Coordinating Committee
Farid Chehab, PhD, Chair

MINUTES
Monday December 2, 2013

PRESENT: Farid Chehab (Chair), Ruth Greenblatt (Vice Chair), Brian Aldredge, Renee Binder*, Jyu-Lin Chen*, Michele De Coteau*, S. Dworkin*, Patrick Finley, G. Fung, P. Green, Tom Kearney, Thuan Le, Patricia McDaniel (for R. Cucina), Robert Nissenson*, Susan Promes*, Phil Rosenthal, Shuvo Roy*, David Saloner, Peter Sargent, Anne Slavotinek, Arianne Teherani, Daniel Weiss*, Sharon Youmans *by phone

ABSENT: Jacque Duncan, Elyse Foster, Cynthia Leathers, Xiaojuan Li, Sharmila Majumdar, Sri Nagarajan, Robert Newcomer, Russell Pieper, Howard Pollick, George Rutherford, Henry Sanchez, Ellen Weber

GUESTS: None

Chair Farid Chehab called the meeting to order at 2:12 pm in room S 30. A quorum was present.

Approval of Minutes of November 4, 2013 (Attachment 1)
The minutes were approved as amended.

Chair’s Report – Farid Chehab
Budget & Investment Meeting - November 19, 2013
At the last Budget & Investment meeting, a plan was presented that would charge principal investigators (PIs) for submitting grants. The fees are to be paid by the department. F. Chehab advocated that the principal investigators should not be involved. The fees are expected be approximately $2,000 per grant, with possible flexibility according to the type of grant submitted. If implemented, this policy could touch on academic freedom if fee payment by the department and/or submission of the grant application is at the discretion of the department chair.

Q: Why was this idea proposed?
F. Chehab: It has been proposed by Jeff Bluestone and Susanne Hildebrand-Zanki, possibly to cover the cost of pre-award administrative processes.

Chancellor’s Executive Council Retreat - November 7, 2013
The following topics were discussed at the Chancellor’s Executive Council Retreat:

- UC President Janet Napolitano’s visit to UCSF on November 17-18, 2013.
- An update about the UCSF 2.0 vision planning process. The data indicate low participation by basic sciences faculty.
- The group discussed how to improve relations on campus including communications. F. Chehab stressed that communications need to include better collaboration between administration and the Academic Senate.
Review of UC President Janet Napolitano’s visit to UCSF - November 17-18, 2013

On November 17, 2013, F. Chehab joined campus leaders for a dinner with President Napolitano. On November 18, 2013, F. Chehab (Medicine), Division Vice Chair Ruth Greenblatt (Pharmacy), School of Nursing Faculty Council Chair Shari Dworkin (Nursing), Faculty Welfare Chair Paul Green (Dentistry) and Executive Director Heather Alden met with President Napolitano and Chancellor Susan Desmond-Hellmann to discuss the UCSF faculty experience, shared governance and opportunities to engage with UC Systemwide policies and processes.

- F. Chehab noted that UCSF best serves the Master Plan for Education by focusing on graduate education and research. He also proposed a UC Systemwide bridge funding program for faculty, perhaps via Steve Beckwith’s office. Answering the President about what how much money would be needed, F. Chehab proposed that it would be adequate for a single grant to a faculty member to match that of an average RO1, which would be about $250,000 per year. He also emphasized that UCSF contributed to pioneering biotech in California.
- R. Greenblatt provided an overview of the School of Pharmacy and the need for increased diversity among UCSF’s and UC’s faculty. She argued that California’s undergraduate students are part of the pipeline for increasing UCSF’s faculty diversity, and that they should be encouraged early to consider careers in health science, health science and health science education.
- P. Green described the faculty experience at UCSF, including that nearly 50% of UCSF faculty members hold Adjunct or Health Sciences Clinical faculty titles, although their voices are not recognized in the UC Systemwide Academic Senate shared governance structure.
- S. Dworkin provided an overview of the School of Nursing, its contribution to health science education and the need for continued advocacy at the state and federal levels to adequately fund programs such as those at UCSF. She emphasized the paradox that the UCSF School of Nursing is the best in the country and it is currently struggling to be adequately funded.
- H. Alden added that UCSF’s impact extends beyond San Francisco with teaching and health care sites across the state, noting that UCSF runs the State Poison Control Center and that UCSF faculty and students teach, learn and provide health care locations including Fresno, Santa Rosa and beyond. She reinforced the importance of continuing support for robust faculty-administration shared governance at the University of California.

