School of Dentistry Faculty Council  
Mehran Hossaini, DMD, Chair  

MINUTES  
Thursday, September 19, 2013  

PRESENT:  Mehran Hossaini (Chair), John Featherstone, James Giblin, Michael McMaster, Howard Pollick, Daniel Ramos  

ABSENT:  Maria Orellana (Vice Chair), Natalie LaRochelle, Snehlata Oberoi, Caroline Shiboski, Torsten Wittmann  

GUESTS:  None  

The School of Dentistry Faculty Council was called to order by Chair Mehran Hossaini on Thursday, September 19, 2013 at 8:05 a.m. in room S-719. A quorum was present for school business.  

Approval of Minutes from the June 6, 2013 Meeting  
Council Members approved the minutes.  

Chair’s Report  
Chair Hossaini reported on the following issues:  
- **2013-2014 Agenda Ideas**: Chair Hossaini asked Council members to contribute agenda ideas for the upcoming year.  
  - Members provided the following items:  
    - Update student dismissal policies  
    - Improve communication between the Council and all faculty  
    - Improve faculty participation on the Admissions Committee  
    - Determine ways to enhance student preparation in the basic sciences  
    - Encourage faculty to attend seminar series put on by the departments  
  - Chair Hossaini proposed the following ideas:  
    - Increase general awareness of the Faculty Council  
      - Meeting invitations and materials will be sent out to all faculty  
    - Initiate Curriculum Reform  
      - The goal is to perform a comprehensive overhaul of the current curriculum. The hope is to consult with faculty in 2013-2014 to gather ideas and design a framework; then in 2014-2015 build off of momentum and start development from the framework; and finally, in 2015-2016, begin to pilot the changes.  
    - Reform Student Status Policies  
      - A proposal was made to work with the Student Status Committee to review policies and determine whether or not it would be helpful to appoint a new executive officer to represent the six committees.  
    - Improve the Course Review Process  
      - The Faculty Council should discuss the quality of courses and determine ways to improve. This is currently done at the department level, but more needs to be done school-wide.
Dean’s Report
Dean John Featherstone reported on the following items:

- **Committees:** Last year a consultant group made a series of recommendations for how the school could lower costs and enhance revenue. To review the feasibility and efficacy of the opportunities, eight committees have been assembled. Once reviews are complete, the Dean will receive recommendations from the committees on how to proceed.

- **Strategic Planning:** The strategic planning process kicked off in January with initial planning. Discussions at the Fall Full Faculty meeting and the recommendations from the committees will help to inform the process. More retreats and planning sessions will be held throughout 2014 to develop a final plan. The goal is to have a final strategic plan by 2015.

- **New Students:** Within the week, the School of Dentistry will welcome a new class. The Dean congratulated the Admissions Committee for doing a great job in selecting quality class of students.

Bylaw Revisions
In May, the Faculty approved a comprehensive set of bylaw revisions. Included in the changes was an increase in the years faculty are required to serve on the Admissions Committee (from two years to three years). After the passage of the bylaws some faculty members expressed concerns that faculty would not be able to serve the full three-year term. To resolve this issue, new bylaw revisions are being proposed that will make the last year optional. Council members discussed the problems with ensuring increased participation. The issue will be further discussed at the Fall Faculty meeting.

Update on the Fall Faculty Retreat
Chair Hossaini reviewed the agenda for the Fall Full Faculty retreat scheduled on September 28. He informed the Council of the intention to review following points:

- Revisions to the Admissions Committee Bylaws
- Credentialing
- Faculty Engagement
- Faculty Presentations
- Education

Department Representative Reports
**Cell and Tissue Biology:** Michael McMaster reported that the department is holding a seminar series and that all faculty are encouraged to participate.

**Oral and Maxillofacial Surgery:** Chair Hossaini reported that the department is managing with the recent loss of several faculty members. All should be well in the coming months as the department hires new faculty and a new department chair.

**Preventive and Restorative Dental Sciences:** James Giblin reported that the department is working to improve the climate and culture.

**Orofacial Science:** None

Old Business
None.

New Business
Council members were asked to recommend a member of the faculty to serve as the Dentistry representative on the Academic Senate’s Clinical Affairs Committee. After discussion, members instructed Analyst Cardenas to contact Pam Den Besten for a recommendation.

Chair Hossaini adjourned the meeting at 9:25 am.

Senate Staff:
Artemio Cardenas, Artemio.Cardenas@ucsf.edu; 415/476-4245