



GRADUATE COUNCIL

2002-2003 ANNUAL REPORT

Burt Feuerstein, MD, PhD
Chair

During the 2002-2003 academic year, the Graduate Council held seven scheduled meetings of the committee. As the UCSF Graduate Council representative, the vice chair attended the monthly meetings of the systemwide Coordinating Committee on Graduate Affairs (CCGA). Two members served as Council representatives to the Postdoctoral Scholar sub-committee and three members served on the Council Fellowship Committee. Members participated in various Academic Senate review committees as indicated below.

Issues and Actions

Review of the Proposal for the Non-ORU Center for Neurobiology of Digestive Diseases

The Council participated in a Senate task force that reviewed and provided comments on the proposal (Appendix 1).

Proposed Academic Personnel Manual Section 390 – Postdoctoral Scholars

Council reviewed and provided comments to the Graduate Dean and Academic Senate Chair on APM 390. UCOP subsequently approved the new APM, effective July 1, 2003 (Appendix 2).

Review of the Campus Five-Year Plan

The draft campus response to UCOP on the Five Year Perspective was reviewed by four members of the Academic Senate, including a member from the Council (Appendix 3).

Proposal for a Joint UCSF/CSUSF Doctorate Degree in Physical Therapy (DPT)

The Council reviewed and approved the proposal for a Joint UCSF/CSUSF Doctoral Degree Program in Physical Therapy (DPT). The Council's vice chair served as lead reviewer. The proposal was subsequently approved by the Academic Senate Division on March 5, 2003 and by the Chancellor and was forwarded to UCOP and CCGA for review (Appendix 4).

Review of APM 310 and 311

Two Council members served as Council representatives to the Academic Senate committee reviewing APM 310 (professional researcher) and APM 311 (project scientist) (Appendix 5, 6, 7).

Review of Pharmastart Agreement

Council participated in a coordinated Academic Senate review of the Pharmastart Agreement between SRI International and the Regents of the University of California (Appendix 8).

Review of Proposal for Institute for Global Health

Council participated in a coordinated Academic Senate review of the proposal for an ORU: the UCSF Institute for Global Health (Appendix 9).

Review of MRUs

Council participated in a coordinated Academic Senate review of three Multicampus Research Units: the UC Institute on Global Conflict and Cooperation (IGCC); the UC Institute for Mexico and the United States (UC Mexus); and, the UC Linguistic Minority Research Institute (LMRI). The review of the LMRI has not been completed (Appendix 10, 11).

Development of Mentoring Guidelines for Postdoctoral Scholars

The Council approved proposed mentoring guidelines for postdoctoral scholars; the proposal was subsequently presented to the Coordinating Committee for comment. Mentoring guidelines will be finalized and distributed to faculty in fall 2003.

Academic Program Review of the PhD program in Biological and Medical Informatics (BMI)

The Program Director of BMI responded satisfactorily to all issues and concerns regarding the Academic Program Review External Report. The Review was finalized by the Council.

Council Follow-up to the Biomedical Sciences (BMS) Academic Program Review

Council shared the previous Academic Program Review External Report with the two new graduate program directors in the BMS program and requested comments on various issues. The program responded satisfactorily and the review was finalized.

Proposal for the Opening of Admissions to the Health Psychology PhD Program

Council reviewed and approved the opening of admissions to the PhD program in Health Psychology for fall 2003. The graduate program subsequently decided to suspend admissions indefinitely.

Proposal to Change the Name of the Master's and PhD Degree in Oral Biology to Oral and Craniofacial Sciences

Council reviewed and unanimously approved the name change for the Master's and PhD program.

Course Review and Approval Process

The Committee on Courses of Instruction (COCOI) and the Office of Admissions and Registrar requested that the Council review the current process of course approval. Council concluded that the oversight of course approvals was sufficient and that Council did not need to be further involved in the process. The Council's bylaws were revised to eliminate the Council's review of course forms. Instead, a representative from the Graduate Division was added to COCOI's membership as an ex officio member. These changes to the Council's and COCOI's bylaws were approved by the Division and will be implemented in September 2003.

