



**School of Pharmacy Faculty Council**  
**Patrick Finley, PharmD, Chair**

## ANNUAL REPORT 2015-2016

**Primary Focus Points for the Year:**

- Chancellors Fund projects
- Curriculum re-design
- Establishment of Assessment Committee
- Bylaw revisions
- PharmD Pass/No Pass grading policy survey

**Issues for Next Year (2016-2017)**

- Curriculum re-design
- PharmD Pass/ No Pass grading proposal
- UC Health Strategic Plan
- Bylaw revisions
- UCSF and School of Pharmacy Space Policies

---

**2015-2016 Members**

**Patrick Finley, PharmD, Chair**  
**Deanna Kroetz, PhD, Vice Chair**  
 Al Burlingame, PhD  
 Tim Cutler, PharmD  
 Michael Fischbach, PhD  
 Jason Gestwicki, PhD  
 Janel Long-Boyle, PharmD, PhD  
 Brian Shoichet, PhD

**Ex-Officio Members**  
 Joseph Guglielmo, PharmD,  
 Thomas Kearney, PharmD,  
 Conan MacDougall, PharmD  
 Don Kishi, PharmD,  
 Ellie Vogt, PhD, RPh,  
 Michael Nordberg, MPHA

---

**Number of Meetings: 9**  
**Karla Goodbody, Senate Analyst**

### Division Business

This year, the School of Pharmacy (SOP) Faculty Council addressed the following issues related to the San Francisco Division:

**Chancellor’s Fund**

The School of Pharmacy carried over \$13,697 from its 2014-2015 allocation in faculty development funds, excluding Dean Guglielmo’s \$22,500 in matching funds. For 2015-2016, the Academic Senate awarded \$15,000 for Council member Tim Cutler’s proposal to develop curriculum modules designed to enhance volunteer clinical faculty training in the SOP’s Experiential Education program. In addition, the SOP received \$25,000 from the Chancellor’s Fund to which it allocated to support mid-career faculty

development. Total available funding for SOP faculty development from the Chancellor's Fund for 2015-2016 was \$53,697

## School Business

### **Curriculum re-design & Educational Policy Curriculum Committee Activity**

Conan MacDougall, Chair of the Educational Policy Curriculum Committee (EPC) and the DRIVE team presented its curriculum re-design blueprint to the SOP at the January 2016 meeting of the full faculty. The purpose of the DRIVE team's presentation was to receive the faculty's feedback from the curriculum's design and blueprint thus far.

Susan Miller presented the blueprint, and spoke to optimizing inter-professional education by aligning SOP curriculum in the Core & Frontier modules. It was requested that faculty endorse the blueprint and support the curriculum's overall direction. Questions from faculty included how students would be graded under the new curriculum, what resources were available to faculty and how faculty would scale the curriculum and begin planning for it.

Members of the team responded that the grading policy is undecided at this point and that the data presented today are estimates of total faculty time for the current curriculum with some projections for the new curriculum and what is needed to implement it.

### **Establishment of Committee on Assessment**

At the January 2016 full faculty meeting, Vice Dean Sharon Youmans presented a proposal to establish a standing Committee on Assessment, which was previously a sub-committee of the Educational Policy & Curriculum Committee. Vice Dean Youmans stressed the importance of the SOP having a formal structure that is accountable to the faculty to provide oversight of the PharmD program and student performance assessments. The proposal carried with 88% of faculty voting to approve amending the Council's bylaw 8.2.5 and establishing a Committee on Assessment.

### **Bylaw revisions**

SOP faculty voted to approve the following revisions to the School's bylaws. Bylaw language and vote details are in the appendices:

- 8.1.2 Chairs of the Standing Committees
- 8.2.1 Educational Policy Committee
- 8.2.4 removal of Campus Interface Committee
- Faculty regulation section III; addition of 14 units of APPE to core curriculum
- Faculty regulation section III; creation of Pharmacology course sequence

### **Standing Committee activities**

#### **1. Student Status and Honors Committee**

Associate Dean Kishi provided the Council with updates throughout the year on the status of students.

#### **2. Admissions Committee**

Committee Chair Eleanor Vogt provided the Council with updates throughout the academic year and presented a report to the full faculty in June 2016 summarizing admissions activity

## Going Forward

Ongoing issues under review or actions that the Council will continue into 2016-2017:

- Curriculum reform
- Pass/No Pass grading policy for PharmD program
- UC Health Strategic Plan
- Bylaw revisions

## Appendix

- Appendix 1: [Bylaw amendment and revision language](#)  
Appendix 2: Vote results: [School of Pharmacy Committee on Assessment](#)  
Appendix 3: Vote results: [School of Pharmacy bylaw amendments](#)  
Appendix 3: [Student Status and Honors Committee report](#)  
Appendix 4: [June 2016 Full Faculty Meeting](#)

Senate Staff:  
Karla Goodbody, Senate Analyst  
[karla.goodbody@ucsf.edu](mailto:karla.goodbody@ucsf.edu); 415.476.9683