

Committee on Rules & Jurisdiction

Marek Brzezinski, MD, PhD, Chair

MINUTES

February 23, 2016

PRESENT: Marek Brzezinski (Chair), Linda Angin, Doug Carlson, Jae Woo Lee, Mark Seilestad

ABSENT: Dorie Apollonio, Michele Bloomer, Sheila Brear, Katherine Yang

The Rules & Jurisdiction Committee (RJC) was called to order by Chair Brzezinski on March 8, 2016 at 10:05am in room U-506. A quorum of five was present.

Minutes from the February 2016 RJC meeting were reviewed and approved by those present without edit.

Due to construction on Parnassus, RJC meetings for the remainder of the year will be moved to the Kanbar Center, Parnassus Library. Room numbers will be made available with each month's agenda.

Chair's Report

None.

Review of proposed revisions to Committee on Courses of Instruction *SB 145.B. Duties* (Attachment 2 & 3)

RJC members reviewed the submitted materials and after discussion, supported the proposed changes as authored by COCOI members.

Vote: approved

Review of Drafted Charge and Guidelines for the Academic Senate *Special Committee on Space Planning* (Attachment 4)

RJC members reviewed and discussed the draft document. Overall, committee members had two points and four questions. They are as follows:

- Adding in language addressing SB 85B which states: "Membership of the ad hoc committees shall be appointed by the Chair of the Division, and shall be communicated to the Coordinating Committee."
 - RJC members wanted a sentence added in stating how membership of this committee was determined.
- Adding in language about the overall life of the committee, if it is decided it should continue beyond 2020. That language should be consistent with SB 85.
 - A suggestion was "The Academic Senate Division Chair, in discussion with members of the Executive Committee, has the right to extend the life of the committee beyond the date stated in the originating document."

RJC members' questions pertained to membership, and will be asked of Executive Director T. Giedt:

- How will new committee members be added?
- Can faculty—not currently on one of the campuswide space committees but interested in serving on the Senate's *Special Committee*—be added?
 - And if yes, how would they be added?
- What is the rotation of former/new members onto these non-Senate campuswide space committees?
 - Are those members on for the duration of the project – or will they rotate off?
- What is the term of membership for current members on the Senate's Special Committee on Space?
 - When does their Year 1 start and when does their two-year term complete?

Next Steps: Analyst Cleaver will inquire of Senate Exec Director Giedt who authored the document and provide responses either via email or at the March 2016 RJC meeting.

Upcoming Business

Analyst Cleaver gave an overview of upcoming business from SOM Faculty Council

Old Business

None

New Business

None

Meeting was adjourned by RJC Chair Brzezinski at 10:45am.

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