarter. The grade of IP indicates work that is of passing quality but is incomplete for good cause (e.g., medical reasons or other reasons beyond the control of the student). A grade of P, H, I, or NP will be assigned at the end of the course in the designated terminal quarter. All IP grades are converted to SP grades when requirements have been met.

## TRACK CHANGES

### SFR 779. Grades – Candidates for the D.D.S. Degree

In addition to the grades noted in SFR 775, the grades SP, H and UP will be used in the curriculum for candidates for the D.D.S. degree.

~~The grades of SP and UP will be used only in courses that extend over more than one academic quarter. A final passing (see SFR 775 A. 1.) or not passing grade (see SFR 775 A. 2.) will be assigned at the end of the course in the designated terminal quarter. The UP grade indicates that progress to date is not up to the usual standard; however, student performance by the end of the course may meet the passing standard and be reflected in the terminal grade. The UP grade will be automatically changed to SP if the terminal grade is passing (SFR 775 A. 1.); it will remain on the academic record if the terminal grade is not passing (SFR 775 A. 2.). Grades of SP remain on the academic record in addition to the terminal grade. [en 7 May 92]~~

~~The grade of H (honors) is a passing grade that will be assigned for outstanding achievement. The awarding of honors is permitted only for 3rd and 4th year courses for the DDS degree.~~

~~The grade of SP (satisfactory progress) will be used only in courses that extend beyond one academic quarter and have zero units for that quarter. The grade of SP indicates satisfactory progress. A grade of P, H, I, or NP will be assigned at the end of the course in the designated terminal quarter. Grades of SP remain on the academic record in addition to the terminal grade. [en 7 May 92].~~

~~The grade of UP (unsatisfactory progress) will be used only in courses that extend beyond one academic quarter and have zero units for that quarter. The grade of UP indicates that progress to date is not up to the usual standard. however, student performance by the end of the~~

**Commented [APD1]:** Adding H (Honors)

**Commented [APD2]:** In order to provide more clarity to these grades, the paragraph was broken up into 4 sections: Honors, SP, UP and IP.

**Commented [APD3]:** Added the parenthetical (honors) to define H.

**Commented [APD4]:** Adding Honors as stated in the SOD Regulations

**Commented [APD5]:** Per 10/2/18 R&J meeting, removing this sentence.

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**Commented [APD6]:** -Clarification of the SP Grade;  
1) Added that this is used only for courses with 0 units for that quarter.  
2) Omitted the word "Final" as an I and NP are not final grades. Included the grades without labels.  
*A final passing (see SFR 775 A. 1.) or not passing grade (see SFR 775 A. 2.) will be assigned at the end of the course in the designated terminal quarter.*  
**A grade of P, H, I, or NP will be assigned at the end of the course in the designated terminal quarter.**

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~~course may meet the passing standard and be reflected in the terminal grade. UP grades remain on a student's academic record transcript until the grade in the designated terminal quarter is recorded and are not changed prior to the conclusion of the course, even if subsequent quarters are graded SP. A grade of P, H, I, or NP will be assigned at the end of the course in the designated terminal quarter. All UP grades are converted to SP grades when a final passing grade is achieved.~~

The grade of IP (in progress) will be used only in courses that extend beyond one academic quarter and have zero units for that quarter. The grade of IP indicates work that is of passing quality but is incomplete for good cause (e.g., medical reasons or other reasons beyond the control of the student). A grade of P, H, I, or NP will be assigned at the end of the course in the designated terminal quarter. All IP grades are converted to SP grades when requirements have been met.

**Commented [APD7]:** Added the missing word "a"

**Commented [APD8]:** Replaced transcript with academic record to remain consistent with paragraph above.

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**Commented [APD9]:** -Clarification of the UP Grade

1) Added that this is used only for courses with 0 units for that quarter.

2) Deleted the following as it is unnecessary ~~however, student performance by the end of the course may meet the passing standard and be reflected in the terminal grade~~

3) Clarified that the UP grade remains on the transcript until terminal grade recorded.

4) Omitted the word "Final" as an I and NP are not final grades. Included the grades without labels.

*A final passing (see SFR 775 A. 1.) or not passing grade (see SFR 775 A. 2.) will be assigned at the end of the course in the designated terminal quarter.*

**A grade of P, H, I, or NP will be assigned at the end of the course in the designated terminal quarter.**

5) Change to make less wordy:

*The UP grade will be automatically changed to SP if the terminal grade is passing (SFR 775 A. 1.); it will remain on the academic record if the terminal grade is not passing (SFR 775 A. 2.).*

**All UP grades are converted to SP grades when a final passing grade is achieved.**

**Commented [APD10]:** -New paragraph: Clarification of the IP Grade in the SOD.