Chair Shari Dworkin called the meeting of the School of Nursing (SON) Faculty Council to order at 9:04 a.m. in Rm N-319D. A quorum was present.

Approval of the December 20, 2013 Minutes
Council members approved of the December minutes.

Chair’s Report
Chair Dworkin reported on the following items:

- Mission Bay Space Report: The construction of the new Mission Bay Academic Building is almost complete. There will be two teams that will oversee the move. As mentioned in previous meetings, the Academic Senate is concerned with the open space design plan that will be incorporated into the new academic building. Members of the Academic Planning and Budget Committee are currently working to establish an occupancy study.

- New Space Website: With all of the recent controversy over the space allocation and space planning, the university has developed a website devoted to UCSF space policies. It can be found at space.ucsf.edu.

- University Budget Update: At the most recent Coordinating Committee, members were provided with a review of UCSF’s budget and future forecasting for the next 10 years. Faculty were informed that the campus and the medical center are on solid financial ground. However, with the planned opening of the new Mission Bay Hospital and anticipated increases in benefits costs, the university will be in a period of deficit that will then smooth out over time. Leadership is modeling different ways of achieving financial sustainability so they can assess various strategies.

- Improving Share Governance: The Faculty Council has spent a lot of time working to improve communication between administration and faculty. Now, almost halfway through the academic year, it is a good time to follow up on efforts. One of the topics that faculty addressed as a priority for improvement was the need for better communication amongst the faculty on important school news. While the quarterly newsletters have been helpful, Chair Dworkin would like to involve the new Communication Coordinator and discuss ways that communication among faculty can be improved. The plan would be to invite her to the February Full Faculty to discuss how her role could better facilitate communication among faculty.
Faculty Practice Committee Bylaw Changes
Chair Dworkin informed the Council that the Faculty Practice Committee has requested a bylaw revision to update the rules to their current practices and to add a student representative. Council members voted to approve the new bylaws. The proposal will now go to the Full Faculty for the final approval.

Dean’s Report
None

Associate Dean’s Report
None

DIVA Presentation
Co-Chair of the DIVA committee Erica Monasterio reported to the Council on the work of the DIVA committee over the past year and the efforts of the members to increase participation in the DIVA training modules. Council members were thanked for encouraging faculty to attend the modules and requested continual support for this. Council members were also informed that a substantial minority of faculty instructing core courses still have not taken the modules training and that assistance will be needed to get as many people to participate. After discussing possible ways to increase participation, the Council recommended that scheduling of the modules to more convenient times or using a web option for live participation could improve the situation. Professor Monasterio noted that she will take the suggestion back to the committee for consideration. She also asked if Chairs could urge their faculty members to participate and Chair Dworkin agreed to follow up at the next Dean’s Council meeting.

Indirect Cost Waiver Presentation
Associate Dean of Research Kathy Lee presented to the Council on the recently released recommendations from the Indirect Cost Waiver Task Force. Last summer, ECVP Jeff Bluestone organized a task force to review the university’s waiver policy in an effort to increase recovery revenue. This month a final recommendation report was released (Attachment 2). Recommendations include:

- Customization: Modify UCOP Facilities and Administrative (Indirect Cost) Policy language for UCSF.
- Guidelines: Create an Indirect Cost Waiver Implementation Guideline to accompany the policy, spelling out intent and procedure for obtaining the IDC waiver.
- Do not require a waiver request for government sponsors or non-profit sponsors with a published F&A policy.
- Criteria: Create and consistently use criteria to assess whether a waiver request should be granted.
- Authority/Accountability: Align authority to approve waiver with the responsibility to cover the shortfalls.
- Alignment with Gifts: Implement an infrastructure charge for non-government awards and align the assessment on gifts and the infrastructure charge.
- Exemptions: Exempt career development awards and fellowships from the minimum rate.
- Encourage the inclusion of relevant facilities and administrative costs as direct costs to non-federal sponsors in cases where indirect costs are not allowed.
- Process: Seek extensive input from the faculty and department chairs on the taskforce’s recommendations.
- Process: same as above.
- Assess the policy and implementation of the guidelines after 1 year.

Review of the Proposed Self-Supporting Degree Policy
UC Systemwide Provost Aimee Dorr and members of the Office of the President have proposed a revised Self-Supporting degree policy to recognize the growth of the programs and provide necessary guidance to the campuses. The Faculty Council now has an opportunity to provide feedback. After review, the Council provided the following feedback:

1. Shared Governance:
• The Council finds that the policy does not provide enough details on the Senate’s oversight and decision-making associated with the self-supporting degree programs. In the School of Nursing, the oversight of the MS-Hail program a self-supporting degree, is done by the Dean's Office and not by the Academic Senate. Council members believe the policy should contain more details on the Senate's authority of not only the development and approval process, but also the ongoing implementation and evaluation of the self-supporting degree programs.

2. **Time Limit to Become Self-Supporting:**
   • The Council asks the question of whether three years is enough time for a program to become completely self-supporting?

3. **Funding for Clinical Faculty:**
   • State-supported programs have always had challenges with providing support for the clinical faculty who are essential to many of the programs. With new self-supporting degree programs, there might be a possibility for resources that can support clinical faculty. Council members would like to know if the language can accommodate clinical faculty?

A communication was drafted and submitted to the UCSF Graduate Council.

**Planning for the February Full Faculty Meeting**
Chair Dworkin asked the Council for their feedback on what topics should be addressed at the upcoming February Full Faculty meeting. Members suggested that the faculty should be interested in hearing an update on the MS Program Re-design efforts; an update on the APU process; and a discussion on the resources that will be made available for the faculty to develop online content.

**Student Report**
Student Representative Rebecca Sedillo provided the follow report via email:
• On January 21-28, voting will open for UCSF students at all the different schools to decide whether or not we as a student body will move to a united student government (to be called the Graduate Professional Students Association). As of now, the Graduate Student Association (GSA) is comprised of the SON, Physical Therapy and Biomedical Sciences students and the Associated Students of UC (ASUC) is comprised of the SOM, SOD and Pharmacy. The nursing school and medical school presidents have been hard at work on this initiative over the last two years and the Nursing Student Council feels that it would be a positive move to unite the different schools under one student government. A letter will be going out to all students in support of the ballot measure from the Nursing Student Council in the next few days and for more information, please visit GPSA.ucsf.edu. I have also attached two documents to this email in case they are of help.
• Students continue to express frustration that there are not more TA-ships and teaching opportunities available at the SON due to budget cuts. This primarily affects Ph.D. students.

**Department Reports**
*Family Health Care Nursing* - Associate Dean Lynda Jacobsen is coming to the next department meeting to discuss various metrics around education, research, and clinical work..
*Community Health Systems* - None
*Physiological Nursing* – Faculty met with Associate Dean Jacobsen to discuss the metrics for faculty workload. The department will also be reconvening a search committee for a new faculty member. Interviews will be conducted soon.
*Institute for Health and Aging* - None
*Social and Behavioral Sciences* – Associate Dean Jacobsen attended the department to present metrics here as well. Faculty felt that they are now getting a clearer picture of the status of the school. The bottom-line message that they received is that the school needs to bring in more grants and work harder to grow Masters and Post-Masters Programs.

Meeting adjourned at 11:00am