



Committee on Educational Policy

Annual Report 2002-2003

Patricia Benner, RN, PhD, FAAN
Chair

The Committee on Educational Policy (CEP) began the year with specific initiatives that were enumerated in the Summary of Actions from the May 21, 2002 Symposium of Leaders. These action items were divided into three groups: Group 1 – Integration of Educational Courses Across Schools; Group 2 – Allocation of Resources; Group 3 – Distance Learning.

The Committee met eight times over the course of the year, focusing mainly on following up on the goals set forth in the Symposium Action Items.

Committee Chair Patricia Benner also served as the UCSF representative to the University Committee on Educational Policy (UCEP). Committee Vice-Chair Michael Winter chaired the Classroom Scheduling Advisory Committee, a sub-committee of Educational Policy.

Systemwide Issues

Master Plan for Education

During this past year, the State Department of Education undertook an effort to create a new Master Plan for Education, from the Kindergarten to University level that would incorporate the Master Plan for Higher Education. This is an updated version to the original Master Plan developed in 1960. The University Committee on Education Policy (UCEP) requested that all the divisional Education Policy Committees review the plan and provide comments. The UCSF CEP drafted a “white paper” (see [Appendix 1](#)) regarding the unique qualities of the UCSF campus pointing to the fact that it offers primarily professional and graduate degrees in the health sciences. After reviewing responses from each Senate Division, UCEP determined that the proposed Master Plan was more applicable to undergraduate rather than graduate students.

Issues Addressed in the 2002-03 Academic Year

Joint Meeting of the Committee on Educational Policy and the Committee on Courses of Instruction

An attempt was made to plan this meeting to discuss interdisciplinary teaching, but this meeting was not scheduled in this academic year.

Discussion of Clinical Faculty Representation re: Curriculum changes in the School of Medicine

The Committee discussed its concerns related to increasing the representation of Clinical Faculty on the Curriculum Committee of the School of Medicine. The New Medical School Curriculum has impacted the Clinical Faculty and a number of clinical faculty have expressed concerns related to the change in teaching demands and economic pressures in the clinical areas.

Center for Informational Technology Advisory Group

CIT was formed to assist in the collection and distribution of digital media, and to enhance the capacities for distance learning.

Interdisciplinary Teaching – Portable Lectures

One of the follow up action items to the Symposium was to identify and develop portable teaching modules that can be inserted into the curricula. P. Benner appealed to the chairs of the other CEP divisions to gather information on faculty and courses that would be suitable for this purpose. Due to lack of response from CEP chairs and various scheduling conflicts with faculty, the portable lectures were not created. The CEP should continue these efforts into the 2003-04 school year, including working with each school, the Library and Vice Chancellor for Academic Affairs to identify courses that can be taught across schools and identifying the most appropriate mechanism for announcing availability of these courses. Vice Chancellor Bainton has expressed support and indicated that a minimal amount of funding support may be available for this purpose.

CEP sent a formal communication to the UCSF Committee on Academic Personnel suggesting that consideration be given to faculty who value interdisciplinary teaching when reviewing faculty promotion packets. See [Appendix 2](#). The response from CAP supporting both the portable lectures and web-based teaching efforts of CEP can be viewed in [Appendix 3](#).

Classroom Scheduling Advisory Committee

M. Winter chaired this sub committee of CEP, which met five times during 2002-03. The goal of the committee is to resolve issues surrounding conflicts with scheduling classrooms. In response to the problems related to the current process of classroom scheduling, the Registrar's Office purchased a new scheduling software, Resource 25, but a rollout plan has not yet been implemented. The Committee has requested that the Registrar's Office provide a demonstration of the program to representatives from all schools and members of the Advisory Committee to provide feedback and to ensure that this program is user friendly and will actually meet the needs of all users. The Committee will continue its efforts throughout 2003-4 to ensure that a pilot program is implemented and tested among the Management Services Officers (MSO) of each school with an implementation goal of Spring 2004. Since the School of Medicine has a Classroom Space Planning Committee to address similar issues, it has been suggested that the two committees combine their efforts in order to avoid any redundancies.

Distance Learning

D. Teitel headed the action items involving distance learning. The Center for Informational Technology (CIT) Advisory Group was formed in collaboration with the Library to address these needs. CIT's main goal is to create awareness of the tools available to the UC faculty for the development of distance learning or web-based courses as well as other technology available for teaching. The Group focused their efforts on centralizing digital asset storage in the UCSF database that would be compatible with the Health Education Assets Library (HEAL) database,

which is a national digital library. By the end of the year, the Library and School of Medicine submitted a grant specifically for the HEAL initiative.

Campus-wide Ethics Course

A sub-committee, consisting of CEP members Patricia Benner, Dennis Deen and Kimberly Topp, was formed to pursue the possibility of developing a Web Based Course on Responsible Conduct of Science. Upon meeting with Vice Chancellor Bainton, the committee learned that fees have already been paid to allow UCSF to use a Web-Based Course “Conduct of Responsible Science” which was developed on the UCSD campus by Michael Kalichman, Ph.D., Director, Research Ethics Program, Office of Graduate Studies and Research, 0003 University of California, San Diego, San Diego, California 92093. Kalichman@ucsd.edu. Web site <http://ethics.ucsd.edu>. The Sub-Committee will follow through on getting access to the Web Site for our Campus. The next step will be to make its availability known to current professors teaching ethics courses, and to each of the four schools.

Issues for 2003-04 Academic Year

- Conduct joint meeting between CEP and the Committee on Course of Instruction to discuss interdisciplinary teaching.
- Continue efforts to develop the portable lectures series and web-based teaching.
- Follow up on the development of the campus-wide ethics course.
- Continue the Ad Hoc Classroom Scheduling Advisory Subcommittee

Special Thanks

Appreciation is expressed to Vice Chancellor Bainton for joining three of our meetings and assisting us with the interdisciplinary teaching agenda, and the cross-school, web-based ethics course!

Respectfully submitted,

Committee on Educational Policy

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Appendices

- [Appendix 1](#): Communication To Andrew Grosovsky, Chair Of UC Systemwide Committee On Educational Policy Regarding The Master Plan For Education
- [Appendix 2](#): Communication To Committee On Academic Personnel Regarding Portable Lectures And Web-Based Teaching
- [Appendix 3](#): Communication From Committee On Academic Personnel Regarding Its Support Of The Portable Lectures And Web-Based Teaching
- [Appendix 4](#): Portable Lectures Draft Letter To Individual Faculty Members