

Committee on Rules & Jurisdiction

Marek Brzezinski, MD, PhD, Chair

MINUTES

September 15, 2015

PRESENT: Marek Brzezinski (Chair), Linda Angin, Dorie Apollonio, Douglas Carlson (ex officio), Jae Woo Lee (ex officio), Mark Seielstad, Katherine Yang

ABSENT: Michele Bloomer, Sheila Brear

The Committee on Rules & Jurisdiction was called to order by Chair Brzezinski on September 15, 2015 at 10:15am in room U-506. A quorum was present.

Chair's Report

Chair Brzezinski welcomed committee members and members did introductions. He provided an overview of Committee's charge as well as past business conducted by UCSF RJC and UCRJ.

He further went over the Senate's Leadership Retreat and the Chancellor's broad vision This was explored more in the discussion about the Chancellor's Funds for 2015-2016.

Discussion of SB 122(A)(1)

Pursuant to Division Bylaw 120(B)(5), the Rules & Jurisdiction Committee (RJC) reviewed and discussed interpretation of *SB 122(A)(1) Committee on Equal Opportunity: Membership*. This was in response to a request for interpretation in spring 2015 from Committee on Committees (COC) who questioned how to define within this bylaw who was a Graduate Division representative.

The bylaw in question reads as follows:

122. Committee on Equal Opportunity

- A. Membership: This Committee shall consist of at least ten members.
 1. The membership shall include at least one representative from each of the Schools and the Graduate Division. [Am 5 June 91, 1 Sep 03]

Before moving to committee discussion, RJC requested the Committee on Equal Opportunity (EQOP) provide some background to assist RJC in their discussion. Questions asked and responses received are reflected in the attached Appendix 1.

Following discussion, RJC members interpreted as follows:

- In review of other standing committees bylaws, RJC assessed that as currently authored, *SB bylaw 122(A)(1)* could be interpreted to refer to a faculty member – rather than a student representative – as the intended EQOP committee member. They were not inclined at this time to recommend a bylaw change to make this clearer.

- Instead they propose that keeping the bylaw as currently-authored allows the COC EQOP liaison the ability to pursue either a faculty or student representative deeply involved in the Graduate Division to serve as the Graduate Division representative on the EQOP Committee.
- RJC encourages the COC EQOP liaison to reach out to the Graduate Division Dean for recommendations of such faculty or students.
- RJC members further recommended that the Graduate Division representative not also be one of the required School committee members; these should be separate individuals on the committee.
- If COC selects a faculty member to serve as the Graduate Division representative on EQOP, RJC also encourages EQOP to receive input from both student and post-doc representatives at least once a year.

Discussion of R&J Portion of the 2014-2015 Chancellor's Fund

The Rules & Jurisdiction Committee discussed potential disbursement ideas for the Chancellor's Fund this academic year.

This year the funds will remain in a single pool and not be divvied out to standing committees or councils. However, committees can still petition for a portion of the funds to be used for specific purposes. RJC members still want a portion to go towards child and elder care through Bright Horizons, however they want a larger portion to go another purpose.

Discussion focused on a "one-stop shop" website similar to Family@UCSF but focused on Faculty@UCSF. The intention would be to have this site be searchable via Google – and upon it becoming the go-to site for faculty information, then move it into MyAccess in several years.

As faculty are increasingly being asked to handle what previously administrative assistants would handle for them, information for faculty should be consolidated into one location to assist them in finding it quickly and in a manner that provides clear direction or next steps. The UC Berkeley site "Cal Answers" (calanswers.berkeley.edu) is one such example.

Other ideas that arose included:

- Posting questions on the site – and having designated faculty answer them.
 - This could be a rotating group of faculty, or it could be one of the Senate Officers.
- Partner with Faculty Welfare Committee on this
- Combine this also with the Senate's Question of the Month – have it be an Answer of the Month.
 - Example, "did you know that if you're returning to research after sabbatical or personal time off, the Senate has the Re-entry Grant available through Research Allocation Program (RAP) specifically designed to assist you in resurrecting your research program."

Old Business

None.

New Business

None.

Chair Brzezinski adjourned the meeting at 11:30am

Academic Senate Staff:
 Alison Cleaver, Associate Director;
 alison.cleaver@ucsf.edu; 415/476-3808