



## Committee on Rules and Jurisdiction

### Annual Report 2001-2002

**Julia Faucett, RN, PhD, FAAN**  
**Chair**

During the 2001-02 academic year, the Committee on Rules and Jurisdiction met as a Committee on multiple occasions.

The Committee continued its work from 2000-01 reviewing and revising the bylaws of the San Francisco Division. In 2000-01, committee chairs each forwarded proposals for the bylaws governing their committee. The Committee on Rules and Jurisdiction has reviewed those proposals and edited them to coincide with revisions to the bylaws governing the Committee on Committees and the other Senate committees. During the 2001-02 year, the Committee assigned liaisons to each Academic Senate committees in order to facilitate discussion of those revisions.

Chair Faucett and Parliamentarian Jean Olson are reviewing the committee's proposed bylaws which now include incorporated changes from the liaisons and committees. Following this review, the Committee members will complete a final review of the proposed substantial and editorial revisions for consistency.

The Committee has received bylaw revisions from the Schools of Medicine and Nursing. The School of Dentistry has indicated it will submit revised bylaws to the Committee in 2002-03. The School of Pharmacy is beginning a comprehensive review of its bylaws in 2002-03.

### Proposed Timeline for Committees Bylaws Revision

For 2002-03, the Committee anticipates sending the UCSF Division Bylaws to UC Rules and Jurisdiction (UCR&J) to ensure that the proposed revisions are consistent with the Bylaws of the UC Academic Senate. After UCR&J conducts its review, the Committee will revise the Division's proposed Bylaws, as necessary, append purpose statements (which describe the rationale for each substantive revision) and submit them to the Coordinating Committee and the four Faculty Councils for their comments. The Committee will coordinate with the Office of the Academic Senate to post the current Bylaws and the proposed revision on a website for UCSF Division Faculty to review. The Committee intends to present the proposed revised Bylaws for a vote by the UCSF Division before the end of the academic year 2002-03.



*Proposed Timeline for Committees Bylaws Revision*

Summer 2002	Chairperson Faucett and Committee members review proposed Bylaws
September 2002	Committee approves proposed revision of Bylaws and develops purpose statements
October 2002	Committee sends proposed revision to UCR&J
December 2002	UCR&J returns comments on the proposed revision and Committee edits proposed revision, as necessary
January 2003	Committee submits Bylaws revision to Coordinating Council and Faculty Councils for review
February 2003	Re-edit proposed Bylaws revision, as necessary
March/April 2003	Committee submits proposed Bylaws revision to the UCSF Division Faculty for a vote after due notice
September 1, 2003	If approved, revised Bylaws go into effect

**Respectfully submitted,**

Committee on Rules and Jurisdiction

Julia Faucett, Chair  
 Susan Miller, Vice Chair  
 Nicholas Barbaro  
 Steve Eakle  
 Stephen Gitelman  
 Ted Miclau  
 Jean Olson, UCR&J Rep.  
 Stuart Seiff  
 Jina Shamim, Interim Registrar

Senate Staff:  
 Judy Dang  
 Sr. Technology/Senate Analyst  
 476-1308  
[jdang@senate.ucsf.edu](mailto:jdang@senate.ucsf.edu)