School of Dentistry Faculty Council  
Maria Orellana, DDS, PhD, Chair

MINUTES  
Thursday, December 18, 2014

PRESENT: Maria Orellana (Chair), Michael McMaster (Vice Chair), John Featherstone, James Giblin, Mehran Hossaini, Noelle L’Etoile, Howard Pollick, Caroline Shiboski

EXCUSED: Amin Abdallah, Katja Brueckner, Snehlata Oberoi

ABSENT: None

GUESTS: James Betbeze, Assistant Dean of Admissions

The School of Dentistry Faculty Council was called to order by Chair Maria Orellana on Thursday, December 18, 2014 at 8:02 a.m. in room S-616. A quorum was present.

Approval of Minutes from the November 2014 Meeting
Council Members approved the minutes.

Chair’s Report
Chair Orellana informed the group that there was nothing to report at this time.

Dean’s Report
Dean John Featherstone provided the following report:

• **Quality Assurance:** The school is working on the planning and implementation of a quality assurance program for the post-graduate program. The hope is to have the program implemented within the next few months.

• **Dispensary:** The dispensary on the second floor will undergo renovations starting in January 2015. The renovations are a result of the move to a school-owned kit system. The implementation of this program will be significant and will take a considerable amount of staff time to build up the necessary kit inventory. Associate Dean of Clinical Affairs, Mark Kirkland has held town halls and the student leaders have been involved. So far there has not been any push back.

• **Dean’s Scholarship:** The Dean was very proud to announce the availability of another Dean Scholarship. With the addition of another scholarship, this will make a total of four available every year. These types of student scholarships amount to $15,000 each year, totaling $60,000 per student. The Dean informed the Council that there are also two other types of scholarships available to students, the Chancellors Scholarship for Opportunity and the Regents Scholarship. All scholarships are funded through gifts to the university and school.

• **Strategic Planning Update:** The Dean completed his listening tour with clinical faculty. He informed the Council that plenty of useful feedback was provided. The next step is to draft a strategic plan and have something ready to share at the leadership retreat in January. Once it is reviewed by that leadership group and revised, the plan will be shared with the Faculty Council.

Curriculum Renewal
Vice Chair Michael McMaster provided an update on curriculum renewal. He stated that recently the curriculum working group leaders Sophia Saeed and Joel White met with Associate Deans Dabby Perry and Peter Sargent to discuss how they could use the working group recommendations in revising the curriculum. In agreement with the Faculty Council, a decision was made to take the two reports and combine them. The next step in the process is to develop an implementation proposal with a request for resources from the Dean's Office. Included in the request will be the formation of an Executive Curriculum Committee. The group has another meeting scheduled on January 7.

A couple Council members noted that some faculty are under the impression that the school has already made curriculum decisions and that changes are coming. Vice Chair McMaster informed the Council that the school is still in the planning stage and that no final decisions have been made. The Council agreed that the faculty need to be consulted before there are any final decisions. There needs to be complete buy-in from faculty, otherwise the Council feels the changes will fail.

Council members also suggested that to a new curriculum plan must consider IT support. It should not be the faculty who are responsible for implementation and management of IT resources. Faculty should be considered the content experts and not technology experts. The Dean acknowledged the concerns and noted that there are plans for more IT resources in the near future.

Admissions Interviews
Assistant Dean of Admissions James Betbeze attended the Council meeting to discuss ways to increase faculty participation in the admissions interview process. Assistant Dean Betbeze presented a slide deck reviewing the current process, the challenges and goals, and a set of possible alternative processes. Council members reviewed and provided the following feedback:
- Any system that is adopted should include a mechanism for accountability
- The department chairs should help by setting expectations
- Faculty should receive interview dates months in advance
- Clinical faculty need to be consulted on which dates work best for them
- Professional space for interviews must be secured

Council members requested that Assistant Dean Betbeze share the alternative processes with each department chair to determine what will work for their faculty and what will not. Once the chair feedback is collected, then the Faculty Council can assist further.

Department Representative Reports
Cell and Tissue Biology: None
Oral and Maxillofacial Surgery: None
Preventative and Restorative Dental Sciences: None
Orofacial Science: Pediatric Dentistry completed their accreditation visit at the Mission Bay hospital.

Old Business
None

New Business
Member Howard Pollick informed the Council that training grants for HRSA are due soon. These grants are available for pre-doctoral and post-doctoral. One grant application can come from each institution. He asked the Council to let him know if faculty are interested.

Chair Orellana adjourned the meeting at 9:33 am.

Senate Staff:
Artemio Cardenas, Artemio.Cardenas@ucsf.edu; 415/476-4245