

## Patel, Shilpa

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**From:** Saeed, Sophia  
**Sent:** Friday, August 21, 2015 11:00 AM  
**To:** Patel, Shilpa  
**Cc:** Lipske, Alexander  
**Subject:** RE: Faculty Council Business: Proposed New Comptency Statements for Curriculum  
**Attachments:** ProposedNewCompetencies.pdf

Welcome back!

I'm copying Al Lipske who is the Project Manager for the Curriculum reform process.

The Dean appointed the Curriculum Steering Committee at the beginning of this year. I Chair this committee. The steering committee proposed the new competencies after reviewing a very thorough year-long needs assessment created by two competing groups from 2014, then we presented it at the last Curriculum Retreat (July 15-where all Course Directors were invited, comment was received), then the Steering Committee met again to review the comments, finalize the wording, and then agreed to forward on to Faculty Council. The presentation given at the July 15 retreat is attached. The first slide gives an overview of the process up until March 2015. The process has been ongoing for several months.

Curriculum Steering Committee Members:

Sheila Brear, Assoc Dean of Academic Affairs (ex-officio)  
Linda Centore (PRDS)  
Mark Dellinges (PRDS)  
Mehran Hossaini (no longer w/ UCSF, on committee through June 2015)  
Mike McMaster (CTB)  
Jennifer Perkins (OMFS)  
Dorothy Perry, Assoc Dean of Education and Student Affairs (ex-officio)  
Sophia Saeed (PRDS- Chair)  
Peter Sargent (Emeritus)  
Pinelopi Xenoudi (OFS)

We have two Town Halls to accept comment from the broader faculty on Oct 8 and 9.  
Please let me know if you need further info.

Sophia

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**From:** Patel, Shilpa  
**Sent:** Friday, August 21, 2015 10:52 AM  
**To:** Saeed, Sophia  
**Subject:** RE: Faculty Council Business: Proposed New Comptency Statements for Curriculum

One last thing, Sophia – and sorry for my lack of knowledge – I just got re-assigned back to SOD so still getting up to speed. Can you give me a quick list of who has already vetted this? I want to make the case to the council that we are not reviewing from the ground up. Thx, ~s

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**From:** Saeed, Sophia  
**Sent:** Friday, August 21, 2015 10:50 AM

**To:** McMaster, Michael  
**Cc:** Cardenas, Artemio; Lipske, Alexander; Patel, Shilpa  
**Subject:** RE: Faculty Council Business: Proposed New Comptency Statements for Curriculum

Awesome.  
Thanks Mike and Shilpa.

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**From:** McMaster, Michael  
**Sent:** Friday, August 21, 2015 10:50 AM  
**To:** Saeed, Sophia  
**Cc:** Cardenas, Artemio; Lipske, Alexander; Patel, Shilpa  
**Subject:** Re: Faculty Council Business: Proposed New Comptency Statements for Curriculum

I just talked to Shilpa. Here's what we will do: She is drafting an email request to the Fac Council asking them to review. This will include a statement saying that even if we don't get any comments from them I, as the Chair, will recommend that we pass it on to EPC. So you can schedule the EPC meeting. Maybe we give them a week? Depending on the timing it is theoretically possible to get FC to vote by email (after EPC review), then we would be ready for full Faculty vote.

M

On Aug 21, 2015, at 10:38 AM, Saeed, Sophia <[Sophia.Saeed@ucsf.edu](mailto:Sophia.Saeed@ucsf.edu)> wrote:

Dabby articulated the following proposition at our last Steering Committee meeting:

- FC reviews, sends to EPC for comment (which is why I was waiting for the FC meeting date from you so I could set up the EPC meeting)
- EPC provides comment back to FC

I think she wanted all this done before the Oct 3 meeting so then we could present it to the full-faculty for comment on Oct 3. We have Town Hall meetings set up on Oct 8 and 9 for the full faculty to provide further comment. Then we would have an email vote from the full faculty and faculty council (not sure which order- hopefully Artemio or Shilpa can help with this).

Please let me know how we can make this work.

Sophia

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**From:** McMaster, Michael  
**Sent:** Friday, August 21, 2015 10:35 AM  
**To:** Saeed, Sophia  
**Cc:** Cardenas, Artemio; Lipske, Alexander; Patel, Shilpa  
**Subject:** Re: Faculty Council Business: Proposed New Comptency Statements for Curriculum

Wow Sophia, I never saw this and don't see it in my inbox. I have a problematic email transition happening and this isn't the 1st thing to fall through the cracks, having it looked at.

Anyway, yes, the 1st Fac council mtg is Oct 8th. Technically, the 1st one (in lieu of Sept) is the all fac retreat Oct 3rd. My understanding is that the new competencies will require a vote of the full faculty after the Fac Council votes to recommend approval.

So maybe the best way to proceed is:

- Review them briefly at the retreat and say Fac council will be considering them and voting on the 8th
- Ask the whole fac to comment to the fac council by email
- Vote in Fac council meeting on the 8th
- Send out for full fac vote by email

Comments by anybody on this plan?

M

On Aug 21, 2015, at 9:41 AM, Saeed, Sophia <[Sophia.Saeed@ucsf.edu](mailto:Sophia.Saeed@ucsf.edu)> wrote:

Dear Mike,

I know it's a busy time of year...Just wanted to loop back and make sure you saw this email and see if you have set a date for the Sept Faculty Council meeting? Per Dabby's request, I'd like to set the EPC meeting soon after.

Thanks!

Sophia

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**From:** Saeed, Sophia  
**Sent:** Wednesday, August 12, 2015 3:12 PM  
**To:** McMaster, Michael  
**Cc:** Dellinges, Mark; Perry, Dorothy; Brear, Sheila ([Sheila.Brear@ucsf.edu](mailto:Sheila.Brear@ucsf.edu)); Sargent, Peter; Xenoudi, Pinelopi; Perkins, Jennifer; Centore, Linda; Lipske, Alexander  
**Subject:** Faculty Council Business: Proposed New Competency Statements for Curriculum

Dear Mike,

I write to you in your role as Chair of Faculty Council and from my role as Chair of the Ad Hoc Curriculum Steering Committee. The CSC has been working for many months on reviewing the data presented by the Wiz Kids and Dream Team to write new competency statements around which our new curriculum will revolve. The CSC proposes the attached new competency statements to replace the existing 17 found here: <http://dentistry.ucsf.edu/students-faculty-staff/students/competency-statements-for-ucsf-dentistry-graduates>.

For your convenience, the proposed new competency statements are cross-referenced to multiple accrediting bodies, other campus-wide initiatives/changes, and the current competency statements. They are also color-coded so that you can easily see which ones are unchanged from the current competency statements, which are modified, and which are entirely new.

We hope that you will be able to review and vote on these as soon as possible so our committee can proceed with the changes in educational methodologies, assessments,

and faculty development in order to achieve a curriculum that supports these competencies.

Please let me know if you need anything further from me to proceed.

Sincerely,  
Sophia

Chair, Curriculum Steering Committee  
<ProposedNewCompetencies.081215.pdf>