Chair Shari Dworkin called the meeting of the School of Nursing (SON) Faculty Council to order at 9:10 a.m. in Rm N-319D. A quorum was present.

Approval of the April 18, 2014 Minutes
Council members approved the April minutes, with minor edits.

Chair’s Report
Chair Dworkin reported on the following items:

- Academic Planning and Budget:
  - Change in UCOP’s Assessment Formula: For the last several decades, state funds, tuition revenue and recovered indirect costs were collected by UCOP and distributed to the campuses. This process was not very transparent and several campuses argued that it was inequitable. Under President Yudof, the University changed the flow of funds by allowing the campuses to keep what they earned in all sources of revenue and, in turn, pay a tax to fund the activities of UCOP. Along with the new funds flow agreement, the leadership of the UC campuses agreed to assess UCSF less than the other campuses since UCSF draws upon fewer UCOP services, respectively. The agreement would be that while UCSF would have a lower tax rate, the money saved from the reduced rate would be distributed across the other campuses whose taxes under the new assessment formula will increase. While this does not yield savings for UCSF at the moment, it will save us a significant amount of funds going forward. As UCOP prepares to use the new formula for the next fiscal year, some of the other campuses are requesting similar exemptions and receipt of the funds UCSF will be paying into the system. Nonetheless, since the formula was already agreed upon last year, there is little that the other campuses could do to influence the implementation of the plan.
  - Update on Long Range Development Plan: As a result of the last meeting with campus planners at the February Full Faculty meeting, the Faculty Council and the Dean’s Council have been working together to provide feedback on the retrofit and remodel of the Clinical Sciences Building. Chair Dworkin invited the campus planning leadership group to attend the Full Faculty meeting or the Faculty Council meeting. However, they requested that the faculty wait until later when the architects can bring revised plans to the faculty for review and comment. Chair Dworkin will either invite campus planners to an upcoming Dean’s Council meeting, or incoming Chair Waters can invite them to the July FC meeting or another forum.

- Chancellor’s Council:
Chancellor Search Update: It was announced that it is the goal of the Chancellor Selection Committee to have someone selected as soon as possible. The hope is to have an announcement at the end of the summer, or early fall at the latest.

New Communications Strategy: Vice Chancellor of Communications Barbara French provided a presentation on the University's new communications and branding effort. More information will come out to the campus soon. One change is the move away from UCSF's signature color of teal.

Vote to Approve the 2014 – 2015 Faculty Council Chair and Vice Chair
Chair Dworkin informed the Council members that Catherine Waters had been nominated to be the new 2014-2015 Chair of the Council, and Janine Cataldo had been nominated to be 2014-2015 Vice Chair. Council members unanimously approved of both to serve as the new Chair and Vice Chair. Chair Dworkin also informed the group that due to her new position as Associate Dean for Academic Affairs that beings in July 1, she would need to resign as Chair of the Faculty Council on June 30th. This would mean that Catherine Waters and Janine would assume their roles in July, rather than the typical September start date.

Dean’s Report
Dean David Vlahov reported on the follow items:
- Relationship with the Interim Chancellor: Dean Vlahov informed the Council that he has had a very positive relationship with Interim Chancellor Sam Hawgood. Under his leadership, Dean Vlahov has been meeting with Hawgood monthly. This is a change from the previous Chancellor who would meet personally with Deans only a few times a year. The most recent conversations between the Dean and the Interim Chancellor have focused on fiscal and space planning. In addition, there have been discussions on how the School of Nursing can collaborate with the other schools to learn best practices and create efficiencies.
- UCSF 2.0: The initial results of the UCSF 2.0 project have been released. Faculty should have received a message providing them with the results. Once the new Chancellor is appointed, it will be up to this individual and their team to carry forward with the results.
- Chancellor’s Executive Retreat: Dean Vlahov informed the group that members of his office are currently preparing for the campus leadership retreat that will be held in June. At this meeting each of the schools will provide a proposed report on their financial and strategic plans for the upcoming year. Last year, the school reported its current challenges and, as a result, the leadership of the university allocated additional funding to support the School of Nursing, and reinstated some permanent funding from the state. While this funding was helpful, it was not enough to meet all the resource needs of the school. At the time, the Chancellor expected the School to make changes in order to reduce costs and generate revenue. This year’s presentation will include the SON’s strategy to become financially sustainable.

Associate Dean’s Report
Associate Dean Lynda Jacobsen reported on the following items:
- Finance3 Update: Financial staff members are now on the other side of the new financial system transition. Staff are now in the process of fixing errors and improving the system.
- Fiscal Update: The financial position of the SON at the end of 2013-2014 fiscal year is anticipated to be better than initially expected. The mid-year allocation of additional funds from the Chancellor’s office and cost cutting measures in other areas helped to stabilize the school financially.
- Consultation with SOM Vice Dean Catherine Lucey: The school also reached out to Vice Dean of Education in the School of Medicine Catherine Lucey to carry out an evaluation of the educational structure of the school. In the coming months Vice Dean Lucey will be interviewing faculty and staff. A set of recommendations will be made to the SON to improve support for our educational mission.
- Results from the Faculty Survey: Chair Dworkin worked with Associate Dean Jacobsen to review the results from a faculty survey that asked about administrative assistance that is needed and helped to analyze the resulting themes. While the results varied, the two main themes of the
survey responses involved educational and financial (grant) support. To address these two concerns, SON has reached out to SOM for not only the educational evaluation that Catherine Lucey will be doing, but also a financial analysis. One of the recommendations is that the school should hire a Finance Director to solely focus on the finances of the school.

- **Collaboration with UC Nursing Schools and UCOP:** Dean Vlahov and Associate Dean Jacobsen will be meeting with the UC Nursing School Deans and members of UCOP to discuss how the schools can collaborate more to address shared issues and concerns and reduce costs. Having a singular voice may also assist with campus or system-wide negotiations about SON related matters. The Council thanked Associate Dean Lynda Jacobsen for her leadership in this area.

### 2014 – 2015 Faculty Committee Appointments
Analyst Cardenas informed the Council that in previous years there have been challenges in the development of the standing committee roster and that numerous faculty have requested an improved process. Without clear policies for the appointment of faculty to the standing committees, appointments have come in sporadically over the summer until the list is complete in late summer or early fall. To address the concerns with the process, Analyst Cardenas surveyed the current chairs of the committees and determined that most faculty believe that the Faculty Council is responsible for not only the appointment of the faculty, but also the nomination of the faculty on the committees. Chair Dworkin asked the Council members to go back to their department and start the process last month and is requesting that members be ready to fill in the nominations by the next meeting.

### Department Reports

**Family Health Care Nursing**
- The department is currently in the process of actively searching for new faculty.

**Community Health Systems**
- Linda Chafetz is retiring. The department is in the process of searching for an adjunct faculty member.

**Physiological Nursing**
- Meg Wallhagen will continue to serve as the interim department chair. The department is moving forward with the process of finding someone to fill Barbara Drew’s position.

**Institute for Health and Aging**
- The department is planning three seminars to promote education on aging. An announcement will be released soon.

**Social and Behavioral Sciences**
- Shari L. Dworkin will be the new Associate Dean of Academic Affairs starting on July 1, 2014.
- The Social and Behavioral Sciences Department will need to rework their Chair and Vice Chair structure given the news about Dr. Dworkin who was slotted to be the next Department Chair.

### New Business
Member Catherine Waters noted concern about the faculty search and interview process. Council members suggested that the issue should be brought up with Human Resources and the SON Associate Dean for Academic Affairs.

### Old Business
None

Meeting adjourned at 11:00am

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