University of California
San Francisco

Academic Senate
senate.ucsf.edu

Committee on Courses of Instruction
Christian Vaisse, MD, PhD Chair

ANNUAL REPORT
2008-2009

Total Course Requests Reviewed in 2008-2009

108	New Courses	Approved by COCOI
46	Course Changes	Approved by COCOI
2	Course Reinstatements	Approved by COCOI
31	Course Deletions	Approved by Chair Vaisse
46	Short Course Forms	Approved by Chair Vaisse
233	**Total Course Requests Processed**	

Instructional Grant Program Application Review
On April 7, 2009, the Committee reviewed thirteen on-line applications for the Instructional Grants Program (IGP). The Task Force's two top proposals were in agreement with the committee's highest scoring applications. Two projects were funded totaling $35,975.00.

Online Course Review System
The process of creating the online course review system continues. Testing is slated to begin the third week in July, 2009.

Task Forces, Special Committees, and Sub-Committees:

Issues for Next Year (2008-2009)
Online Course Review System

2008-2009 Members

Christian Vaisse, Chair
Xin Chen, Vice Chair
Brian Dolan
Patrick Finley
Art Miller
Bree Johnston
Brian Schmidt
Arianne Teherani
Catherine Waters
Jane Hirsch
Jae Lee
Katherine Hyland

Ex Officio Member
Doug Carlson, Registrar

Guest
Eileen Grady, WASC Representative

Number of Meetings: 6
Senate Analyst: Heather Alden/Kathleen Dargan

Divisional Business

Course Requests for 2008-2009

In 2008-2009 COCOI reviewed 233 course requests, as follows.

Total Course Requests Reviewed in 2008-2009

108	New Courses	Approved by COCOI
46	Course Changes	Approved by COCOI
2	Course Reinstatements	Approved by COCOI
31	Course Deletions	Approved by Chair Vaisse
46	Short Course Forms	Approved by Chair Vaisse
233	**Total Course Requests Processed**	

For Winter 2009

11	New Courses	Approved by COCOI
22	Course Changes	Approved by COCOI
1	Course Reinstatements	Approved by COCOI
7	Course Deletions	Approved by Chair Vaisse
37	Short Course Forms	Approved by Chair Vaisse
78	**Total Course Requests Processed**	

For Spring 2009

31	New Courses	Approved by COCOI
8	Course Changes	Approved by COCOI
1	Course Reinstatements	Approved by COCOI
4	Course Deletions	Approved by Chair Vaisse
4	Short Course Forms	Approved by Chair Vaisse
48	**Total Course Requests Processed**	

For Summer 2009

6	New Courses	Approved by COCOI
5	Course Changes	Approved by COCOI
0	Course Reinstatements	Approved by COCOI
6	Course Deletions	Approved by Chair Vaisse
0	Short Course Forms	Approved by Chair Vaisse
17	**Total Course Requests Processed**	

For Fall 2009

60	New Courses	Approved by COCOI
11	Course Changes	Approved by COCOI
0	Course Reinstatements	Approved by COCOI
14	Course Deletions	Approved by Chair Vaisse
5	Short Course Forms	Approved by Chair Vaisse
90	**Total Course Requests Processed**	

Instructional Grant Program Application Review

On April 7, 2008 the Committee reviewed eight applications for the Instructional Grants Program (IGP). Two projects were funded, totaling $35,975.00.

Brian Warling, Assistant Director of the Center for Instructional Technology (CIT), UCSF Library posted the 2009-2010 Instructional Grant Program applications on the UCSF Collaborative Learning Environment (CLE). COCOI members reviewed thirteen on-line applications and submitted individual scoring summary sheets. Gail Persily, Director of Education and Public Services, UCSF Library led the discussion of the scores and issues concerning individual applications. The committee also reviewed the Summary of Review by Interprofessional Education Task Force Leaders, submitted by Associate deans Alldredge, Loeser, Martin-Holland, and Perry. The Task Force's two top proposals were in agreement with the committee's highest scoring applications. The following grants were approved:

- Maria A. Wamsley, M.D., *Development and Implementation of a Standardized Patients Exercise to Promote Interprofessional Learning.*

- Stephanie Rennke, M.D., *Designing an Interactive Curriculum for Third-Year Medical, Pharmacy and Nursing Students on Inpatient Geriatric Issues and Safe Transition in Care.*

The Committee has offered letters of support for two applicants whose scores were very high and their proposals very strong.

Online Course Review System

Continuing the work started in 2008, Chair Vaisse worked with independent programmer George Michael of 3DQ.net, Heather Alden, Executive Director, UCSF Academic Senate, the Registrar's Office and the UCSF MyAccess team to build the online course review system. This system is designed to replace the current paper-based course review system. System testing with a selected group of campus users is scheduled for August 2009 so the system can be made available to the entire campus for use in September 2009. The system was slated for release in June 2009, but the launch was delayed to so the system could use the UCSF MyAccess single login system. The project is funded by OAAIS.

Sub-Committee to Review the Role of "Course Objective"

On April 7, 2009, Chair Vaisse convened a sub-committee to review the role of "course objectives" on UCSF course forms. Brian Dolan will chair this new sub-committee.

Course objectives, a measureable, student-focused reflection of the level of learning for each course, have not been included in any documentation other than the General Course Form. Objectives are currently used for the purpose of course accreditation and course review by the Committee on Courses of Instruction.

Task Forces and Other Committee Service

Course Identification Project

Eileen Grady continues to report to the Committee on the University of California Course Identification Committee. The Course Identification Committee seeks to create a uniform course numbering system for courses across the California community college System, the California State University system and the University of California system.

WASC Accreditation Steering Commitee

Eileen Grady serves on the WASC Accreditation Steering Committee. She kept COCOI informed about this Committee's work in 2008-2009.

Going Forward

Ongoing issues under review or actions which the Committee will continue into 2008-2009:

Online Course Review System
Chair Vaisse will continue to work with George Michael, Heather Alden, Academic Senate Executive Director, and the Registrar's Office to launch the online course review system in Fall 2008. When the online system, COCOI should publicize the system and offer an orientation for schools and departments.

Instructional Grants Program
Revision of Instructions

Subcommittee to Review the Role of Course Objects
Brian Dolan will chair this sub-committee on the role of course objectives on UCSF Course forms.

Senate Staff:
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