Academic Senate Proposal for the Review of Campus Academic and Research Programs

Council reviewed the proposal and the bylaws of the Committee on Educational Policy and agreed that the Council is not the most appropriate lead reviewer for certain types of reviews, even though Council should have representation in the process. The Council's chair verbally informed the Senate Chair of the recommendations of the Council.

Term of Appointment of CCGA Representative

Council discussed a proposal by CCGA to increase the term of appointment for CCGA members from one year to two years. It was decided that this would be problematic for UCSF since the CCGA representative serves as chair of the Graduate Council after one year of service on CCGA. The vice chair provided the Council's opinion to CCGA.

Proposal for a Designated Emphasis in Nanoscale Science and Engineering in the Joint UCSF/UCB PhD Program in Bioengineering

Two Council members were appointed as lead reviewers of this proposal, which will be discussed in fall 2003.

Selection of Graduate Student Fellowships

The Graduate Fellowship Subcommittee reviewed and selected students for the following fellowships: Chancellor's, ARCS, President's Dissertation, Mentorship, Krevans and Kozloff, Social Science Research, Fletcher Jones, and Cota Robles.

Updates

The Council was updated on the following:

- Graduate and professional enrollment planning, increases in fees and tuition, the impact of budget reductions on student financial support, changes in the UCOP formula for the campus allocation of need-based student aid, and revised salary scales for postdoctoral scholars and graduate research assistants.
- A Graduate Division initiative involving the electronic submission of theses and dissertations. On-going consultation will occur with the UCSF Library and the California Digital Library (CDL).
- The new SEVIS regulations regarding international students and scholars and the development of a systemwide PhD exit and placement survey.
- QB3, or the Institute for Quantitative Biomedical Research, is a cooperative effort among UCSF, UCB, UCSC and private industry to harness the quantitative sciences to integrate understanding of biological systems. The UCSF portion of QB3 will occupy one of the first UCSF buildings at its Mission Bay campus.
- At the request of the chair of the San Francisco Division of the Academic Senate, the Council participated in the stewardship review for Chancellor Bishop. A review letter was transmitted to the systemwide Academic Senate subcommittee who coordinated the review.

Continuing Matters for 2003-04

- Academic Program Review for Oral and Craniofacial Sciences scheduled for fall 2003
- On-going review and implementation of recommendations on the appointment and mentoring of postdoctoral scholars
- Review of the Proposal for a Designated Emphasis in Nanotechnology Sciences in the Joint UCSF/UCB Ph.D. program in Bioengineering
- Update from Council representatives on MRU Reviews
- Continued input regarding role of Council in campus and university reviews per the University Compendium

Respectfully Submitted:

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APPENDICES

- Appendix 1: Letter from Task Force to Dan Bikle Regarding Non-ORU Center for Neurobiology of Digestive Diseases (11/22/02)
- Appendix 2: Letter from COR/Graduate Council to Chancellor Bishop Regarding APM 390 (1/29/03)
- Appendix 3: Letter from Task Force Reviewing Campus Five Year Perspective to Dan Bikle (2/14/03)
- Appendix 4: Letter from Graduate Council to Dan Bikle Regarding Proposal for Joint CSUSF and UCSF Doctorate in Physical Therapy (2/3/03)
- Appendix 5: Letter from Graduate Council to Dorothy Bainton Regarding APM 310, APM 311 (4/9/03)
- Appendix 6: Memo from Senate Staff to Dan Bikle Regarding APM 310, APM 311 (4/15/03)
- Appendix 7: Letter from Dan Bikle to Dorothy Bainton Regarding APM 310, APM 311 (4/22/03)
- Appendix 8: Letter from Task Force to Dan Bikle Regarding Proposed Pharmastart Agreement (6/5/03)
- Appendix 9: Letter from Task Force to Dan Bikle Regarding Review of Proposed UCSF Institute for Global Health (7/7/03)
- Appendix 10: Letter from Task Force to Dan Bikle Regarding Reviewing the Fifteen Year Review of UC Institute for Mexico and the United States (7/11/03)
- Appendix 11: Letter from Task Force to Dan Bikle on Review of Fifteen Year Review of UC Institute on Global Conflict and Cooperation (7/15/03)