

October 12, 2017

David Teitel, MD, Chair
UCSF Academic Senate
500 Parnassus Avenue, MUE 231
San Francisco, CA 94143

Re: Review and Approval of Proposed Edits to *Senate Regulation 775(H)*

Dear Chair Teitel:

Pursuant to Division Bylaw 120(B)(5), the Rules & Jurisdiction Committee (RJC) reviewed the proposed revision to Divisional *Senate Regulation 775(H)* during its October 2017 meeting.

It agreed with the proposed revision, put forth by both the UCSF Academic Senate Office and the Office of the Registrar. The revision is intended to provide clarity.

Background/Justification

In analyzing *Senate Regulation 775(H)* which addresses repetition of courses, both the Academic Senate Office and the Office of the Registrar noticed a discrepancy. This particular regulation begins: “*Except as provided in paragraph (G) a student may repeat only those courses in which the student has received a grade of D or F. . . .*”

Paragraph G does not provide any policy concerning course repetitions; paragraph G is focused on Correction of Grades.

If paragraph H actually referred to paragraph I—which focuses on course repetitions—then paragraph H would make sense, and paragraph I would not seem to conflict, in part, with paragraph H.

Proposed revision is to change the reference in Regulation 775(H) from paragraph G to paragraph I, as follows:

SFR 775. Grades

H. Except as provided in paragraph ~~(G)~~ (I), a student may repeat only those courses in which the student has received a grade of D or F. An exception to this rule may be authorized by a Faculty for a student who receives the grade I, Y, or NP. Except as authorized by the appropriate Dean, no student may repeat more than once a course in which he or she has received a D or F. When a course is repeated, the units shall be credited toward a degree only once, but the student's grade point average shall be computed in terms of the total number of units attempted, except as provided in (I). At each repetition the student shall receive the grade assigned by the instructor and the corresponding grade points. [am 16 June 77] [app., 2, Assembly, 30 Nov 77]

Members of the Rules & Jurisdiction Committee request this item be put on the Consent Calendar for the November 2017 Senate Executive Council meeting.

Sincerely,

Committee on Rules & Jurisdiction

Mark Seielstad, PhD, Vice Chair

Katherine Yang, PharmD, MPH, Vice Chair

Linda Angin, DDS

Spencer Behr, MD

Sheila Brear, BDS

Jahan Fahimi, MD, PhD

Mary Lynch, RN, MPH, MS, FAAN

Ami Parekh, MD, JD

Elaine Tseng, MD

Douglas Carlson, JD, Registrar, *ex officio*

Jae-Woo Lee, MD, Parliamentarian and UCRJ Representative, *ex officio*