Chair Shari Dworkin called the meeting of the School of Nursing (SON) Faculty Council to order at 9:04 a.m. in Rm N-319D. A quorum was present.

Approval of the November 22, 2013 Minutes
Council members approved of the November 22, 2013 minutes.

Chair’s Report
Chair Dworkin reported on the following items:

- **President Napolitano’s Announcement of Priorities:** At the most recent Regent’s meeting, President Napolitano presented her priorities for the university going forward. These include: improving transfer pathways for students from community colleges; a tuition freeze with an effort to develop a new tuition model that will allow for less volatility for families and students; a commitment to net-zero emissions by 2025; and more operational efficiencies at the Office of the President.

- **Academic Planning and Budget Meeting:** At the December meeting, the group discussed campus space planning and budget issues. A significant update is that campus leadership will fund an independent study on the use of open workspace at the soon-to-be-built Mission Bay Academic Building. Unfortunately the development of the RFP is taking longer than expected.

- **Chancellor’s Council:**
  - **Chancellor’s Meeting with the President:** There was no Chancellor at the last meeting as she was in Seattle formalizing her public announcements to become the next CEO of the Gates Foundation. Instead, members from the Chancellor’s Executive Council briefed the group. They focused on what had happened at the most recent Chancellor’s Executive Council meeting and the CEC’s recent meeting with President Napolitano. In the meeting the Chancellor informed the president that UCSF is #1 in many ways, but in order to maintain excellence, the school will need to maneuver successfully through a serious fiscal situation. The CEC then opened the financial books and walked the President through the current and projected budget, underscoring what money we have and where our money goes, building trust and transparency with the new President. The President discussed that there is a vital need to protect the basic sciences.
  - **Discovery Fellow’s Gift:** Recently several donors provided UCSF with a significant endowment for graduate researchers in the basic sciences. While the university wants to celebrate the gift, careful communication needs to be made to ensure that everyone understands that the endowment does not cover all graduate students, specifically those in Nursing, Health Policy, and the social sciences. Graduate Dean Liz Watkins wants to
work with faculty from the social science consortium to seek a similar level of funding from donors
  o Development of a New Clinical Enterprise Strategy: UCSF has done a lot of planning to revamp its clinical enterprise strategy. With the Affordable Care Act soon to take effect, UCSF is planning new ways to position itself to benefit from these changes and to maximize the chances for long-term sustainability.

• Proposed Revisions to UC Sexual Harassment Policy: Chair Dworkin has received several comments from faculty on the proposed new policy. If Council members or other faculty have any comments, please send to Chair Dworkin by the end of the year.
• Dean’s Initiative: Six proposals were received. Chair Dworkin announced that a review subcommittee evaluated all proposals and provided the Dean with rankings and recommendations. Out of the six, one proposal was accepted outright; three were accepted conditionally; and the final two received requests for revision. All are on track to be approved after necessary revisions. All proposal champions will receive $9,000.

Planning for the February Hot Topic
Chair Dworkin proposed that the Dean provide his State of the School report at the February Hot Topic meeting. The Dean can provide a 30 minute presentation and there can be plenty of time for questions and answers. This was the same practice at last year’s February Hot Topic and it seemed to work well. Council members agreed and requested that the Dean focus on resources. For example, what resources or assistance will be available to faculty for the migration of course content to an online instructional format?

Dean’s Report
Dean Vlahov reported on the following items:
• Nominations and Self-Nominations for Endowed Chairs: There are a few open endowed chair positions in the School of Nursing. An announcement with more details will go out in January.

Associate Dean’s Report
Associate Dean of Finance and Administration, Lynda Jacobsen reported on the following items:
• School-Wide Survey on Faculty Support: In January, a survey will be sent out to the faculty to determine the priority areas for administrative support. Once the survey results have been gathered, a series of brown bag meetings will be scheduled to gather additional faculty feedback. The final results will be used for planning administrative staffing levels.
• Remodel of Clinical Science: The campus is currently planning the retrofit and redesign of the Clinical Science Building. At first, it was proposed that all of the corridors between the Nursing Building and Clinical Sciences would be closed off. After learning the news, members of the Nursing School met with campus planners and convinced them to provide badge access to the Nursing corridors. The good news is that planners agreed and changes to the plans for access to the Nursing building will be made.
• Communications Plan: The new Communications Coordinator, Phoebe Byers, is working with faculty and staff on the development of a publication called Nursing Weekly. Phoebe is asking faculty to provide content for the newsletter.
• Compensation Advisory Committee: The group has developed metrics for evaluating trends around faculty workload and activities. With the impending financial system overhaul, these evaluation metrics will help provide faculty with information in the interim. Associate Dean Jacobsen would like to come to the departments to discuss further details on the metrics.

Gift Fee Proposal
Recently a presentation was made to the Dean’s Council and reports were given to the departments on the campus-wide proposal to increase the amount assessed to donor gifts and endowments from 1% to 6% (Attachment 1). Council members noted that, from the sentiment of their departments, they believe there is an overall acceptance of the proposal, with the exception of the idea of making the proposal retroactive on all prior gifts given to the university. In department meetings faculty noted a concern with having to go back to donors and explaining to them that UCSF will be reducing the effective amount of
the gift to pay for administrative fees. Council members requested that a communication be sent to the Academic Planning and Budget Committee informing them that the School of Nursing Faculty Council is supportive of the overall policy but is against having the policy be retroactive.

**Voting Eligibility Discussion**
When SON has voted in the past, all faculty have been included in the voting process. This includes faculty from all series as well as all faculty appointments, paid and non-paid. Recently some faculty have noted concern that faculty with non-salary appointments should not be included in the number of HS Clinical and Adjunct faculty. The reasoning is that most faculty on non-salary appointments do not teach or get deeply involved in the school and thus would have a hard time voting on curriculum issues. A proposal is to only allow faculty with salary appointments, of any percentage, to vote. A concern that was brought up during the MS Re-design vote was that there are some without-salary faculty that have administrative appointments, but still teach and that these faculty should still be included as well. Council members will go back to the departments and ask their colleagues how they feel about the issue. This item will be taken up as old business at the next Faculty Council meeting.

**Results of the MS Re-design Proposal**
Chair Dworkin proposed to the Faculty Council that two groups will be tasked to move the development of a final curriculum proposal forward. The groups will be within the Masters Program Council and willing members on the MS Program Re-design Task Force. Chair Dworkin asked the group if they had any feedback on the formation of the two groups and if the Faculty Council should be involved in the appointment of Chairs to the two groups. Members discussed the development of a curriculum committee that would work within the Masters Program Council with representation from MEPN Program Council and the DN. This group would work on the development of a final proposal and curriculum that the faculty will vote in the May Full Faculty meeting. Other ideas that were discussed included the appointment of co-chairs that collaborate – one Chair appointed by MPC and the other by the Faculty Council. Chair Dworkin will follow-up with MPC leadership in early January to discuss the next steps.

**Department Reports**

- **Family Health Care Nursing** - None
- **Community Health Systems** - None
- **Physiological Nursing** - None
- **Institute for Health and Aging** - None
- **Social and Behavioral Sciences** - None

**Old Business**
None.

**New Business**
None.

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