

Application for Travel Expenses Chancellor's Fund Travel Grants

Faculty Applicant Information

Name: _____ Department: _____

Select a Travel Grant

Travel Information

1. Destination: _____
2. Travel Dates: _____
3. Conference Name: _____

Budget Information

4. Airfare: _____
5. Conference Fee: _____
6. Hotel: _____
Hotel expenses limited by UC Policy BFB-G-28, Appendix B
7. Total Budget: _____

Accounting Information

To process your award we will need (1) your Department ID and (2) a pre-existing project ID associated with you, the faculty member. Department staff should be available to help you obtain that information. **Your award will be linked with UCSF Fund 5000.**

8. Department ID: _____
9. Pre-existing project ID: _____

Applicant's Signature Date Title of Applicant (Must be salaried at 50% or greater)

Department Chair's Signature Date

Submit the completed form with supporting documents [here](#), select the Chancellor's Fund link to access the application. For questions, contact Kenneth Laslavic (kenneth.laslavic@ucsf.edu) in the Academic Senate.

Brief Description of the Presentation