

Committee on Rules and Jurisdiction

Jae-Woo Lee, MD, Chair

ANNUAL REPORT 2014-2015

Primary Focus Points for the Year:

- Discussion of Bylaws Creation and Placement in re Chancellor's/Faculty Academic Renewal Funds. UCSF Academic Senate Chair Farid Chehab requested R&JC discuss creation and placement of bylaws specific to receipt administering of these annual funds. ([Appendix 1](#))
- Review of Proposed Bylaw Modifications: Joint Request from Committee on Academic Personnel (CAP) and Equal Opportunity Committee (EQOP) to Transfer Responsibility of *Faculty Handbook* Revisions from EQOP to CAP. ([Appendix 2](#))
- Review of Proposed Bylaw Modification: Request from the Committee on Research to reduce membership size from twenty-four members plus Chair and Vice Chair to eighteen members plus Chair and Vice Chair. ([Appendix 3](#))
- Review of Proposed Posthumous Degree Policy Guidelines: Request from the Graduate Division on Proposed Posthumous Degree Policy Guidelines created for those students housed within the Graduate Division. ([Appendix 4](#))
- Review of UCSF Bylaw *85B: Selection and Composition of Committees*: Providing Guidance to the Committee on Committee's Liaisons on which Faculty with Dual Administrative Titles Can Serve on Academic Senate Committees ([Appendix 5](#))
- Review of UCSF Bylaw *101C: Composition: Local Committees* to include new Standing Committee on Sustainability ([Appendix 6](#))
- Review of UCSF Bylaw *140A: Committee on Academic Freedom: Membership* Seeking to Clarify the Title "Clinical Professor" for the Committee on Committee's Liaisons ([Appendix 7](#))
- Review of Systemwide Academic Senate Bylaw Revisions: R&J Committee members declined to opine on the proposed revisions, following review. Nonetheless, the initial document is provided below.
 - a. Proposed Systemwide Revisions to Academic Personnel Manual (APM) Section 133-17-g-f: Limitation on Total Period of Service with Certain Academic Titles
 - b. Proposed Systemwide Revisions to Academic Personnel Manual (APM) Section 080: Medical Separation and APM Section 330: Specialist Series Revisions
 - c. Proposed Systemwide Revisions to Senate Bylaw 182: University Committee on International Education. These amendments sought to expand the committee's charge to include a broad range of international activities across the University.

- d. Proposed Revisions to Senate Bylaw 128.D.2: The Systemwide University Committee on Rules and Jurisdiction has evaluated the proposed revisions to SBL 128.D.2 (Vice Chairs), which would make the vice chairs of all standing systemwide committees at-large members.
 - e. Systemwide Review of Proposed Revised Presidential Policy - Sexual Harassment & Sexual Violence
 - f. Draft Guidelines for Pilot Program to Accept Equity for Access to University Facilities or Services: Details guidelines by which the UC System will receive equity in companies in exchange for their use of facilities or services.
 - g. APM 360 and APM 210-4 – Librarian Series: Provides clarification on promotion and advancement and appointment within this series
- Revision of the *Faculty Handbook* to bolster “Section 9.4: Benefits & Employee Resources” of Faculty Life in partnership with the Office of Academic Affairs ([Appendix 8](#))

2014-2015 Members

Jae Woo Lee, Chair

Catherine Waters, Vice Chair

Gary Armitage
Michele Bloomer
Marek Brzezinski

Ex-Officio Members

Doug Carlson, Registrar
Anne Slavotinek, Parliamentarian

Number of In-person Meetings/Conference Calls: 2; electronic discussion as needed

Senate Analyst: Alison Cleaver

http://senate.ucsf.edu/committee/index.php?committee_id=13

Task Forces and Other Committee Service

Rules & Jurisdiction Committee (RJC) members didn't sit on any task forces this year related to their role on the RJC.

Going Forward

Pending issues for the Academic Senate Committee on Rules and Jurisdiction to carry forward into 2015-2016:

- Continued review of proposed bylaw revisions
- Determination of a more efficient mechanism for bylaw change approval and tracking
- Newly reviewing/interpreting bylaws as relevant for the UCSF Division of the Academic Senate

Appendices

[Appendix 1](#): Discussion of Bylaws Creation and Placement in re Chancellor's/Faculty Academic Renewal Funds. UCSF Academic Senate Chair Farid Chehab requested R&JC discuss creation and placement of bylaws specific to receipt administering of these annual funds.

[Appendix 2](#): Communication from the Rules & Jurisdiction Committee (RJC) to respective Chairs of Committee on Academic Personnel (CAP) and Committee on Equal Opportunity (EQOP) in support of transfer of *Faculty Handbook* responsibility from CAP to EQOP.

[Appendix 3](#): Communication from RJC to the Chair of the Committee on Research (COR) in support of reduction of overall membership.

[Appendix 4](#): Communication from RJC to the Chair of the Graduate Council in support of the proposed Posthumous Degree Policy for the Graduate Division.

[Appendix 5](#): Communication from RJC to Todd Giedt, Executive Director, UCSF Division of the Academic Senate on interpretation of Division Bylaw *85B: Selection and Composition of Committees*

[Appendix 6](#): Communication from RJC to Todd Giedt, Executive Director, UCSF Division of the Academic Senate on interpretation of Division Bylaw *101C: Composition: Local Committees* to include new Standing Committee on Sustainability

[Appendix 7](#): Communication from RJC to Todd Giedt, Executive Director, UCSF Division of the Academic Senate on interpretation of Division Bylaw *140A: Committee on Academic Freedom: Membership*

[Appendix 8](#): Communication to the Office of Academic Affairs with proposed revisions to the *Faculty Handbook* to bolster "Section 9.4: Benefits & Employee Resources"

Senate Staff:
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