

June 8, 2015

Farid Chehab, PhD
UCSF Academic Senate
1234 Address Ave
San Francisco, CA 94143

Re: Mission Hall Post-Occupancy Survey

Dear Dr. Chehab:

The UCSF Committee on Faculty Welfare reviewed a draft of the Mission Hall Post-Occupancy Survey and would like to submit the following general comments:

- The Committee is primarily concerned with the length of the survey and is not confident that enough people will complete it to achieve an adequate response. The Committee recommends reordering the questions so that global measures are completed before specific ones.
- The Committee also recommends re-wording some of the questions located at the beginning of the survey. Specifically, many of the questions regarding age, job title, length of employment, and sex should be open-ended or more answer options should be provided (see attached survey with comments).
- Similarly, the Committee would also like to see the elimination or correction of vague terms throughout the survey to better fit the definitions used by UCSF. Job titles and activities should reflect those used by UCSF (see attached survey with comments).

In order to address these concerns, we recommend the following detailed changes:

1. Please see specific comments to many questions to first three sections on attached document (Background, Workspace Location, Workspace Use)
2. Reorder the remainder of the survey sections as follows (*indicates moved earlier)
General Comments**
Comparison to prior work environment
Engagement**
Personal Wellbeing**
Work Effectiveness
Perception of Colleagues work effectiveness
Group Work Effectiveness
Awareness and Communication

[No change to the order of the remaining questions:]

Sincerely,

Leah Karliner, Chair, Committee on Faculty Welfare
UCSF Academic Senate