Chair Shari Dworkin called the meeting of the School of Nursing (SON) Full Faculty meeting to order at 1:00pm in Rm N-217. A quorum was present.

Approval of the February 2014 Full Faculty Meeting Minutes
Faculty members approved the February minutes.

Approval of Consent Calendar
Faculty members approved the consent calendar.

Approval of Bylaw Changes to Faculty Practice Committee
Faculty voted to approve a set of proposed bylaw changes to the Faculty Practice Standing Committee. Approved changes included the addition of a student representative and editorial revisions.

Chair’s Report
Chair Dworkin reported on the following items:

- Faculty Council Leadership Transition: Chair Dworkin thanked Faculty Council members for their service over the past year. She informed the faculty that next year Catherine Waters will serve as the Chair and Janine Cataldo will serve as the Vice Chair.

- New Formula for UC Office of the President Assessment: It was announced at the last Academic Planning and Budget meeting that UCOP will be implementing a new formula for its assessment of the campuses. To provide background, UCOP is now funded through an assessment of each campus. To do this UCOP uses a formula that factors into account campus revenue, expenditures and enrollment. With the new formula, UCSF will be assessed at a much lower rate than previously charged. The new formula should go into effect this year.

- Clinical Science Building Retrofit: Chair Dworkin noted all of the faculty questions and concerns with the planned retrofit of the Clinical Science Building. There have been many concerns regarding the possibility that there will be limited access to the Nursing Building from Parnassus Ave. In reaction to the concerns, the Dean’s Council and Faculty Council have been working with the campus planners to incorporate necessary changes. The planning office has been receptive and there should be a report to the faculty in the Fall.

- Chancellor Search: When the Faculty Council learned that they did not have a representative on the Chancellor’s Search Committee, the Council arranged a meeting with Susan Walczak, the selection committee’s Alumni Representative and Medical Center Nurse. During the meeting, Susan informed the Council she would be proud to represent the interests of the School of Nursing community members throughout the process.

- UCSF Branding Initiative: At the request of former Chancellor Sue Desmond-Hellmann the communications department has been working hard on the development of a new branding strategy. To explain the possible changes, Vice Chancellor of Communication Barbara French would like to attend a faculty meeting to provide a presentation. Something should be scheduled in the Fall.
Dean’s Report
Dean David Vlahov reported on the following items:

• **Relationship with Interim Chancellor Hawgood:** Dean Vlahov informed the faculty that he has had a very positive relationship with Interim Chancellor Sam Hawgood. Under his leadership, Dean Vlahov has been meeting with Hawgood monthly. This is a change from the previous Chancellor who would meet personally with Deans only a few times a year. The most recent conversations between the Dean and the Interim Chancellor have focused on financial planning and strategizing ways the School of Nursing can collaborate with the other schools to share best practices and create efficiencies.

• **Chancellor’s Executive Retreat:** Dean Vlahov informed the faculty that members of his office are currently preparing for the campus leadership retreat. At this meeting, each school provides a report on their financial and strategic plans for the upcoming year. Last year, the Dean was effective in informing the leadership of the school's financial challenges. As a result of the presentation, the leadership of the university allocated additional funding to support the school. While the funding was helpful, it came with the expectations that the School would make necessary changes to reduce costs and generate revenue. This year’s presentation will include the SON’s strategy to become financially sustainable. Response data from the recent faculty survey really helped when developing the report.

• **Educational Evaluation:** The school also reached out to Vice Dean of Education in the School of Medicine Catherine Lucey to carry out an evaluation of the educational structure of the school. A set of recommendations will be made to the school to improve support for our educational mission.

Associate Deans’ Reports

Administration and Finance
Associate Dean Lynda Jacobsen reported on the following items:

• **Finance3 Implementation:** Financial staff members are now on the other side of the new financial system transition. Staff members are now in the process of fixing errors and improving the system.

• **Fiscal Update:** The financial position of the SON at the end of 2013-2014 fiscal year is anticipated to be better than initially expected. The mid-year allocation of additional funds from the Chancellor’s office and cost cutting measures in other areas helped to stabilize the school financially.

• **Results of the Faculty Survey:** A big thank you goes out to the faculty who responded to the survey. Chair Dworkin assisted in the analysis and to draw out some of the main themes. Some of the top requests included support for technology and instructional support.

• **UC Schools of Nursing White Paper:** Dean Vlahov and Associate Dean Jacobsen recently met with the Deans of the other three schools of nursing in the UC system. They are drafting a white paper that will be sent to the Office of the President. This paper includes a review of faculty compensation; issues with the compensation plan; and faculty and student placement in the Medical Centers. A first draft is now completed and the document is now going around the other schools for review. The final draft will be submitted to Vice President of Health Sciences Jack Stobo with a recommendation is that the President establish a task force to review the challenges of the nursing schools.

Research
Associate Dean Kathy Lee reported on the following item:

• **Laptop Encryption:** The campus is currently on a campaign to increase information security. If faculty have not done so already, please encrypt your laptop.

Academic Affairs
Associate Dean Judy Martin-Holland reported on the following item:

- The school is currently working on professionalism and student conduct guidelines
  - Developing a resource where faculty and student can use to identify unprofessional conduct. Language is being developed for the clinical setting. Once language is drafted, the document will go out to the faculty for comment.

**MS Generalist Program Proposal Update**

Karen Duderstadt and Barbara Burgel provided faculty with an update on the faculty’s work to develop a MS Generalist Master Program proposal. Following the Hot Topic discussion that had occurred earlier in the day, faculty reviewed and discussed the proposed curricular changes. While most faculty were in support of the reforms, many were concerned with the following issues:

- **Course Capacity:** Current course offerings are already impacted. If a new generalist program is created, how will the school deal with the additional number of students enrolled?
- **Student Employability:** Faculty noted concern with the lack of data on student employability – one of the main reasons for the school to pursue the MS Generalist option. They would like to gather more information on employability to determine if this is a significant issue.
- **Clinical Residencies:** Will there be enough residencies for students? What type of residencies will students be designated?
- **Availability of Necessary Financial Resources:** With capacity issues, faculty would like to know if the school has plans to provide the necessary resources to ensure that the program can be implemented and be successful.

After discussion, faculty requested that a vote be postponed until the school can provide a plan for how to fund the proposed program.

**DNP Update**

Chair of the DNP working group, Annette Carley, provided the faculty with an update on the multi-campus DNP program approval process. She informed the group that the program recently received approval from the UCSF Graduate Council and the proposal is now awaiting Division approval. At UC Irvine, they are currently working with their Graduate Council for approval. UCLA will work with their Graduate Council soon and UC Davis will start last. Once all campuses have approved, one final proposal will go to the systemwide senate for review and approval. The hope is to have all approvals by the Fall of 2015.

**Excellence in Teaching Awards**

Teaching Awards Chair Janine Cataldo presented the 2013-2014 Excellence in Teaching Awards

- **Overall Teaching Award** – Abbey Alkon
- **Creating and Supportive Learning Environment** – Victoria Keeton
- **Research Mentoring** – Oisaeng Hong
- **Educational or Curricular Innovation** – Susan Kools

**Department Reports**

**Family Health Care Nursing**

- Abby Alkon received the Teaching Award
- Susan Kools received the Faculty Mentorship Award
- The department continues to recruit for the neonatal program

**Community Health Systems**

- None

**Physiological Nursing**

- None

**Institute for Health and Aging**

- None
Social and Behavioral Sciences
  • Ruth Malone was awarded the Helen Nahm Award

New Business
None

Old Business
None

Meeting adjourned at 3:10pm

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