UC Systemwide update
- Academic Council – President Napolitano comes regularly to Academic Council meetings. She has recently appointed a new Chief of Staff Seth Grossman.
- Regents meeting
  - UC Systemwide faculty bring $4 billion in research funds to the state. UC Berkeley brings in more Pell Grants than all the Ivy League schools combined.
  - UC President’s priorities:
    - transfer students (increase diversity)
    - tuition freeze
    - sustainability (net energy consumption zero by 2025)
    - support translational research – “UC teach for California, research for the world”
  - The non-resident tuition issue will be discussed in the future.
- Composite Benefits Rates – UCSF is on a different funding path which would exclude UCSF from the current Systemwide funding models.
- Indirect Cost Rates – UCSF would benefit from increasing indirect cost rates to match private universities. UCSF is currently at 57.5%. Stanford gets 60% or more.
- UCEP proposed revision to SR 760 regarding UC Systemwide course approval.
- UC President working to improve efficiency at UCOP and wants the Chancellors to do something similar at the campuses. The Chancellors are pushing back.
- Self-supporting program policy review – UC is currently reviewing policies regarding transforming state supported programs to become self-supported programs that charge Professional Degree Student Tuition (fees). Graduate Council is expected to have a vigorous response.

New appointments
In November 2013, Paul Green was named as the new Division Secretary and Anne Slavotinek was appointed Chair of the University Committee on Rules & Jurisdiction (UCRJ).

**Academic Senate Staff Update – Heather Alden**
Faculty Research Lecture in Basic Science – Jonathan Weissman  
[http://weissmanlab.ucsf.edu/research/research.html](http://weissmanlab.ucsf.edu/research/research.html)  
March 6, 2014, 3:30-5:00 pm, Genentech Hall and via simulcast

**Legislative Revisions**
Committee on Academic Personnel (Attachment 2) – Tom Kearney
Revise CAP membership to include 7-9 Ladder Rank, In Residence and Clinical X faculty member and to include Adjunct and Health Sciences Clinical faculty members as non-voting appointed members. Revise duties and add language related to the Distinction in Mentoring.  
**MOTION:** approve changes as written  
**ACTION:** unanimous approval

San Francisco Academic Senate Regulation 785 (Attachment 3) – Susan Promes (2:30 pm)  
Brought to COCOI by Susan Masters in the School of Medicine – discrepancy between the School of Medicine language with the Senate regulation language.  
**MOTION:** approve as written  
**ACTION:** unanimous approval

Graduate Council Regulation V (Attachment 4)  
Strike “Graduate Council Chair” and replacing with “committee chair”.  
**MOTION:** approve as written with revision to the “Justification” section.  
**ACTION:** unanimous approval

School of Dentistry (Attachment 5)  
Two changes: quorum for faculty council when not acting as a committee of the Academic Senate. Admissions committee composition.  
**MOTION:** approve as written  
**ACTION:** unanimous approval

**Campus Space Planning Updates**
Links to additional articles related to workspace planning have been posted on the Academic Senate website: [http://senate.ucsf.edu](http://senate.ucsf.edu)  
- **“Surprising Office Politics at UCSF Mission Bay: Why does it cost too much to build offices for medical faculty in Mission Hall?”** (Updated 11/25) by Chris Newfield  
- **Quantitative relationships between occupant satisfaction and satisfaction aspects of indoor environmental quality and building design** by Monika Frontczak, Schiavon, Stefano, John Goins, Edward A. Arens, Hui Zhang, Pawel Wargocki (Center for the Built Environment, UC Berkeley).  
- **Workspace satisfaction:** The privacy-communication trade-off in open-plan offices by Jungsoo Kim, Richard de Dear.  
- Indoor climate, psychosocial work environment and symptoms in open-plan offices by J. Pejtersen, L. Allermann, T. S. Kristensen, O. M. Poulsen.  
- **Traditional versus Open Office Design:** A Longitudinal Field Study by Aoife Brennan, Jasdeep S. Chugh and Theresa Kline.  
- **Individual differences in employee reactions to open-plan offices** by Alena Maher, Courtney von Hippel.  
- **The effect of office concepts on worker health and performance:** A systematic review of the literature by Einar De Croon, Judith Sluiter, Paul Kuijer and Monique Frings-Dresen.

