

Committee on Rules & Jurisdiction

Marek Brzezinski, MD, PhD, Chair

MINUTES

February 23, 2016

PRESENT: Jae Woo Lee, Doug Carlson, Mark Seilestad

ABSENT: Marek Brzezinski (Chair), Linda Angin, Dorie Apollonio, Michele Bloomer, Sheila Brear, Katherine Yang

The Rules & Jurisdiction Committee (RJC) was called to order by Senate Parliamentarian and RJC ex officio member Jae Woo Lee on February 23, 2016 at 10:05am in room U-506. A quorum of five was not present.

Minutes from the December 2015 RJC meeting were reviewed and approved by those present without edit. Analyst Cleaver advised that an electronic Qualtrics vote would be routed at the end of the meeting covering all items up for a vote, due to not having a quorum present.

Chair's Report

None.

Review of RJC Suggested Revisions to SB 130A. Membership and SB 130B. Duties (Attachment 2)

At the request of Senate Chair Greenblatt, and pursuant to Division Bylaw 120(B)(5), the Rules & Jurisdiction Committee (RJC) re-examined Senate Bylaws (SB) 130A. and 130B governing membership and duties for members of the Coordinating Committee.

These edits were originally developed at the October 2015 RJC meeting however proposed revisions to 130A (Membership) were disapproved by the Coordinating Committee. As such, RJC members determined that quorum for this committee should be a directly stated item, rather than the Sturgis' practice of majority of members being present.

Because the Coordinating Committee has more than forty members, following the Sturgis' rule has resulted in Coordinating committee failing to have quorum present for most of its meetings. On average, regular meeting attendance includes the Chairs of the Senate's Standing Committees and Faculty Councils plus School Deans or representatives for Deans and a few other members.

Examining past attendance with the intention of this committee consistently meeting quorum, RJC members present proposed the quorum be fifteen members. This compromise also allows all members to retain voting rights.

Beyond RJC, these will be reviewed and discussed at the March Coordinating Committee, and then included in the Consent Calendar of the June 2016 Senate Division meeting. RJC Chair Brzezinski and Senate Parliamentarian will present at the March 2016 Coordinating Committee on these proposed revisions.

Vote: approved by Qualtrics vote after meeting

Request for Interpretation from Academic Senate Committee on Research on Senate Bylaw (SB) 135B (Attachment 3)

The Rules & Jurisdiction Committee reviewed SB 135B focusing on the Committee on Research's inquiry:

Is the current bylaw sufficient to cover involvement with the campus's Research Allocation Program (RAP) or should it be made more explicit?

RJC members present discussed and determined the current language already covers participation in RAP or other intramural agencies in its second sentence: "...other matters pertaining to research for the Division."

As such, RJC members recommend the current language be kept as is. If other Committee on Research revisions are proposed at a later date, RJC will review them at that time.

Vote: Approved (that current language is sufficient) via a Qualtrics vote after the meeting

Review of COCOI Proposed Revisions to SB 145B. Duties (Attachment 4)

RJC members reviewed and approved the proposed revisions to COCOI bylaws as authored.

Upcoming Business

Analyst Cleaver advised that in either March or April the RJC will receive proposed bylaw revisions from the Committee on Courses of Instruction (COCOI) and also a request for review of drafted charge and guidelines for the new Special Committee: UCSF Space.

COCOI bylaw changes are a follow-up to the previous COCI request for bylaw interpretation related to clarifying the committee's charge.

Membership on the new Special Committee: UCSF Space is intended to be those Senate faculty already serving on space-related UCSF committees. This will allow information to be shared amongst committee members so as to better advance faculty needs across the campus as pertains to space issues.

Old Business

2015-2016 Chancellor's Funds – RJC Allocation

The Rules & Jurisdiction Committee funds have been held for use at a future date. RJC Chair Brzezinski has reached out to CIO J. Bengfort to discuss faculty needs as relates to IT.

Also at present, we have twenty applications for Chancellor's Funds, whereas last year in entirety we had over 120. This year's deadline is March 15, 2016 for most pathways.

New Business

None.

Acting Chair Lee adjourned the meeting at 10:45am.

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