Committee on Research  
Janet Myers, PhD, MPH, Chair  

MINUTES  
Monday, February 23, 2015  


GUESTS: Teresa Costantinidis, Associate Vice Chancellor, Budget & Resource Management  

The Committee on Research was called to order by Chair Myers on February 23, 2015 at 10:00 a.m. in room MH - 1402. A quorum was not present.  

Approval of Minutes  
The minutes of the January 2014 meeting were not approved as a quorum was not present.  

Chair’s Announcements  
Coordinating Committee Report  
Space Committee Report  
Member Nagarajan provided an overview of the Space Committee Report. SOM Vice Dean, Academic Affairs, Catherine Lucey has Chaired this Space Committee.  

For Mission Hall, a post-occupancy survey is being developed. Senate Chair Chehab proposed doing the same for these buildings. Although a pre-occupancy survey should also be done so as to establish a baseline.  

Operational Excellence Survey  
Key ideas that are being pursued include a dedicated post-doc HR support team. They will directly address issues related to post-doc hiring. This support team would have between eight-ten people; no one would lose their position through the creation of this unique team. Graduate students and visa issues would also be addressed by this post-doc HR team.  

Committee members raised the question that visa matters should be handled by another team considering the volume of issues and how specifically they must be addressed.  

Future HR changes will include Graduate Medical Education (GME) Fellows. Other HR teams would be developed to focus on faculty and staff. Non-faculty academics, Specialists for example, will have another specialized group.  

Within February 2015 there will be an overall timeline for implementation created. Overall, a successful on-boarding process should take roughly seven-eight days. At present, with all the various subgroups involved, it can take upwards of eighteen days. That timeline—once complete—will be shared with faculty, as well as a website developed to answer questions.
Moving forward, the four service centers would be reduced to two or three at most. The outside consultants identified too many different people being involved as a contributing factor to decline in response times. Coordinating Committee members also cited issues of responsiveness.

Chancellor’s Fund $500k Discussion
Members reviewed the combined Business Plan. After discussion, members moved to collectively reduce all of the proposed financial requests by twenty-three percent. A vote was requested and revised business plan (with twenty-three percent reduction) approved with one abstaining vote.

The Senate Office will work with the various committees with Calls for Application to have those calls go out in March 2015. Applications will be accepted April 1, 2015.

Proposals will be requested of those pathways which are straight transfers. Upon receipt of those proposals, the Senate Office will work with Accounting to move the funds quickly.

As of this date, funds have been allocated – but also remain in “final approval” status with Campus Administration.

Indirect Cost Recoveries - Teresa Costantinidis, Associate Vice Chancellor
Teresa Costantinidis, Associate Vice Chancellor, Budget & Resource Management, provided an overview of Facilities and Administration (F&A) cost recovery at UCSF.

Old Business
None.

New Business
None.

Adjournment
Chair Myers adjourned the meeting at 11:30 am.

Chair Myers led the committee members on a tour of Mission Hall.