



## School of Nursing Faculty Council

### Annual Report 2003-2004

**Barbara Drew, RN, PhD**  
**Chair**

During the 2003-04 academic year, the School of Nursing Faculty Council met as a Council on ten occasions.

Issues reviewed and acted upon by the Council include:

- Formulated a response to Division Chair Zegans in response to proposed revisions to APM 278, 279, 133-0, and 210-6 on the Clinical Professor and Community Health Professor Series
- Discussed, reviewed, and approved revisions to the School of Nursing Strategic Plan, as requested by Chancellor Bishop and Vice Chancellors Barclay and Spaulding
- Discussed and encouraged participation by faculty in campus hospital replacement planning
- Regularly discussed activities of the Academic Senate's Committee on Academic Planning and Budget (APB), as reported by School representatives to APB
- Discussed and engaged in School Administration budget planning, and developed a set of principles to guide budget cut decisions
- Discussed with the School Administration a significant grant proposal to the Gordon and Betty Moore Foundation to establish an accelerated doctoral program at the School of Nursing and facilitated communication about this initiative to full faculty
- Discussed and revised School of Nursing Bylaws, including an effort to streamline School committees
- Oversaw a School ballot related to tobacco research funding proposed by the School's Committee on Research
- Held three full faculty meetings and two "Hot Topics" presentations (Campus Violence and Security, and E-Reserves and Copyright Regulations)

### **Systemwide Issues**

#### **Review of Proposed Revisions to APM 278, 279, 133-0, and 210-6: The Clinical Professor and Community Health Professor Series**

The Faculty Council reviewed and discussed proposed revisions related to the Clinical Professor and Community Health Professor Series at its meeting of April 23, 2004. Based on this discussion, Chair Drew drafted a formal communication representing the Council's feedback to Leonard Zegans, Chair of the Academic Senate, San Francisco Division. [[Appendix I](#)]

## Campuswide Issues

### **Strategic Plan Revision as Part of Campus-wide Budgetary and Long-Range Planning**

At the request of Chancellor J. Michael Bishop and Vice Chancellors Steve Barclay and Bruce Spaulding, the School of Nursing updated its Strategic Plan to address budgetary and long-range planning issues over the next 15 to 30 years (a previous revision to the Plan in 2002-03 only addressed long-range planning for the next 5 years). Associate Dean Mirsky, Chair Drew, and immediate past-Chair Howard Pinderhughes met with Assistant Vice Chancellor Lori Yamauchi, Campus Planning, on October 21, 2003 to determine the scope of revisions. The Council reviewed and commented on the draft revisions at its January 23, 2004 meeting, and approved the final draft at its February 27, 2004 meeting [[Appendix II](#)].

### **Hospital Planning and Replacement**

Chair Drew represented the School of Nursing faculty on the Academic Senate's Hospital Planning Task Force. Additionally, the Faculty Council provided direct feedback on hospital planning to outside consultants Kurt Salmon and Associates on December 1, 2003. The Council also encouraged individual faculty members to participate in the Academic Senate's organized focus groups, which included junior and senior faculty from all four Schools, members of the Senate Hospital Planning Task Force, representatives from Kurt Salmon and Associates, and Academic Senate staff.

### **Committee on Academic Planning and Budget**

Marguerite Engler and/or Susan Janson, members of the Senate's Academic Planning and Budget Committee (APB), reported regularly to the Council on activities of the Committee. Topics brought to the Council's attention include updates on the budget process, progress of hospital planning, proposed increases to professional fees, promotions relating to the Adjunct and In-Residence series, and the condition of campus classrooms. In response to APB discussions relating to the establishment of APB committee at each School, the Faculty Council agreed that it would serve as the review body for all planning and budget issues.

## School Issues

### **Faculty Council Involvement in 2004-05 Budget Process**

As part of the ongoing effort of the Academic Senate to participate in the budget and planning process, the Faculty Council met regularly with the School Administration. Stemming from these discussions, the Faculty Council, in conjunction with the four school departments, developed a set of guiding principles to inform School Administration about faculty budget preferences regarding budget cuts [[Appendix III](#)]. The Council finalized the guiding principles at its March 19, 2004 meeting.

The Council also directed the Masters and Doctoral Program Councils to develop and present to the full faculty recommendations related to curriculum and the evaluation and advising of students. The School anticipates that implementing these recommendations will provide greater efficiencies by reducing the proliferation of courses, identifying courses that can be taught cross-department, better tailoring course content to fit student needs, and eliminating specialty areas that are under-subscribed. Recommendations from the Program Councils are still under discussion at the department level, but will be the basis of two School policy ballots slated for the first full faculty meeting in the 2004-05 academic year.

Chair Drew communicated the results of the Council's involvement to the Chair of the Academic Senate's Committee on Academic Planning and Budget, David Gardner [[Appendix IV](#)].

