



**School of Nursing Faculty Council**  
**Jyu-Lin Chen, RN, PhD, Chair**

## ANNUAL REPORT 2011-2012

**Primary Focus Points for the Year:**

- Continuing Budget Cuts
- Succession Planning
- Senate Membership
- Operational Excellence
- Students with Disabilities
- School Rally

**Issues for Next Year (2012-2013)**

- Operational Excellence
- DNP Task Force
- TLC Working Group

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**2011-2012 Members**

**Jyu-Lin Chen, Chair (FHCN)**  
**Shari Dworkin, Vice Chair (SBS)**  
Brad Aouizerat (Physio)  
Gerri Collins-Bride (CHS)  
Karen Duderstadt (FHCN)  
Jill Howie Esquivel (Physio)  
Susan Janson (CHS)  
Hai-Yen Sung (IHA)

**Ex-Officio Member**  
David Vlahov (Dean)

Miranda Kramer (Student Representative)

**Number of Meetings: 13**

**Senate Analyst:** Shilpa Patel

<http://senate.ucsf.edu/0-facultycouncils/q-faccson.html>

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## Systemwide Business

The School of Nursing Faculty Council took up the following Systemwide issues this year:

### **Open Access Policy**

Richard Schneider, Chair, Committee on Library and Scholarly Communication and Karen Butter, University Librarian, provided an overview about the proposed Open Access Policy for UCSF. Council members authored a letter of support for the policy. A campus vote on May 21, 2012 approved the policy for implementation. ([Appendix 1](#) and [2](#))

### **Operational Excellence (OE)**

The School of Dentistry had ongoing discussions regarding the challenges and successes of OE. The Council hopes to gather data from all four departments and report the findings to the Chancellor.

### **UCSF Academic Senate Membership Task Force**

Chair Chen served on the Divisional Task Force examining and advocating the expansion of Academic Senate guidelines to include Adjunct and Health Sciences Clinical faculty. Council members heard reports throughout the academic year on task force activities.

## School Business

### **Bylaw Updates**

The School of Nursing has requested a minor change in the membership by-laws to read: **one representative from the School of Nursing administration, and one from the Medical Center Nursing Administration to be identified by the Dean.**

Currently, the FP membership reads as “The Faculty Practice Committee shall consist of the following members, without regard to Academic Senate membership: the directors of each of the School of Nursing’s faculty practices and one representative from each department that does not have a director of a faculty practice (if any); **and one representative from the School of Nursing administration to be identified by the Dean.** [Am 10/10]

**Rationale:** Right now the Medical Center representative is an active and important member. However, the FP Committee think that this is not a replacement for a SON Nursing Administration representative, identified by the Dean.

### **Students with Disabilities: Policy for Faculty Guidance Discussion**

Jill Howie-Esquivel led the Council in a discussion regarding generating aids and resources for faculty to aid and provide accommodations students with disabilities. Faculty would greatly benefit from resources and stated policies regarding the responsibilities of students to make their need for accommodation known in a specific time period before or as a course begins and defined policies stating to the students the responsibilities of the students regarding the time, form and manner of requests for reasonable accommodations.

It was agreed that faculty need clear guidelines as well as coverage to be fair to students but also be able to act as responsible educators, and there needs to be a clear policy regarding notification to faculty by the Office of Disabilities, and the expectations for students in a course. The Faculty Council will invite a leader in the Office of Disabilities to provide an informational presentation at a full faculty meeting.

Student disability services and accommodations should be accessible to all students based on proof of disability. Disabilities must be reasonable, feasible and verified through the department in order for faculty to make the necessary accommodations.

Information on this subject can be found at <http://sds.ucsf.edu> or students can be referred to the Learning Resource Center for programs to assist students with dealing with learning issues <http://nurseweb.ucsf.edu/www/lrc.htm>.

### **School of Nursing Rally**

Dean Vlahov requested that recruitment for an open, critical position be postponed until after the School of Nursing Rally. Concern was noted for students arriving without faculty in the program or advisees.

The School of Nursing Rally will address:

- The future look of the School
- Immediate concerns
- Need to pull faculty to teach and
- Teach in creative ways
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Faculty needs to address the current stressors and the immediate demands for dealing with the present in order to move forward with a strategic direction for the future as well as the marriage of teaching and research; the interface between our education, grads, collaborations, and returns to doctoral study or other –“marriage” between students and faculty and research.

