

December 13, 2018

Jae Sevelius, PhD, Chair  
Committee on Equal Opportunity  
UCSF Academic Senate  
500 Parnassus Avenue, MUE 231  
San Francisco, CA 94143

Re: Inquiry on EQOP Bylaws 122.A.(1-6) and Proposed Revisions

Dear Chair Sevelius:

Pursuant to Division Bylaw 120(B)(5), the Rules & Jurisdiction Committee (RJC) in partnership with Senate Office Executive Director is performing an audit of all committee and council bylaws during the 2018-2019 academic year.

RJC members are writing with inquiries and proposed revisions to EQOP bylaws 122.A.1.- 122.A.6. all involving the described Membership of the Committee:

- i. **Bylaw 122.A.1.:** RJC questioned what was intended by “the Graduate Division” in this bylaw? As faculty are appointed within Schools, and not within the Graduate Division itself, does this bylaw refer to a preference for having a faculty representative who teaches within Graduate Division programs? RJC has also posed this question to the Senate’s Committee on Committees to understand how this bylaw is interpreted by them.

RJC members are solely requesting clarification on this particular bylaw at this time.

- ii. **Bylaw 122.A.2.:** Upon review of EQOP bylaws, RJC noted that bylaw 122.A.2. states ex officio members include representatives from both the Committee on Privilege and Tenure and the Committee on Academic Freedom. In canvassing those committees, RJC learned that this hasn’t been a practice for many years.

There is nothing to prevent either P&T or CAF from sending – or EQOP requesting -- a representative to an EQOP meeting when there is information relevant to either’s charge. As a result, RJC is in support of the elimination of bylaw 122.A.2.

- iii. **Bylaw 122.A.3-4:** RJC members wondered – as the Vice Chancellor of Diversity and Outreach already serves as a non-voting ex officio member (bylaw 122.A.4) -- if the Director of the Office of Affirmative Action/Equal Opportunity/Diversity is also required as a non-voting ex officio member (bylaw 122.A.3)?

In reviewing these bylaws, RJC assumed that these two ex officio members were different people. A consult with the EQOP Analyst clarified that the committee only has one ex officio member. If they are in fact intended as the same person, are both bylaws needed? If not, RJC is in support of the elimination of bylaw 122.A.3.

- iv. **Bylaw 122.A.5:** RJC members noted the committee's membership includes appointees from both the Adjunct and Clinical series. RJC wondered if Clinical (122.A.5.) referred to HS Clinical, Clinical X, or, separately, if this ambiguity was deliberate?

RJC members are solely seeking clarification on this bylaw at this time.

- v. **Bylaw 122.A.6:** RJC members questioned whether this bylaw was needed? It seemed redundant and unnecessary considering the prior bylaws specified who was voting and non-voting. RJC is in support of the elimination of bylaw 122.A.6.

Members of RJC request EQOP members review the proposed revisions (Attachment 1) and advise if they concur with the proposed, or if they have other recommendations.

RJC members appreciate the partnership of Senate committees and councils in clarifying bylaws, processes and policies so as to insure current language matches current practices.

Sincerely,

**Committee on Rules & Jurisdiction**

Mark Seielstad, PhD, Vice Chair  
Katherine Yang, PharmD, MPH, Vice Chair  
Linda Angin, DDS  
Spencer Behr, MD  
Sheila Brear, BDS  
Jahan Fahimi, MD, PhD  
Mary Lynch, RN, MPH, MS, FAAN  
Ami Parekh, MD, JD  
Elaine Tseng, MD  
Douglas Carlson, JD, Registrar, *ex officio*  
Jae-Woo Lee, MD, Parliamentarian and UCRJ Representative, *ex officio*

Cc: Todd Giedt, Executive Director, Academic Senate Office, UCSF Division