

**School of Pharmacy Faculty Council**  
**Patrick Finley, PharmD, Chair**

**MINUTES**

**Wednesday November 4, 2015**

PRESENT: Patrick Finley, Timothy Cutler, J. Gestwicki, B. Joseph Guglielmo, Donald Kishi, Deanna Kroetz, Conan Macdougall, Sharon Youmans

ABSENT: Janel Long-Boyle, Alma Burlingame, Michael Fischbach, Thomas Kearney, Eleanor Vogt, Brian Shoichet

PERMANENT GUESTS: Esther Yi, Student Representative

Chair Finley called to order the School of Pharmacy Faculty Council on November 4, 2015 at 12:10 p.m. A quorum was present.

**Approval of the October 7, 2015 Meeting Minutes**

The minutes of the October 7, 2015 meeting were approved. Move/Second: (M/S) by D. Kishi/P. Finley

**Chair's Report**

Chair Finley reported on the following items:

- o Beginning in January, Council meetings will move from the 1<sup>st</sup> Wednesday of the month to the 2<sup>nd</sup> Wednesday, to better disseminate action and discussion items from the Coordinating Committee (which meets on 1<sup>st</sup> Thursday) to Council.
- o UCOP Sexual Harassment Policy <http://www.ucop.edu/academic-personnel-programs/files/apm/svsh-sysrvw/SVSH-sysrvw-clean.pdf>
- o Comments from faculty at Laurel Heights campus with regard to their representation on the campus space planning committees.

**Dean's Report**

Dean Guglielmo reported on the following items:

**Housing**

The campus is actively engaged in both mid and long term solutions to alleviate student housing shortages, that include the parcels on Minnesota St. recently purchased by the University, and a pending agreement between the campus and UC Hastings to occupy Hastings student housing that will become surplus once student admissions are reduced in 2016. Campus Life Services leadership is in the process of drafting a proposal.

**Molecular Design Institute (MDI) & QB3**

Discussions to revive the MDI as an ORU combined with QB3 have broad campus support and approval from Chancellor Hawgood. QB3 is one of four UC research institutes whose domain are *quantitative sciences* and molecular biology discoveries. QB3 incubates & patents the discoveries into successful start-ups. MDI is an academic research institute established to promote discovery, design and delivery of novel pharmaceutical agents. <http://qb3.org/about>; [http://mdi.ucsf.edu/MDI\\_Home2.html](http://mdi.ucsf.edu/MDI_Home2.html)

As proposed, the ORU will include basic scientific faculty supports allowing the campus to leverage larger funds. Upon final review by Greta Schnetzler's office, the ORU proposal will be submitted to the UCOP for approval. Early stage discussions include the ORU reporting to Dean Guglielmo and location at Byers Hall.

**Student representative report:**

Esther Yi reported on the following items:

- Redesign of [ucsfassp.com](http://ucsfassp.com) include an RCO dashboard that is updated weekly, incorporation of classes and assignments and weekly Bolus' uploaded by assp secretaries. Esther requested additional feedback from Council on the site's content. Discussion regarding the site's compliance with UCSF branding guidelines and risks to controlling content followed.

Action: Dean Guglielmo will request Associate Dean Susan Levings to assist Esther with controlling content on the site.

**Standing committee reports:**

**1. Educational Policy**

Conan Macdougall reported on the following items:

- Early launch projects currently underway include Frontiers, an elective course capped at 30 students and Clinical Microsystems, a clerkship beginning in January 2016 will be offered to 246 students enrolled in the Schools of Pharmacy and Medicine.
- Proposal for core curriculum will be presented at full faculty meeting in January for a vote. He will need at least 20 minutes for presentation.

**2. Admissions**

Vice Dean Sharon Youmans reported on the following:

- Faculty attended the AACP Institute's conference focused on three areas of accreditation: experiential, inter-professional, and co-curricular education. A brief discussion on RCO's and curriculum followed.

**3. Student Status**

Associate Dean Don Kishi led the discussion on the following goals and objectives:

- Goal 1: Establishing a formal structure that increases student academic monitoring and improves student wellness throughout their academic life cycle.

A discussion of objectives to meet this goal followed and included:

- analysis of student utilization of mental health services
- training peer advisors, embedding a psychiatric nurse and case management into student services, tapping program directors, existing resources including staff, offering faculty development to strengthen student mentoring, addressing the campus' competitive culture, reviewing 2012 SIAAD recommendations.

Action: follow up with Les Benet, Chair of Student Status Committee to attend December Council meeting.

There being no further business, Chair Finley adjourned the School of Pharmacy Faculty Council at 1:28 pm.

Senate staff:

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