



## Committee on Rules and Jurisdiction

### Annual Report 2002-2003

**Julia Faucett, RN, PhD, FAAN**  
**Chair**

#### Committees Bylaws Revision

During the 2002-03 academic year, the Committee on Rules and Jurisdiction met as a Committee on seven occasions.

The Committee continued its work from 2001-02 reviewing and revising the bylaws of the San Francisco Division. In 2000-01, committee chairs each forwarded proposals for the bylaws governing their committee. The Committee on Rules and Jurisdiction reviewed those proposals, discussed them with committee chairs, and edited them to coincide with revisions to the bylaws governing the Committee on Committees and the other Senate committees. During the 2001-02 year, the Committee assigned liaisons to each Academic Senate committee in order to facilitate discussion of the revisions.

The Committee reviewed in detail the committees' proposed bylaws which included incorporated changes from the liaisons and committees and created purpose statements which described the rationale for each substantive revision. Following this review, the Committee members completed a final review of the proposed substantive and editorial revisions for content and consistency. In February 2003, the Committee transmitted the proposed bylaws to UC Rules and Jurisdiction (UCR&J) to ensure that the proposed revisions are consistent with the bylaws of the Academic Senate. Chair Faucett presented the proposed bylaws to the Coordinating Committee at its February 7, 2003 meeting. The proposed bylaws were unanimously approved at the March 5, 2003 Division meeting. These approved bylaws will be implemented September 1, 2003.

UCR&J suggested minor editorial corrections and revision to the sections of the bylaws related to the Parliamentarian's membership on R&J and the selection process by the Committee on Research for the faculty lectures. These amendments will require Divisional approval, which will take place by electronic ballot in summer 2003.

#### Clarification of Regents Standing Order 105.1

On September 10, 2002 the Committee transmitted a letter to Clifford Attkisson, dean of the Graduate Division for assistance in clarifying a portion of Regents Standing Order 105.1, which states:

“Members of the faculties of professional schools offering courses at the graduate level only shall be members also of the Academic Senate, but, in the discretion of the Academic Senate, may be excluded from participation in activities of the Senate that relate to curricula of other schools and colleges of the University.”

The Committee sought to clarify if this definition suggests faculty members of professional schools which offered graduate-level courses may be members of the Academic Senate. This definition may allow additional faculty members at UCSF to be Academic Senate members due to the university's role as a graduate campus. In response, Asso. Dean Calarco of the Graduate Division provided information about the numbering and

identification of graduate courses at UCSF and the feasibility of tracking faculty who teach in those courses. Currently Jean Olson, division parliamentarian, is requesting information from the director of the Academic Council on the origin and intent of this standing order.

#### Other Committee Actions

At the request of Dan Bikle, Chair of the San Francisco Division of the Academic Senate, the Committee participated in the stewardship review for Chancellor Bishop. A review letter was transmitted to the systemwide Academic Senate subcommittee conducting the review.

#### Matters for Review/Consideration in 2003-04

- 1) The Committee will review bylaws of the Faculty Councils as submitted by the four Schools.
- 2) The Committee will continue to respond to requests for clarification and interpretations on an as needed basis.

**Respectfully submitted,**

Committee on Rules and Jurisdiction

Julia Faucett, Chair  
Susan Miller, Vice Chair  
Steve Eakle  
Jean Olson, UCR&J Rep. and UCSF Parliamentarian  
Lynn Ponton  
Carmen Portillo  
Stuart Seiff  
Jina Shamim, Interim Registrar