



Committee on Educational Policy
Linda Chafetz, RN, DNS, Chair

ANNUAL REPORT 2007-2008

Primary Focus Points for the Year:

- Interdisciplinary/Interprofessional Education
- Review of Systemwide Issues including International Education and Online Learning

Task Forces, Special Committees, and Sub-Committees:

- Western Association of Schools and Colleges (WASC) Steering Committee (Sergio Baranzini)
- Task Force to Review the Department of Emergency Medicine Proposal (Joan Etzell and Joseph Rabban)
- Task Force to Review the Campus Five-Year Perspective 2008-2013 (Sergio Baranzini and Linda Chafetz)
- UCSF Academic Calendar Committee (Janice Humphreys)
- Mission Bay Educational Space Planning Committee (William Bird)

Issues for Next Year (2008-2009)

- Interprofessional/Interdisciplinary Education at UCSF

2007-2008 Members

Linda Chafetz, Chair, UCEP

Representative

Joan Etzell, Vice Chair

Sergio Baranzini
Nicholas Barbaro
William Bird
Kurt Giles
Su Guo
Janice Humphreys
Joseph Rabban
Jason Satterfield
Claudia West

Permanent Guests

Chris Cullander, Educational Policy Committee (Pharmacy)
W. Stephan Eakle, Chair, Committee on Education Policy (Dentistry)
Dorrie Fontaine, Educational Policy (Nursing)
Harry Hollander, Chair, Committee on Curriculum and Educational Policy (Medicine)
Gail Persily, Director, Education and Public Service (Library)

Number of Meetings: 8

Senate Analyst: Heather Alden

Systemwide Business

The Academic Senate Committee on Educational Policy took up the following Systemwide issues this year:

Online and Distance Education

The Committee on Educational Policy (CEP) participated in the ongoing discussion at the UC Systemwide level concerning quality of online or distance education and possible need for guidelines. CEP provided recommendations for the divisional response to the [Dialectic Paper on the Use of Remote and Online Instruction for the Delivery of University Curriculum](#). The Committee's response was prepared by William Bird, Gail Persily and Claudia West, and sent to Division Chair David Gardner (Appendix 1).

Reviews of Senate Regulations

CEP reviewed and discussed proposed changes to Academic Senate Regulations [610](#) and [630](#) (defining "residence" for students) and recommended repeal of Senate Regulation 548 (on language requirements) (Appendix 2).

BOARS Revised Proposal to Reform UC's Freshman Eligibility Policy

The committee provided comments to UCEP on the initial [BOARS proposal](#). Comments were generally positive regarding the goals of establishing "eligibility to apply" rather than "eligibility for admission" as a means to broaden and diversify the applicant pool. However members raised some concerns about the wisdom of eliminating some form of eligibility for admission since this is a large policy change.

Program Reviews by the University Committee on Educational Policy

As the UCSF Representative to the University Committee on Educational Policy (UCEP), Linda Chafetz kept CEP informed about programs reviewed by UCEP this year. These included a proposal for a [School of Public Health at UC Davis](#), a [School of Medicine at UC Riverside](#) and [School of Nursing at UC Davis](#).

UCOP Strategic Planning Initiative for Multi-campus and off-campus programs

UCOP is considering impediments to multi-campus courses including the need for a multi-campus course number, problems reconciling units for semester and quarter system students, and lack of a system level catalog. In October 2007, UCEP members received information on campus programs identified as appropriate for a UCOP survey on multi-campus programs (i.e. joint UC-CSU programs in Physical Therapy and the UCB/UCSF Bioengineering programs).

Report on The Education Abroad Program and International Education

A 2007 report by an expanded ad hoc Committee on International Education was circulated for system review. CEP was asked to provide a recommended divisional response. CEP sought feedback from UCSF faculty and staff including: Pilar Bernal de Pheils (SON), William Holzemer (SON), Steven Kayser (SOP), Tim Novotny (Global Health Sciences coordinator), Dorothy Perry (SOD), George Rutherford (Institute for Global Health Director), and Janet Thelen-Lockwood, Director of Services to International Students). Most invitees submitted comments and also participated in the January CEP meeting where their responses were compiled and discussed. A report and recommendations for the divisional response (Appendix 3) were sent to Division Chair David Gardner.