### **Gordon and Betty Moore Foundation Initiative**

In November 2001, the Gordon and Betty Moore Foundation launched an initiative to improve the quality of nursing-related patient care in the San Francisco Bay Area by committing \$110 million over 10 years. The goal is to increase the quality and quantity of trained nursing professionals through direct support of doctoral students who plan to remain in the Bay Area and join the faculty of regional training institutions. In January 2004, the Moore Foundation approached the UCSF School of Nursing requesting that the School submit a proposal to develop an accelerated doctoral program that would prepare nurses for faculty roles in the Bay Area. The School received a grant from the Moore Foundation [[Appendix V](#)] that provides tuition plus a \$60,000/year stipend to ten students entering the School of Nursing beginning Fall 2004, for a three-year accelerated doctoral program. In subsequent years, the School anticipates additional grant funding for additional students.

### **Revision to the School of Nursing Bylaws**

The Faculty Council reviewed and revised the School of Nursing bylaws ([Appendix VI](#)) as follows:

- The office of Secretary-Treasurer was eliminated; duties have been assigned to the staff of the Academic Senate
- “Quorum” at full faculty meetings was increased from ten voting members to twenty
- The number of graduate student representatives on the Faculty Council was reduced from 2 to 1, recognizing the difficulty students have participating in Friday meetings
- To improve continuity, term limits were extended to the immediate past Council Chair, allowing this individual to serve two additional years
- The School’s Rules and Jurisdiction Committee was eliminated at the suggestion of the Senate’s R&J Committee; duties were reassigned to the Faculty Council
- The School’s Educational Policy Committee was eliminated; duties were reassigned to the appropriate Program Council
- The Research Committee bylaws were amended to allow non-Senate and adjunct faculty to participate
- The Faculty Council was empowered to make minor revisions to the bylaws of an editorial nature that do not change the substantive meaning or intent of the bylaws

### **Tobacco Research Funding Ballot**

The School’s Research Committee presented a proposal to restrict tobacco industry funding for the School of Nursing to the Faculty Council at its April 23, 2004 meeting. The Council reviewed and approved the proposal for presentation at the full faculty meeting on May 14, 2004. At the full faculty meeting, faculty members voted to increase the threshold for approval from a simple majority (50% + 1) to a super-majority (2/3 approval).

On behalf of the Dean’s Office and in accordance with School bylaws, the Office of the Academic Senate developed an online ballot ([Appendix VII](#)), launched it on June 21, 2004, and closed it on July 19, 2004. Because of the need for a super-majority approval, the ballot did not pass.

### **Hot Topic: Violence in the Workplace**

In 2003, following an incident at the University of Arizona, the Council agreed to dedicate a Hot Topics session to security resources and practices at UCSF. Andrew Parker, PhD, from the UCSF Faculty & Staff

Assistance Program, made a presentation on *Violence in the Workplace* to the full faculty as the October 10, 2003 Hot Topics session. The School also organized a follow-up discussion for faculty-only on December 12, 2003.

**Hot Topic: Life after the LRC**

Following a presentation on the closure of the Learning Resource Center (LRC), the Council asked Rosemary Plank, Academic Coordinator, and Jim Grout, Director of the LRC, to present a Hot Topic on E-Reserves and Copyright Infringement rules at UCSF. On May 14, 2004, Grout spoke to the full faculty about E-Reserves and copyright infringement rules as these apply to course readers. Gail Persily, Associate Director of Informatics and Andy Panado, Circulation Supervisor were also on hand to answer questions about library resources.

**Issues to Consider in 2004-05**

Continuing issues and/or new topics for next year include:

- Formal response and comment to Academic Senate Chair regarding the recommendations contained in the *Report of the Academic Senate Task Force on Faculty Recruitment, Retention, and Promotion*
- Continued review of recommended changes to and School vote on the Doctoral and Masters Program Councils related to curriculum and core courses
- Continued involvement with School Administration regarding the School's budget and planning process

Respectfully submitted,

**School of Nursing Faculty Council**

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## Appendices

[Appendix I](#). Letter from Chair Drew to Leonard Zegans, Academic Senate UCSF Division Chair, regarding proposed revisions to APM 278, 279, 133-0, and 210-6: The Clinical Professor and Community Health Professor Series

[Appendix II](#). School of Nursing Strategic Plan, 2004 Revision, as approved by the full faculty on February 27, 2004.

[Appendix III](#). School of Nursing Guiding Principles on Budget Cuts, as approved by the Faculty Council on March 19, 2004.

[Appendix IV](#). Communication from Chair Drew to David Gardner, Chair of the Academic Senate's Committee on Academic Planning and Budget, summarizing the Faculty Council's engagement in the 2004-05 budget process.

[Appendix V](#). Gordon and Betty Moore Foundation Initiative Plan, prepared by the Office of the Dean, School of Nursing, UCSF

[Appendix VI](#). Current School of Nursing Bylaws, as approved by the full faculty on May 14, 2004.

[Appendix VII](#). School of Nursing Research Committee Ballot Proposal to Prohibit Tobacco Funding, July 2004