School of Nursing (SON)
Course Evaluation Assessment Project
Project Overview and Status Updates

May 2016
Introduction & Background

Course Evaluation

- Current SON system

Challenges

- Accuracy
- Timeliness
- Compliance/Completion rate
- Evaluation fatigue

Opportunities

- Use an evidence based framework
- Align with best practices
- Improve compliance and accuracy
- Use data for course/curriculum revision & faculty development (merit/promo)
Scope of Work

1. Identify and adopt Framework for evaluation (course/clinical)
2. Identify best practices, as it relates to evaluation of faculty and course, as well as frequency and expectation
3. Develop evaluation templates (course/clinical)
4. Develop workflow protocol
5. Implement by Sept 2016

*Include input from faculty, program councils, administrators, staff, and students*
Projects Timeline*

FY 2016 (Jan 2016 - Jun 2016) ➔ FY 2017 (Jul 2016 – Dec 2016)

January 2016 ➔ December 2016

Current Process

Requirements

Fit-Gap Analysis

Consult w/ Various Groups

- Councils
- Departments
- Faculty
- Staff - OSA
- Students

Design Process

Development

Implementation

Training

*See Appendix 1 for the Consultation Plan & Schedule
Overview of Changes

Improve the way we do evaluations through multiple channels

- Systems
- Process
- Content
- Policy
Suggested **Systems Improvements**

*New requirements are being discussed with 2 vendors*
Suggested Process improvements

*Process improvements focused on reducing faculty workload while improving student experience and response*
Suggested **Content improvements**

*Align course evaluation content with evaluation frameworks and current best practices*

**Domains**
- Satisfaction
  - Course and learning environment
- Teaching effectiveness
- Student learning

[Diagram image]

*Faculty on the committee recommended evaluation content be added to scope*
Suggested **Other** Improvements

*Important to long-term success and may be phased in*

- School philosophy on evaluation
- Policy for evaluations that align with educational goals and access to data
- Comprehensive evaluation sources
- Coordination of evaluation periods
- System expertise at the departmental staff level
- Education consultant position
Summary

How process changes affect day to day life

- Simpler Process
- Automation
- Accuracy
- Compliance
- Reporting
- Campus Standards
- Reduce number of SON systems (goal)
- Coordinated course and clinical evaluation
- Less time required from student
Proposed new evaluation language

- Your professor and the UCSF School of Nursing administration value your assessment of this course. Course evaluation data are used for course and curricular improvement, and for the process of faculty review and promotion. We specifically would like to hear from you about the following:
  - How satisfied you were with the course and the learning environment.
  - How effective the faculty of record (FOR) was in teaching the course.
  - How well this course advanced your knowledge, skills, and attitudes.

- At the end of this evaluation, you will have the opportunity to provide comments that will be shared with your professor(s) and the school’s administration.

To help guide your assessment, we have included the course description and objectives..
Proposed new course evaluation questions

Course and Learning Environment

1. The course was well-organized, including course syllabus and assignments, the presentation of learning materials, CLE, etc.

2. I found the learning environment to be inclusive, where I felt welcomed and could fully participate.

Faculty of Record (FOR) Teaching Effectiveness

1. The FOR was a knowledgeable and effective instructor.

2. The FOR fostered an engaging learning environment.

Learning

1. The course advanced my knowledge, skills, and attitudes regarding the content area.

2. The course advanced my understanding of the social context impacting the health of diverse populations.
Faculty Feedback:
New Course Evaluation Form

TO FACULTY REVIEWING THE PROPOSED EVALUATION: The revised course evaluation template assesses student satisfaction, FOR teaching effectiveness, and student knowledge, skills & abilities in a clear, accurate and concise manner.

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https://ucsf.co1.qualtrics.com/jfe/form/SV_eKx4YxvdFMehu3H
Steering Committee

Contact us with questions

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Appendix 1. Consultation Plan & Schedule

Goal: Broad involvement of SON community

- Four Stages
  1. Preview of topics (Mar 2016)
  2. Presentation of recommended changes; collect feedback (April 2016)
  3. “Trial Run” – send proposed course evaluation to faculty (early May 2016)
  4. SON Full Faculty meeting discussion (May 13, 2016)

- Consultation Audience
  - Administrators (Dean and Associate Deans, Dept chairs and staff)
  - Councils (DPC, MPC, MEPN, FC); MS HAIL
  - Department Meetings
  - Specialty Coordinators
  - Students (Focus group on 4/6/2016)
  - All Faculty Survey