

University of California
San Francisco



Academic Senate
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Communication from the Committee on Rules and Jurisdiction
Patrick Finley, PharmD, Chair

November 29, 2013

Susan Promes, MD, FACEP
Chair, Committee on Courses of Instruction
Office of the Academic Senate, Box 0764

Re: Proposed Modifications to the Bylaws of the Committee on Courses of Instruction

Dear Chair Promes:

Pursuant to Divisional Bylaw 120(B)(5), the Committee on Rules and Jurisdiction reviewed the requests to modify bylaws to resolve a discrepancy between the School of Medicine's regulation on Grades and Credits, Appendix V(B) and the San Francisco Academic Senate Regulation 785, submitted September 16, 2013. The Committee on Rules and Jurisdiction approves these modifications as proposed.

The proposed amendments must be approved by a vote of the Division, and subsequently approved by the University Committee on Rules and Jurisdiction before they may go into effect.

Sincerely,

The Committee on Rules and Jurisdiction

Patrick Finley, PharmD, Chair
Jae Woo Lee, MD, Vice Chair
Gary Armitage, DDS, MS
Marek Brzezinski, MD, PhD
Douglas Carlson, JD
Troy Daniels, DDS
Preston Maxim, MD
Anne Slavotinek, MD, PhD
Catherine Waters, RN, PhD, FAAN



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Communication from the Committee on Courses of Instruction Susan Promes, Chair

Patrick Finley, PharmD
Chair, Committee on Rules and Jurisdiction
Office of the Academic Senate, Box 0764

Re: Proposed Modification to the Bylaws of the Academic Senate

Dear Chair Finley,

Following a communication to the Committee on Courses of Instruction (COCOI) from Susan Masters, Associate Dean for Curriculum, Undergraduate Medical Education, UCSF School of Medicine, the COCOI is seeking to resolve a discrepancy between the School of Medicine's regulation on Grades and Credits, Appendix V(B), and San Francisco Academic Senate Regulation 785 which appears to have resulted from the SOM bylaws being updated in 1995 to omit honors grades in the second year while the Academic Senate Bylaws were not. The SOM regulation represents the current practice.

The current School of Medicine's regulation states, *"The honors grade will not be assigned in any first or second-year course, but may be assigned in all required courses of more than two units in the third and fourth years"*.

The San Francisco Division Academic Senate Regulation 785 states, *"The honors grade will not be assigned in any first year course, but may be assigned in all required and elective courses of more than two units in the second, third and fourth years."* which equates to a grading scheme for the second, third, and fourth years, when, in practice, students in the second year will not receive honors grades.

Proposed Changes:

SFR 785: To assure that an accurate grading policy is reflected in the senate regulations, the Committee on Courses of Instruction is requesting review and approval of a change the Academic Senate Regulation 785 that would read, "The honors grade will not be assigned in any first- or second-year course, but may be assigned in all required and elective courses of more than two units in the ~~second~~, third and fourth years."

Justification:

To resolve a discrepancy between the School of Medicine's regulation on Grades and Credits, Appendix V(B), and San Francisco Academic Senate Regulation 785 September 16, 2013

It is the request of the Committee on Courses of Instruction, that the Academic Senate's Rules and Jurisdiction Committee approve the revision. If you have any questions, please contact Senate Analyst, Kathleen Dargan, kate.dargan@ucsf.edu.

Sincerely,

Susan Promes, MD
Chair, Committee on Courses of Instruction.