

School of Pharmacy Faculty Council

Patrick Finley, PharmD, Chair

MINUTES as amended

Wednesday, May 11, 2016

PRESENT: Patrick Finley, Janel Long-Boyle, Al Burlingame, Tim Cutler, Jason Gestwicki, B. Joseph Guglielmo, Thomas Kearney, Don Kishi, Deanna Kroetz, Conan Macdougall, Eleanor Vogt, Sharon Youmans, Jessica Lee

ABSENT: Michael Fischbach, Michael Nordberg, Brian Shoichet

Chair Finley called the School of Pharmacy Faculty Council to order at 12:08 pm. A quorum was present.

Approval of the April 13, 2016 Minutes

The minutes of the April 13 meeting were approved as amended.

M/S Burlingame/Kishi

Chair's Report

The Chair opened a discussion on the Senate's question of the month on whether faculty would favor a 2-3 month sabbatical if one was available to them. Ruth Greenblatt, Chair of the Academic Senate, volunteered to look further into supporting sabbaticals if there was sufficient interest from faculty. Council members brought forth the following comments & questions:

- Would the sabbatical be open to faculty in the Professional Research Series?
- Sabbaticals are distinct from professional leave in that only faculty with a ladder rank appointment are eligible for sabbaticals.

Dean's Report

Dean Guglielmo reported on the following:

1. Success of the SOP's Post-Baccalaureate program. In its 6th year, this 1 year interdisciplinary program with the Schools of Medicine, Pharmacy and Dentistry provide a pathway for students interested in admission to graduate health sciences programs but lack the upper division science preparation needed for acceptance into a graduate program.

The Dean commented on the program's success in diversifying UCSF's student body and the broader healthcare workforce. 80% of the program's students were accepted into one of UCSF's professional schools for the 2016-2017 term.

2. American Association of Colleges of Pharmacy (AACP)-single, uniform school admission decision date

Background:

There are currently 135 schools of pharmacy nationwide; 132 have fully accredited professional degree programs or have programs designated as candidates for accreditation. Programs from 3 schools have been designated as

pre-candidates for accreditation.¹ Of the 135 schools, 69 are private and 66 are public; California is home to 11 pharmacy schools, including UCSF and UCSD².

Issues:

1. Whether a single, uniform school admission decision date across all schools of pharmacy should be implemented. Private schools currently have a rolling admission date, which some believe creates an unfair and expensive process for the applicant.
2. What entity would enforce the uniform date of admission if implemented?

The Dean reported UCSF and UCSD support the single date, and offered his observations on the division between private and public schools on this issue. Still to be addressed by the AACP include whether pharmacy students support a single admission date. Council member Vogt commented the advantages of a single admission date is that students have the security of knowing they've been accepted. The single date of admission would align with medical school practices. The Dean encouraged Council to monitor the AACP's activity on this issue.

Dean Guglielmo also briefly reviewed the campus space governance committees.

Standing Committee reports:

A. EPC: Council members inquired whether the EPC bylaw amendments required a full Senate vote and review or if final action rested with the full faculty. Analyst Goodbody referenced SF Division bylaw 35, and identified section F as applicable and therefore recommended a full Senate review. She confirmed the 9 School of Medicine faculty members holding without salary (WOS) appointments to the School of Pharmacy. Igor Mitrovic was identified by Council as the SOM's representative on the EPC.

35. Modification of Legislation

No Bylaw, Regulation or Procedure of the Division or its Faculties (for exception see 35 (F) below) may be added to, amended or repealed, in whole or in part, except as specified in Appendix VIII and paragraphs A-F below: [En 22 April 92, 18 Nov 04].

- A. Due Notice and Review: Subject to the provisions of the Bylaws of the Academic Senate, legislation may be modified at any meeting of the Division, provided that the proposed modification has been distributed to the membership, in writing, at least five days before the meeting. [Academic Senate Bylaw 312 (C)]*
- B. Requisite Majorities: Adoption, repeal, or amendment of a Divisional Bylaw requires a two-thirds affirmative vote of all members voting and present at a meeting or participating in electronic voting, as long as there is a quorum. Regulations may be modified with the approval of a majority of the members voting. [Am 1 Sep 03]*
- C. Formal Presentations: All proposed legislation presented to the Division shall be accompanied by a statement of the purpose and effect of the proposal (including claimed undesirable effects, when the Coordinating Committee deems them applicable) as well as a text of any legislation to be modified or adopted. [Am 4 May 72]*
- D. Effective Date: Legislation becomes effective on September first following its approval by the Division, unless otherwise stated in such legislation. [En 22 Jan 70]*
- E. Suspension of Regulations: On recommendation of a committee of the Division, any Divisional regulation concerning students may be suspended in individual instances by three-fourths affirmative vote of the voting members present at any meeting of the Division*

¹ <http://www.aacp.org/about/pages/vitalstats.aspx>

² <http://www.aacp.org/resources/student/Pages/SchoolLocator.aspx>

F. *Faculty Council Legislation: Adoption, repeal, or amendment of Bylaws, Regulations, or Procedures of a Faculty which do not affect other Faculties, need be approved by only that Faculty. [En 22 April 92*

Council discussed the extent to which the School of Medicine faculty delivering or administering a portion of the School of Pharmacy's curricula are **affected** by the EPC bylaw amendments and requested further clarification. Council member Macdougall updated the committee on curricular changes and announced he would request approval of additional APPE's at the full faculty meeting. Additional questions from Council included whether volunteer faculty is eligible to vote on bylaw amendments and when new nominees to the EPC would be seated.

Analyst Goodbody responded Council's bylaws were silent on the percentage of effort threshold for voting purposes. The SOP's practice has been not to include faculty holding WOS appointments in its elections, with the exception of emeritus faculty. Analyst Goodbody reminded Council the 9 SOM faculty are voting members in the SOP by virtue of their dual appointments. She clarified the new EPC nominees would be seated upon passage of the EPC bylaw amendment. She reiterated Committee members have delegated authority under the current governing structure of their committees.

Action: Analyst Goodbody to request a legislative ruling from the Rules and Jurisdiction Committee

Action: Analyst Goodbody to incorporate Vice Dean Youmans' edits to EPC bylaw language into next draft

Action: Analyst Goodbody and Councilmember Macdougall to draft ballot language prior to vote of full faculty

Student Representative Report

The Chair welcomed new ASSP and P2 student Jessica Lee to the Council. Ms. Lee announced an upcoming ASSP leadership retreat and the student/faculty breakfast would take place May 25.

New business:

Associate Dean Kearney announced the Faculty Salary Equity plan would be discussed at next week's Compensation Plan Committee meeting. Dean Kearney requested space on the full faculty meeting agenda to provide an update on this issue.

Senate Analyst announcement: June 2, 2016 Division Meeting will focus on UCSF IT planning and cyber security.

There being no further business, Chair Finley adjourned the School of Pharmacy Faculty Council at 2:00 p.m.

Senate staff:

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