

## **2015-2016 Faculty Learning and Development Fund Request for Proposals**

*School of Medicine Faculty Council*

### **DRAFT**

#### **Key Dates:**

Posted Date: February 1, 2016

Proposal Due Date: March 1, 2016

Applicants Notified of Decision: March 25, 2016

#### **Background:**

In June of 2014, the Chancellor announced the award of \$500,000 to the Academic Senate to help improve faculty life. The Senate was also granted full oversight of the administration of the funds. Guided by the principle that the funds must reach as many UCSF faculty as possible, the Senate distributed the 2014-2015 allocation of funding across several new and pre-existing pathways. Topics that received funding included:

- Child/Elder Care
- Diversity Efforts
- Faculty Needs
- Mentoring Efforts
- Open Access
- Supplementing Bridge Funding
- Supplementing Travel Grants
- Educational Technology
- Sustainability Efforts by faculty

Details on how the 2014-2015 Chancellors Fund was allocated, please visit the Academic Senate's website – <http://senate.ucsf.edu/2014-2015/chancellorsfund-2015.html>.

Part of the Chancellor's Fund included a \$22,901 allocation to the School of Medicine for faculty learning and development opportunities. The total fund was doubled to \$45,802 when Interim Dean Bruce Wintroub agreed to a dollar-for-dollar match. A call for proposals went out in April and by the deadline in June, the Senate had received almost 33 applications totaling over \$120,000 in request. After several Senate committee chairs evaluated the proposals, a total of 14 applications were selected for full or partial funding.

In September of 2015 the Academic Senate was once again allocated \$500,000 for faculty life. For details on how the funds will be allocated, please visit our website at – XXXXXXXX. Included in this is years allocation is another \$22,901 for the Faculty Learning and Development Fund. Furthermore, Dean Talmadge King has offered in \$22,901 matching funds, bringing the total available funds to \$45,802 for the 2015-2016 academic year.

#### **Description:**

The Faculty Learning and Development Fund is intended to provide all School of Medicine faculty members with the opportunity to participate in a broad range of development activities. These include, but are not limited to, formal training courses to improve teaching or to develop new

professional skills; leadership development programs; academic and training courses; leadership programs; conferences; and external professional development consultation.

Guidelines:

1. UCSF faculty appointment must be at 50% or greater
2. UCSF faculty appointment must be within five years or less
3. Awards are limited to \$5000
4. Applicants may only receive one full or partial grant every 3 years.
5. Applicants must provide a detailed description of how the activity will benefit their career. Proposals should not surpass 2 single-spaced pages. Supporting documentation does not count towards the page limit.
6. Applicants must prove that funding does not currently exist for the opportunity
7. Funds can be used for any learning or development activity that has occurred, or will occur during the 2015-2016 academic year (July 2015 – June 2016)

**Application Process:**

Applicants should submit a PDF with their request including what the request is for, the amount requested, a brief paragraph explanation about how funding of this request will enhance that faculty member's knowledge and skills, and supporting documentation. The members of the School of Medicine Faculty Council will evaluate all proposals.

All awardees of the funds will be required to provide a summary of their experience and notes on the usefulness of the conference, course, or activity they participated in using the funds. Please click here – XXXXXXXXX- for access to the online application.

Due Date: All proposals must be submitted by **Tuesday, March 1, 2016**

Award Notifications: All applicants will be notified of final decisions by **Friday, March 25, 2016**

**Inquires:**

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