Coordinating Committee
Farid Chehab, PhD, Chair

MINUTES
Monday, May 4, 2015
2:00 – 4:00 pm
Room S 30 or by phone (*)
1-800-559-1091; 8652 157#


ABSENT: Russell Cucina, Jacque Duncan, Karen Duderstadt, Jae Woo Lee, Robert Newcomber, Howard Pollick, David Teitel, and Judy Yee

GUESTS: Nancy Adler, Director of the Center for Health and Community and a Professor of Medical Psychology within the School of Medicine, and Daniel Dohan, Deputy Director, Institute for Health Policy Studies and Professor of Health Policy and Social Medicine

San Francisco Division Chair Farid Chehab called the meeting to order at 2:05 pm in room S 30. The minutes of the April 6, 2015 meeting (Attachment 1) were approved.

Chair’s Report
Chair Chehab reported to members that UCSF is in good financial health, and briefed them on recent issues raised at Academic Council:

A. Academic Council:
• Governor Brown’s staff has visited with the Academic Council; they are principally interested in undergraduate education.
• CO2 Committee: Negotiations between Governor Brown and Janet Napolitano are continuing. State Senator Marty Block has authored Senate Bill 15, which opposes raising tuition. While it supports UC in other ways, it is not sufficient to fill the gap needed.
• Three Percent Salary Increase: The 3% increase for faculty has been split into two parts – a 1.5% increase will go to the faculty salary scales and the other 1.5% increase will go to the Chancellor to address particular issues (e.g., inequities, etc.). Increases in future years are not known at this time. The 3% increase for non-represented staff will be implemented at the discretion of the Chancellor.
• UC Care HMO: It is very likely that a UC Care HMO will be implemented in 2016-17. The University is in discussions with a number of providers to assist UC’s implementation of the UC Care HMO. Mental health care is also emerging as an important issue.
• Bruce Wilson, Executive Director for University Relations at UCOP, has developed a faculty-driven online publication called The Conversation. He is trying to have faculty write op-eds on important
issues. These are peer-reviewed, with an editorial staff. Some topics will be solicited and some are not. He will be invited to the Spring Division meeting.

- Academic Council Vice Chair: UC Davis Professor of Agricultural and Resource Economics James Chalfant has been elected to be the next systemwide Vice Chair; he will become Chair in 2016-17. Professor Chalfant is a former chair of both the University Committee on Faculty Welfare (UCFW) and the University Committee on Planning and Budget (UCPB), and currently chairs UCFW's Task Force on Investment and Retirement.

B. Mission Hall Post-Occupancy Survey: Chair Chehab has been in contact with Associate Vice Chancellor and Campus Architect Michael Bade regarding the survey. He will be invited to the June 8 Coordinating Committee meeting.

Mission Hall Post-Occupancy Survey

APB Chair Sharmila Majumdar summarized APB's comments, which criticized the length of the survey, and identified a possible conflict of interest in the fact that the chief architect also has responsibility for the survey's final approval. On the latter point, APB feels strongly that Nancy Adler should be the faculty member in control of the survey and its final form. She recounted that there was no pre-occupancy survey; doing two post-occupancy surveys would add little value to the current process. In addition, an overproportion of the questions relate to the architecture and climate controls of the building, and too few questions are concerned with faculty efficiencies of space. The metrics that would be gathered from the current survey would not sufficiently address questions associated with these issues. Any redrafting of the current survey needs more faculty oversight. Coordinating Committee members added that although these may be validated instruments, they have not been tried out in a health sciences setting. She would like to see questions related to the specific kinds of work these open and shared spaces are most appropriate for.

Nancy Adler, who is a member of the Mission Hall Post-Occupancy Survey Committee, commented that her understanding of the purpose of the initial survey was to address faculty concerns over space efficiencies. Over time however, these questions were appended to the current post-occupancy survey (e.g., environmental issues). She agreed that the questions related to faculty concerns should be asked in a much more straight-forward and targeted manner. Coordinating Committee members opined that any data that does emerge from the results of this survey would be subjective, due to the nature of the questions. In addition, there is a great deal of uncertainty as to how this data would be used. While the Coordinating Committee generally indicated a preference for Nancy Adler to remain one of the key designers of the survey, she responded that she would like a small group of faculty to make final decisions on the survey.

Chair Chehab asked for concrete ideas, and asked members to provide some questions that are more relevant (choosing from the existing questions and supplementing those with the Senate’s own questions). Other members made specific suggestions for the questions in the current survey:

- Comment boxes should be used for other concerns (e.g., environmental concerns);
- The use of Likert scales to rate grant writing and the work environment are very subjective and open to interpretative results;
- The current survey does not make good use of skip routines;
- Linking productivity to the environment in a simple scale is problematic;
- Questions should be added that ask for the amount of time spent in activity-based workspaces, focus rooms, etc., as well inquire into the reasons behind certain behaviors (e.g., working at home);
- Comment boxes and/or questions could be added that would address remediable attributes of Mission Hall (e.g., use of two monitors; areas to spread out documents, etc.).
- Questions should be added that examine the impact of the current Mission Hall layout/set-up on work with external collaborators (e.g., the lack of private offices to meet with external collaborators on grants).
ACTION(S): APB Chair Majumdar and CFW Chair Karliner agreed to draft a set of new and revised questions to be reviewed at the June 8 Coordinating Committee meeting.