Divisional Business

This year, the Academic Senate Committee on Educational Policy took up the following issues related to the San Francisco Division:

Interdisciplinary/Interprofessional Education

Members began the year with a decision to choose a major focus within those listed for education in the UCSF Strategic Plan. The Committee agreed to explore ways to promote interdisciplinary/interprofessional (ID/IP) education within existing campus structures. They identified the need for campus-wide information on opportunities for ID/IP education. Interdisciplinary education is a prevalent theme in the UCSF Strategic Plan and as such is a topic of interest for Executive Vice Chancellor Eugene Washington as well as and Vice Deans and Associate Deans for education and academic/student affairs in Schools of Medicine, Pharmacy, Nursing and Dentistry. CEP can lend Academic Senate support to efforts on campus to foster interdisciplinary education. An Interprofessional Education Committee currently supporting interdisciplinary and interprofessional education at UCSF and plans the annual Interprofessional Education Day. Dorrie Fontaine is a SON member of this committee. She reported that students have also formed a group called Students for Interprofessional Learning. Already some inter-school education exists for topics that span the schools, but faculty and students would like more at UCSF.

Increased attention to this topic would not be limited to courses, but would also include projects and course content. Already, elements are in place that could facilitate interdisciplinary education, such as an interdisciplinary course number in the course catalog that has not been used for a long time.

Committee members discussed supporting policies to increase funding and visibility for Interprofessional education including topics such as patient safety. They indicated that CEP support should be built upon existing structures and information at UCSF, and information available in the educational literature regarding interdisciplinary and interprofessional education.

Doug Carlson, UCSF Registrar attended a meeting in December to provide information on these and related issues:

- Scheduling: The Registrar's office is working on the web-based interface for scheduling (also known as Resource 25). The goal will be to allow people to submit schedule requests online. Currently it is a paper-based system. One idea suggested would be to mount displays at each classroom or at clusters of classrooms to list the classroom schedule, linked to the information in Resource 25.
- Online Payment: The Registrar's office is working on a pilot project for online payments (e-checks) with Pharmacy students.
- Faculty portal for Online Grades and Course Rosters. About one third of grades have been submitted online thus far. The Registrar's office will take on the project and is waiting for a centralized online authentication system, perhaps one year hence.
- Course Catalog and Schedule of Classes: The existing course catalog is not also a class schedule. For 2008 the Registrar's office is working to create a schedule of classes with the goal of having it ready in 2008.

D. Carlson also requested the Committee's feedback on the implementation of an online schedule of classes. Committee members requested that it be searchable by keyword, prerequisites, restrictions, as well as geographic distance between locations and the availability of videoconferencing.

In January 2008, the Committee invited Jessica Chan and Ashish Patel of Students for Interprofessional Learning to meet with them. They presented their goals and activities, pointing out that ID/IP education should not be limited to courses and that they included activities and projects.

At the suggestion of Gail Persily, CEP explored the possibility of collaborating with the library and the Committee on Courses of Instruction to identify new sources of funding for the Instructional Grant Program (IGP). Gail Persily, Chair Chafetz, Senate Analyst Alden, and Committee on Courses of Instruction Chair Abbey Alkon met in November to discuss IGP. Gail Persily obtained feedback from past recipients who were strongly in favor of this program. Sources of increased funding were discussed. No further action was taken this year.

