

Committee on Educational Policy
Leslie Zimmerman, MD Chair

October 20, 2015
2:00 – 3:30p.m.
Room S-173

MINUTES

PRESENT: Leslie Zimmerman (Chair), Karen Hauer, Jose Hernandez Pampaloni, Deborah Johnson, Lynda Mackin,

ABSENT: John Trayama

GUESTS: Tina Brock, Gail Persily

The meeting was called to order at 2:00 p.m. A quorum was present.

Minutes

The minutes from the June 16, 2015 meeting were approved.

Annual Report

The 2014-2015 annual report was approved.

Chair's Report – Leslie Zimmerman, MD

Chair Zimmerman reviewed San Francisco Division of the Academic Senate Bylaw 115 (Committee on Educational Policy).

- A. **Membership:** This Committee shall consist of eight members with representation from each of the Schools of the San Francisco campus. The Chair or Vice Chair shall be a member of the Committee on Educational Policy of the Academic Senate.
- B. **Duties:**
 - 1. To consider and report upon such matters as may be referred to it by the President of the University, the Chancellor, the Division or by any Faculty, Council, or other committee of the Division.
 - 2. To initiate such studies and make such reports to the Chancellor, the Division, or both, upon local matters involving questions of educational policy. This may include such items as it deems appropriate as establishment or disestablishment of curricula, colleges, schools, institutes, departments, bureaus, and the like, and upon legislative or administration policies of a fundamental character involving questions of educational policy. It may present its finding to the President, regarding the initiations, abolition, or consolidation of curricula, or of academic and administrative organizations, and regarding basic legislation or administration policies involving educational policy.
- C. The Chair of the Committee shall immediately inform the Chair of the Committee on Educational Policy of the Academic Senate on all matters referred to it and studies initiate by it. It shall, whenever requested by said Academic Senate Committee, refer to the latter for review any proposed report before such report is submitted.

Chair Zimmerman provided a report from the October 5, 2015 meeting of the University Committee on Educational Policy (UCEP).

The role of UCEP is to consider the establishment or disestablishment of curricula, colleges, schools, departments, institutes, bureaus, and the like, and on legislation or administrative policies involving questions of educational policy.

Challenge 45

The Systemwide Academic Senate has been asked to consider if majors can be reduced to 45 units. There is no requirement that majors must be limited to 45 units.

Members of the UCSF Committee on Educational Policy discussed Challenge 45. The committee reached consensus to defer to those campuses that have undergraduate schools, but advised that particular attention be paid to faculty and student well-being with this type of change.

Alternative Credits

UCEP discussed credit by exam. Members were asked to survey their campuses on credit by examination policies and determine how widely used it is. Members were asked to explain College Level Examination Program (CLEP) to their local committee members and find out about other credit by exam processes.

Members of UCSF CEP discussed credit by exam processes and were familiar with only Advanced Placement exams. UCSF CEP agreed to defer to those campuses that have undergraduate schools.

Exam Identification

During the 2014-2015 academic year, UCEP discussed international students. UCEP addressed concern about identification requirements for international students. International students are required to have identification in various situations such as online exams. A related issue is whether UC can ask community college students to provide identification when UC does not ask this of its own students.

Members of the UCSF CEP commented that all students are required to physically present for exams both paper and on-line. In addition, on-line exams require a unique sign-in. UCSF does not check IDs, but UCSF classes are relatively small so instructors and other students would recognize any non-class members.

Chair Zimmerman provided a report from the UCSF Academic Senate Leadership Retreat which occurred on September 12, 2015.

Faculty Engagement

Faculty engagement was a major theme at the Leadership Retreat. Attendance at the bi-annual Division meeting was low.

Space

Senate leaders discussed the need for meaningful faculty engagement in space planning at UCSF.

UC Equity and Investments

Senate leaders discussed the interface with entrepreneurial activities. Committee on Research expressed concern about the balance between UCSF's triple mission and the prioritization of research with potential for commercial value.

Disclosure of Sponsorship

Last spring, the Manhattan Institute sponsored an event at UCSF that generated concern from members of the faculty. Senate leaders discussed the need to ensure policy and practices address disclosure of sponsorship.

Cost of Living

Senate leaders discussed the cost of living in the Bay Area. The cost of living presents a threat to UCSF's competitiveness with respect to the recruitment of faculty, staff, and students.

Chair Zimmerman reported that Chancellor Hawgood presented at the UCSF Academic Senate Leadership Retreat. Chancellor Hawgood discussed governance changes to UC Health and the UC Berkeley Global Campus.

Chancellor's Fund

In summer 2014, Chancellor Hawgood provided \$500,000 to the UCSF Academic Senate to use toward faculty life, which is generally known as the "Chancellor's Fund."

Members of the Committee on Educational Policy discussed the Chancellor's Fund. The Committee on Educational Policy agreed to submit two proposals for use of the Chancellor's Fund: Educational Technology Needs for Faculty and Travel Grants for Educational Purposes.

Educational Technology Needs for Faculty

Funds are available to assist faculty obtain educational technology for classroom or clinical instruction or produce visual media to use during presentations at organized conferences and meetings.

Travel Grants for Educational Purposes

Funds are available to assist faculty attend meetings of learned societies, organized conference and meetings to present original product showcasing educational work.

Chair Zimmerman will present these proposals to the UCSF Coordinating Committee at the November 5, 2015 meeting. The Coordinating Committee will review the proposals and provide comment. The Committee on Educational Policy will have an opportunity to revise the proposals before the Coordinating Committee votes to approve the proposals. The Coordinating Committee will vote on the proposals at the December 3, 2015 meeting.

Adjournment

Chair Zimmerman adjourned the meeting at 3:30 p.m.