Final Review of Proposed Policy on Student Genetic Testing – Daniel Dohan, Professor of Health Policy and Social Medicine and Deputy Director, Institute for Health Policy Studies – Daniel Dohan

The Senate initially reviewed this policy last year. Deputy Director Dohan recounted that this policy has been looked at the Pharmacy Faculty Council, which had a number of clarification, which have been addressed, and the CEP subsequently approved it. The Graduate Division has also been involved in its development and revision. He added that the School of Medicine has developed its own course and used a similar genetic testing policy with some success. If the Coordinating Committee approves it, the policy will be sent to EVCP Dan Lowenstein to vet it.

In brief, this policy would allow voluntary classroom-based student genetic testing if such testing has an educational purpose relevant to the class in which the testing is offered. Coordinating Committee members expressed concerns over student privacy and appropriate support for students who receive unusual test results (e.g., genetic counseling). Deputy Director Dohan responded that the testing would be administered anonymously, students could obtain their own results, and there is written guidance on what to do with the results. Genetic testing within the curricula of the School of Medicine is currently being rolled out in conjunction with genetic counselors. Some members opined that this practice is sound and should be used in other courses where genetic testing is implemented. He added that these are clinical tests, not research tests, will be carried out in CLIA-approved laboratories, and none of the specimens are kept; the tests are not CHR-approved (they are described as “educational”). These tests are being implemented in a prescribed number of courses, and is therefore not campus-wide. Deputy Director Dohan will monitor this testing process going forward to ensure that the instructors are acting and behaving appropriately.

ACTION: Division Chair Chehab will forward Coordinating Committee’s approval of the Genetic Testing Policy to EVCP Daniel Lowenstein, and indicate that Deputy Director Dohan should be made responsible for monitoring the implementation of the policy.

Systemwide Bylaw & Policy Reviews
A. APM 210-1-d: This review concerns the revision of language within APM 210-1-d relating to evaluating contributions to diversity in merit and promotion reviews. CAP and EQOP will comment.
B. APM 360 and 210-4: This review concerns revisions to APMs that cover reviews of the Librarian series in appointment, merit, and promotion reviews.
C. Senate Bylaw 182: This review concerns an expansion to the charge of the systemwide University Committee on International Education, which would allow it to consider the range of activities associated with international activities, including international research collaborations, the welfare of international students and scholars, international engagement initiatives, UC educational centers abroad, and any experiential and service learning arrangements. COR will comment.
D. Draft Guidelines for Pilot Program to Accept Equity for Access Equity for Access to University Facilities or Services: These draft guidelines would provide campuses a systematic and consistent framework for to implementing a three-year pilot program by which the University may accept equity in a company as full or partial consideration for access to University facilities and/or services in the context of University Incubators or Accelerators. COR and Graduate Council will comment.

Academic Senate Information Items (Executive Director Todd Giedt)
A. Chancellor’s Fund Update: Members agreed that cross-subsidization is possible in the case that not all of the money is not spent. Some faculty members have applied for two (or more) different funds. In cases like these, staff try to route the faculty to the appropriate fund.

B. Other Announcements:
   • *Distinguished Faculty Awards* will honor recipients of the Distinction in Teaching and Distinction in Mentoring Awards, Wednesday, on May 13, 2015, 3:30pm – 5:00pm, in the Lange Room, UCSF Parnassus Library. This is sponsored by the Committee on Academic Personnel and the Academic Affairs Office.
   • “*Small thoughts on Big Data*” lecture. Charles McCulloch, PhD, recipient of the 5th Annual Faculty Research Lectureship – Translational Science, will make a presentation on Tuesday, June 2, 2015, 3:30pm – 5:00pm, in Byers Auditorium at Genentech Hall on the Mission Bay Campus. The event will be simulcast and a reception will follow. The lecture is sponsored by the Committee on Research.

**Committee Updates – School of Medicine Faculty Council**

Medicine Faculty Council Marcelle Cedars briefed members on the activities of the Medicine Faculty Council. Key issues include the review of Human Resources (Chair Cedars has been appointed to the new Advisory Committee for Human Resources), logistical problems related to clinical support for patients given that clinicians are dispersed on three campuses, and the Dean’s Search Committee, which has provided its recommendation to Chancellor Hawgood and UC President Napolitano.

**Old Business**
There was not any old business.

**New Business**
There was not any new business.

**Adjournment**
Chair Chehab adjourned the meeting at 4:00 p.m.

*Agenda items deemed noncontroversial by the Chair, may be placed on a Consent Calendar agenda item. Approval of all business on the Consent Calendar requires a single unanimous vote. At the request of a committee member, any Consent Calendar item may be extracted for consideration under “New Business” later in the agenda.*

Academic Senate Staff:
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