



GRADUATE COUNCIL

2003-2004 ANNUAL REPORT

Sharmila Majumdar, Ph.D.
Chair

During the 2003-2004 academic year, the Graduate Division held four scheduled meetings of the Council. As the UCSF Graduate Council representative, Vice Chair Grayson Marshall attended the monthly meetings of the systemwide Coordinating Committee of Graduate Affairs (CCGA). Three Council members, Marion Gillen, Farid Chehab, and Ben Yen served on the Council Fellowship Committee. Academic Program Review committees included Farid Chehab and Catherine Waters as the Graduate Council liaison. The Postdoctoral Scholar Sub-Committee included Nancy Lane and Deanna Kroetz.

Issues reviewed and acted upon by the Council include:

- Response from the Task Force on the Proposal for the Creation of the Department of Bioengineering
- The Council was supportive of the proposal and provided comments and questions to the Task Force. [Attachment 1]

Coordinating Committee on Graduate Affairs (CCGA) Graduate Admissions Task Force Report [Appendix 2]

- Council agreed with the conclusions of the report and had no further comments to add.

Proposal for a Designated Emphasis in Nanoscale Science and Engineering in the UCSF/UCB Joint Ph.D. program in Bioengineering [Appendix 3]

- The Council voted unanimously to approve the designated emphasis.

Proposal for a Certificate of Advanced Training in Clinical Research [Appendix 4]

- The Certificate of Advanced Training in Clinical Research was unanimously approved.

Senate Committees Charged with Leading Campus Reviews

- Chair Majumdar and the Chair of Education Policy provided a written proposal to the Academic Senate on the process and procedures for campus academic and research program reviews. The proposal was reviewed by the Senate leadership and adopted. [Appendix 5]

Graduate Program in Oral and Craniofacial Sciences (OCS) Academic Program Review

- OCS successfully completed the Academic Review process conducted by the Graduate Council, Graduate Division, and a committee of external reviewers.

Changes to the M.S. Program in Oral and Craniofacial Sciences (OCS)

- The Graduate Division will review the proposal and make a recommendation to the program and Council.

Proposal to Re-Open the History of Health Sciences Graduate Program

- Council reviewed a proposal to re-open the History of Health Science program effective Fall 2004. Comments and questions were provided to the program; the program will revise the proposal and re-submit for opening in fall 2005.

Graduate Student Fee Increases and Impact on Graduate Financial Support

- Dean Attkisson provided an overview of the UCOP Return-to-Aid policy and the decision to use USAP funds to finance TA fee remission on the undergraduate campuses. This policy disadvantages UCSF and it benefits the growing campuses. The Graduate Division will work with the campus, the Senate, and the campus to secure additional funding.

Graduate Program in Biophysics Academic Program Review

- An external committee reviewed the Biophysics program and a report was submitted. The Council will review the report in fall 2004 and provide comments and recommendations to the program.

Coordinating Committee on Graduate Affairs Communication to Academic Council on Graduate Financial Support

- Council reviewed and discussed the letter “a crisis in graduate education at UC” developed by the chair of CCGA and sent to the Chair of the Academic Council. [Appendix 6]

Updates

The Coordinating Committee on Graduate Affairs requirement for two-year terms causes difficulty for UCSF since the Vice Chair is charged with serving as representative to the committee.

Dean Attkisson updated the Council throughout the year on the status of fee increases, reductions in external and university fellowship programs, and reductions in UCOP USAP allocations to the campus.

The Graduate Division began the implementation of the submission of electronic submission of dissertations to University Microfilms (UMI.)

The new APM 390 for Postdoctoral Scholars was implemented, transition guidelines provided, and systemwide health benefits planning was initiated.

Council Chair Majumdar recommended to the Senate leadership that additional members be added to the Council for future years. Council may consider changing the by-laws to reflect this need.

Issues to Consider in 2004-2005

- External Report of the Academic Program Review of the Biophysics Graduate Program
- Proposed changes to the graduate program curriculum in Oral and Craniofacial Sciences

- Proposal to re-open the Ph.D. program in History of Health Sciences
- Proposal for a Ph.D. program in Global Health
- Proposal for a Ph.D. program in Developmental Biology
- Permission to Negotiate Joint D.P.T. program with CSU Fresno
- Academic Program Reviews

Respectfully Submitted,

Sharmila Majumdar, Chair
Grayson Marshall, Vice Chair and CCGA Rep
Farid Chehab
Marion Gillen
Alexander Johnson
Tom Scanlan
Nancy Lane
Deanna Kroetz
Ben Yen
Catherine Waters

Dean Clifford Attkisson, ex officio
Associate Dean Calarco, ex officio
Assistant Dean DesJarlais, ex officio
PSA Representatives Colas, Littlepage, Lewis
GSA Representative Slivka

Academic Senate Analyst:
Janet Whittick

Prepared By:
Karen Nelson, Assistant Dean, Graduate Academic Affairs

Appendices

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| Appendix 1: | Communication to the Task Force on the Proposal for the Creation of the Department of Bioengineering |
| Appendix 2: | CCGA Graduate Admissions Task Force Report |
| Appendix 3: | Proposal for a Designated Emphasis in Nanoscale Science and Engineering in the UCSF/UCB Joint Ph.D. program in Bioengineering |
| Appendix 4: | Proposal for a Certificate of Advanced Training in Clinical |

Appendix 5: Communication to Chair Zegans on Revision of the Document for Campus review for Academic Programs, Academic Units and Research Units (November 13, 2003)

Appendix 6: Communication from the CCGA to the Academic Council, approved by the Coordinating Committee, "A Crisis in Graduate Education at UC," (April 16, 2004)