### **Helen Martin Faculty Practice Award**

The Faculty Practice Committee proposed that the SON develop a new award in memory of former SON faculty member Helen Martin who died in a tragic accident recently. The award would be the Helen Martin Award for Excellence in Faculty Practice and it would be for creating a supportive environment for students.

The Faculty Council recommended that the Faculty Practice Committee prepare criterion for the proposed new award and then bring the proposal back to the Faculty Council for consideration. If approved, the Faculty Council could forward it to the Dean’s office with a recommendation for possible funding. The Council, while very supportive of the award, decided to not formally endorse until funding is secured. ([Appendix 3](#))

### **Merit and Advancement Brown Bags**

Last year, the Council agreed that the new ADVANCE system will help faculty to know when it is time to go up for a merit review and to clearly see what the criteria for advancement are. The ADVANCE system will also allow for the ability to see when a chair has voted against the recommendation of faculty. The Council decided to discuss the possible formation of a task force to review the promotion process and specifically to follow up on the recommendations made by the prior task force.

Vice Chair Dworkin worked with Chris Miaskowski, Associate Dean, Academic Affairs, to put on two brown bag session regarding the merit review process. The criteria for these brown bag sessions included:

- Given the report findings that the most common need requested by faculty was a need for more information, the Council would specifically like the brownbag to focus on the criteria for faculty advancement and promotion
- The brown bag should also inform faculty about their right to be re-reviewed if they disagree about the outcome of their review. The steps in this process should be highlighted.
- This discussion should include improving mentorship so that faculty know what is required of them
- Some of the emphasis should be on reducing the variability between clinical and non-clinical faculty.

### **Changes to the Curriculum**

After much discussion, the Council voted on several curriculum changes:

#### **Advanced Research Methods (262A)**

MOTION: Move Advanced Research Methods (262A) from Fall Quarter to Winter Quarter and Advanced Research Methods II (262B) from Winter Quarter to Spring Quarter.

28 in favor  
5 against  
2 abstain

#### **Advanced Health Assessment (N270)**

Move to cease discussion of moving the course to summer and instead for this coming year, keep these courses in the fall as two 2-hour classes.

Restated:

Move to cease discussion of moving Advanced Health Assessment (N270) to the summer for this year and have N270 as a 2-hour class in the fall. Pathophysiology should be a separate 2-hour course in the fall.

Restated:

Move to cease discussion of Advanced Health Assessment (N270) labs moving to the summer in the 2012-13 academic year. Advanced Health Assessment (N270) plus their coinciding skills lab will be held in the fall as individual courses.

Discussion:

Would it be acceptable for specialties to pilot a course in the summer using content capture and a skills lab? As the current motion requires cessation of discussion, there needs to be a new motion or an amendment.

Amendment:

Advanced Health Assessment (N270), coinciding skills lab, and Pathophysiology (N208) will be held as separate 2-hour courses in the fall.

Discussion: How is the communication to the students going to be phrased?

MOTION: For Academic Year 2012-13, Advanced Health Assessment (N270) and the coinciding skills lab will be offered in the fall with each class having a standalone 2-hour discussion. Pathophysiology (N208) will also be offered with a separate 2-hour discussion.

29 in favor  
3 abstain  
2 against

#### **Change in Units**

Discussion: There is concern regarding the change in units and the clinical intensive content. Research needs to remain important. Further, it is increasingly difficult to teach across the lifespan. The School needs to be able to manage this.

MOTION: The School of Nursing will make no more structural/timing changes regarding the core clinical curriculum until the evaluation process is complete (July 2012).

32 in favor

1 opposed  
4 abstain

### **Operational Excellence Survey**

In response to all of the challenges associated with Operational Excellence, the Council has drafted a short survey for faculty. The goal is be able to measure the impact that OE has had on the School. The School hopes to partner with the other three schools on campus in order to present the Chancellor with a robust set of data.

## **Task Forces and Other Committee Service**

This year, members of the School of Nursing Faculty Council served on the following Academic Senate task forces or other campus committees as representatives of APB or the Academic Senate. Where possible, the reports from these task forces or committees are linked to or attached to this Annual Report.

- Task Force on Senate Membership (Jyu-Lin Chen)

## **Going Forward**

Ongoing issues under review or actions which the School of Nursing Faculty Council will continue into 2012-2013:

- Operational Excellence
- DNP Task Force
- TLC Working Group

## **Appendices**

This Annual Report is posted on the [School of Nursing Faculty Council Web page](#) on the [Academic Senate Web site](#). Appendices are embedded into this PDF document.

[Appendix 1](#):

[Appendix 2](#):

[Appendix 3](#):

Senate Staff:  
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