

## School of Pharmacy Faculty Council

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## **Proposed Bylaw Amendments 8.2.1; Educational Policy Committee (EPC)**

### **Statement of Purpose:**

The purpose of these bylaw amendments is as follows:

1. To clarify the role, responsibilities, and accountability of EPC
2. To provide explicit language that describes the dual governance of the curriculum by administration and faculty

### **Effect of amendments:**

Upon implementation, the effect of the amendments include:

1. A decrease in the committee's membership from 6 to 4
2. Clarity and strength of EPC's duties and responsibilities
3. Clarity and closer alignment of the PharmD curriculum's design and implementation within the context of shared governance.

**8.2.1 Educational Policy Committee.** Membership shall consist of not less than four ~~six~~ members (including a Chair and Vice Chair, at least one faculty a minimum of three members must be appointed from each of the three School of Pharmacy departments), (Clinical Pharmacy, Bioengineering and Therapeutic Sciences and Pharmaceutical Chemistry)). to be appointed by the Faculty Council with input from the Vice Dean. The faculty department representatives will serve as liaisons to their respective departments. The following will serve as ex officio members: the Vice Dean; at least ~~two~~ one Education Associate Deans; and the Director of the Office of Education and Instructional Support. The Dean of the School of Pharmacy is a non-voting, permanent guest. The EPC reports jointly to the Vice Dean for the School of Pharmacy for strategic visioning and to the Faculty Council for curricular oversight and educational policy changes.

This committee is charged with continuous study of the long range plans of the School as these relate to the profession of pharmacy and the educational program leading to the Doctor of Pharmacy (PharmD) degree. providing direct oversight for the continuum of pharmacy education at the UCSF School of Pharmacy. This includes direct oversight and accountability for the Doctor of Pharmacy degree program.

The committee shall establish educational policy, plan future directions for educational programs as they relate to the profession of pharmacy, evaluate educational programs, and promote educational innovations and scholarship. EPC shall maintain liaison with other long-range educational planning bodies within the University. This committee shall review and make recommendations regarding the PharmD curriculum and subsidiary questions including the

initiation, alteration, or discontinuance of courses of instruction. All proposed significant changes to the PharmD curriculum must be submitted to the ~~Committee~~ EPC for approval.

The Committee shall also consider any matters in the jurisdiction of the Faculty submitted to it by the Faculty, any officer or committee of the Faculty, the Dean, or any Department. At least once each year, the committee shall ~~meet~~ confer with representatives of the student body. The Committee shall report its findings and recommendations to the Faculty at each regular meeting. All ~~substantive actions of the Committee~~ deemed substantive by the Chair of EPC and with the concurrence of Faculty Council will require approval by the Faculty and must be submitted to the membership of the Faculty in writing at least five days prior to Faculty action. Approval requires an affirmative vote by the majority of faculty (electronic vote). Each department will assume the responsibility to carry out EPC policies and recommendations.