Other topics related to Interdisciplinary/Interprofessional education at UCSF discussed by CEP included the following:

- Joan Etzell provided regular updates on the School of Medicine Pathways program, identified as a campus group pursuing ID/IP educational goals. This will continue next year with a presentation from Josh Adler, Pathways Director.
- An important obstacle in fostering interdisciplinary education is that there is no centralized UCSF campus catalog or instructional calendar. In May 2008, Joseph Castro, Associate Vice Chancellor for Student Academic Affairs requested members for a committee to review the UCSF academic calendar. Janice Humphreys agreed to serve on this committee. Their report is expected by December 2008.
- Gail Persily explained to the Committee that one opportunity to foster interdisciplinary education would be to collaborate with the Library and the Committee on Courses of Instruction to identify new sources of funding for the program. Committee members suggested that an increase in available funds for interdisciplinary education could help encourage innovation and collaboration among faculty to build interdisciplinary curricula. Information about the Instructional Grants Program and lists of funded proposals by year are available at the IGP website: <http://cit.ucsf.edu/grants/>
- D. Fontaine informed the Committee that the Second Annual UCSF Interprofessional Education Day scheduled was held on September 19, 2007. This event focused on fostering communication across disciplines and schools on the topics of patient safety and teamwork.
- Clinical education is a good opportunity for interdisciplinary education. Educational contact across schools and disciplines is not currently a part of the existing curricula. Clinical education is an ongoing critical need in all of the schools, but with little overlap.
- Communication technology could facilitate interdisciplinary education.

Instructional Technology

In 2007-2008, the Committee continued to discuss educational technology. This has been a CEP focus for several years. Henry Sanchez, former Chair of CEP, provided two updates at CEP meetings on educational technology and activities of the Academic Information Systems Board (AISB). These include development of videoconferencing at UCSF, upgrading classroom technology, and increasing wireless access. AISB has appointed an Educational Systems Advisory Committee (EASC). CEP committee members were concerned about the unique needs of each school and the fact that not all were represented on this advisory committee. They asked Dr. Sanchez to communicate their desire for equitable representation of all schools on EASC.

Ongoing reports on educational technology and library issues were also provided by Gail Persily, who is co-director of the Center for Educational Technology (CIT) at the UCSF library. This included information on plans to transition from WebCT and development of simulation labs and other resources at the library.

Updates from the UCSF Library

The Committee benefitted from regular updates on the UCSF Library by Gail Persily, Director, Education and Public Service, UCSF Library. Her updates included information about the Library's planned transition from the WebCT education software to the open source software powered by Moodle and the transformation of the second floor of the library.

This year, members of the Academic Senate Committee on Educational Policy served on the following Academic Senate task forces or other campus committees as representatives of CEP or the Academic Senate. Where possible, the reports from these task forces or committees are linked to or attached to this Annual Report.

- The Western Association of Schools and Colleges (WASC) Steering Committee (Sergio Baranzini)
- Task Force to Review the Department of Emergency Medicine Proposal (Joan Etzell and Joseph Rabban)
- Task Force to Review the Campus Five-Year Perspective 2008-2013 (Sergio Baranzini and Linda Chafetz) (Appendix 4)
- UCSF Academic Calendar Committee (Janice Humphreys)
- Mission Bay Educational Space Planning Committee (William Bird)

Going Forward

Ongoing issues under review or actions which the Committee will continue into 2008-2009:

Encouraging faculty participation in interdisciplinary education

In 2008-2009 CEP can encourage interdisciplinary education by encouraging departments to recognize the importance of educational activities such as teaching, mentoring, curricular design, leadership and publishing educational research when considering faculty members for promotion.

Appendices

- Appendix 1: Committee on Educational Policy Recommendation for the UCSF Divisional Response to the CCGA/UCEP/ITTP Dialectic Paper on the Use of Remote and Online Instruction for the Delivery of University Curriculum (March 7, 2008)
- Appendix 2: Review of the Proposal to Repeal Academic Senate Regulation 458 (November 21, 2008)
- Appendix 3: Committee on Educational Policy Recommendation for the UCSF Divisional Response to the Report of the University of California Joint Ad Hoc Committee on International Education (February 6, 2008)
- Appendix 4: Communication from the Task Force to Review the Campus Five-Year Perspective for New Academic Programs 2008-2013 (February 15, 2008)