Chair Shari Dworkin called the meeting of the School of Nursing Faculty Council to order at 9:07 a.m. in room N-319D. A quorum was present.

**Chair’s Report**

Chair Dworkin reported on the following items:

- **Award Granted to Naomi Schapiro:** Council member Naomi Schapiro recently won the AACN Exemplary Academic-Practice Partnership Award. A ceremony will be held Monday October 28th in Washington DC.
- **Release of Faculty Council E-Communication—“The Faculty Voice:”** Chair Dworkin asked Council members if they found the Faculty Voice communication to be useful. Council members thanked Chair Dworkin for sending out the communication. Members found it useful and asked for a continuation of the messages.
- **Merit Advancement Brown Bag Events:** The first brown bag event was held earlier in the week. A handful of faculty showed up to the event. Chair Dworkin hopes that more members will show up to the second event and watch the video when the content capture and slide deck is distributed.
- **19900 Funds Changes:** Chair Dworkin recently attended a Faculty Welfare Committee to discuss how the recent how changes in flow of state funds has cause hardships on faculty and departments. She learned that many faculty across UCSF were unaware of the hardships and that more work needs to be done to education faculty on the issue. A Faculty Council Chairs meeting should be held soon to gather more information on what is going on in other schools.
- **Dean’s Proposal:** An RFP for the Dean’s Idea Initiative has been drafted by member Yoshimi Fukuoka. According to the draft, faculty will have until mid-November to submit a two-page proposal. The proposal will be evaluated based on the project’s significance, innovation, potential to advance education, teaching, clinical practice and/ or research in the SON. Awards will be announced in December and funds will be provided from then until July. Council members agreed with the proposed timeline.
- **MS Program Redesign Report:** In late October and early November the MS Redesign Task Force members will soon be hosting one brown bag event and one Hot Topic (November) to present options for change to the MS programs and gather faculty and student feedback. Before going directly to the faculty, the group hopes to get feedback from the Faculty Council today.

**Dean’s Report**

None
**Associate Dean's Report**

Lynda Jacobsen, Associate Dean of Administration and Finance, opened the report to faculty questions. The faculty asked for information on the following issues:

- **Search for a New Director of Information Technology**: The school is starting the process of finding a new director. A job description is currently being drafted and a copy can be shared with interested faculty as soon as it is available.
- **Communications Coordinator**: The school recently hired a new Communications Analyst. Phoebe Byers is scheduled to start on November 4, 2013. Phoebe comes from CTSI Participant Recruitment Service and has excellent communication skills.
- **Administrative Efficiencies**: At the Rally, faculty overwhelmingly voted to support the idea of working to find more administrative efficiencies. Associate Dean Jacobsen informed the Council that leadership is rethinking how positions can be better aligned with the current and future needs of the school. The hope is to find ways to collaborate with the other schools, either by sharing staff or sharing details on policies and process.
- **Pre-Award and Post-Award**: Since the implementation of Operational Excellence, and other administrative efficiency initiatives, faculty have had to spend additional time doing administrative work. Associate Dean Jacobsen informed faculty that they should make sure to voice concerns with the Research Management Office and reply to complete surveys as the shared services managers pay close attention to faculty feedback collected in the surveys.

**MS Program Redesign Task Force Report**

MS Program Redesign Task Force Chair Roxanne Garbez and Task Force member Suzan Stringari-Murray provided the Council with the proposals for reform (Attachment 1). Dr. Garbez reviewed the following items:

- Rationale for the changes
  - Student Needs
  - Faculty Needs
  - Employer Demand
  - Workforce/Policy Changes
- Background information on work that had been done by the Masters Program Council
  - Education Strategy Subcommittee
- Financial assumptions of changes
- Structure of the MS Redesign Task Force
  - Representation
  - Charge
  - Issues group was not requested to address
  - Timeline
- Review of current SON programs
- Next steps for the Task Force’s work

**Planning for November Hot Topic**

Council member discussed possible ideas for the November Hot Topic. Group members agreed to use the time to have further presentation and discussion on the proposed changes to the MS program.

**Student Report**

Student Representative Rebecca Sedillo reported that the Dean will be holding a town hall event with students.

**Department Reports**

**Community Health Systems**

- None

**Family Health Care Nursing**

- Elizabeth Marlow received a grant from Alameda County Innovations in Reentry Fund.
- Abbey Alkon will be administering the CA Sudden Infant Death Syndrome Program.
Karen Duderstadt’s book, *Pediatric Physical Examination* was released with chapters authored by several FHCN faculty.

**Institute for Health and Aging**
- None

**Physiological Nursing**
- None

**Social and Behavioral Sciences**
- None

**Old Business**
None.

**New Business**
None.

The meeting adjourned at 11:00a.m.

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