F. Chehab mentioned that Academic Council William Jacob is considering either writing a letter to the President providing examples when consultation is not really consultation or will bring up the issue to her newly appointed Chief of Staff. This letter or discussion may include UCSF issues related to workspace as an example.
Clinical Sciences Building/University Hall (CSB/UCH) Planning – Steve Pantilat, CSB/UCH Planning Committee Member
The CSB/UCH Planning Committee met on November 12, 2013. They will meet again soon. On November 12, the group looked at proposed floor plans and discussed the planned numbers of workstations. Moffitt hospital needs to be replaced by 2030, slated to be built on the Langley Porter Psychiatric Institute (LPPI) building footprint. Some Moffitt space can be repurposed for offices. Faculty and staff growth is driven by the clinical enterprise rather than the academic enterprise, as the clinical enterprise will provide increasing financial support for the institution. Growth to 2035 is being projected at an increase of 240 people over 12 years.

A pure activity-based workspace design only is not likely to go forward from the CSB/UCH Planning Committee. Instead, the recommendation will likely be for a hybrid plan with both private offices and open-plan workspaces. In the Clinical Sciences Building the private offices would be in the center of the building with open workspace near the windows. The current plan would provide enough offices for all faculty but not enough for all staff. Not every floor would have access to the Nursing building.

Q: What about deliveries to the 5th floor loading dock of the Nursing building?
S. Pantilat: That is being discussed.

P. Sargent, also a member of the CSB/UCH Planning Committee noted that the hybrid workspace plan got about three-quarters of the vote in a straw poll at the end of the November 12 CSB/UCH planning meeting.

Health Sciences Integrated Research (HSIR) Towers Planning – Ruth Greenblatt
R. Greenblatt attended the HSIR Towers Planning Committee meeting on November 22, 2013. She noted that the faculty offices in the HSIR Towers are planned to be 75 square feet. F. Chehab observed that 75 square feet would not be enough room for meeting with more than one person. Could the HSIR Towers Planning Committee recommend expanding the offices to 100 square feet and take space away from the labs?

F. Chehab asked all of those present who are participating on space planning committees if they think the campus administrators are listening to the faculty input. S. Pantilat responded that it seems that faculty input is being heard and heeded. R. Greenblatt noted that the Pharmacy Faculty Council learned that the space planning meetings times and dates had been changed frequently enough that faculty have had challenges in attending. P. Sargent observed that Catherine Lucey is the Chair of the CSB/UCH committee and believes that the work is not yet done. It does seem that they are listening to input from the users and the committee. S. Pantilat expressed concern that although there are at least three factors which should be considered - total space on campus, who occupies the space and how to manipulate the space available - we are only looking at how to manipulate the space available. He has again raised the question about renegotiating the Parnassus space footprint.

P. Rosenthal requested an update on space planning for the Mission Hall Building. H. Alden will ask David Teitel, Chair of the Committee on Academic Planning & Budget, to provide an update prior to the January 6, 2014 Coordinating Committee meeting.

F. Chehab noted that all campus space planning efforts need to include the voices of junior faculty members.

Committee Updates (Attachment 6)
Committee on Academic Personnel (CAP) Update – Tom Kearney
CAP is discussing accelerated faculty advancement and promotion actions based on service on the Committee on Human Research (CHR), admissions committees and the Committee on Academic Personnel (CAP).

B. Alldredge noted a recent article in the Chronicle of Higher Education about valuing Academic Leadership may be relevant for CAP’s deliberations.
Old Business
None.

New Business
None.

Adjournment
Chair Chehab adjourned the meeting at 3:44 pm.