Communication from the Committee on Courses of Instruction
Howard Pollick, Chair

Patrick Finley, PharmD
Chair, Committee on Rules and Jurisdiction
Office of the Academic Senate, Box 0764

Re: Proposed Rewrite of the Academic Senate Appendix VII, Divisional Procedure for Grievance in Academic Affairs

Dear Chair Finley,

Dr. Catherine Lucey, Vice Dean of Education discussed the grievance policies for students experiencing academic dismissal with the Committee on Educational Policy. A task force, led by Dr. David Irby, former Vice Dean of Education in the School of Medicine, Elizabeth Yap, Office of General Council and the School of Medicine worked to refine the process from the Academic Senate perspective.

The current procedures (San Francisco Division of the Academic Senate Bylaws, Appendix VII), found on http://senate.ucsf.edu/0-bylaws/stuqp.html, required a complete rewrite on the following issues:

- Composition of the committees
- Technical standards in deliberations about students experiencing academic difficulties
- Overly-legalistic process
- Confusing timeline, jobs and responsibilities

In an effort to create a document that would be less confusing and more transparent, the entire document passed by the Representative Assembly of the San Francisco Division on June 21, 2007 (attached) has been redacted. The attached proposal of the procedures has been reviewed and approved by the Committee on Educational Policy.

Justification: The goal of the total rewrite of Appendix VII is to make the entire student dismissal process transparent to students and supportive of the schools’ responsibilities to graduate only those who achieve graduation competencies and are capable of succeeding at the next level of training or practice.

It is the request of the Committee on Educational Policy, that the Academic Senate’s Rules and Jurisdiction Committee approve the revision. If you have any questions, please contact Senate Analyst, Kathleen Dargan, kate.dargan@ucsf.edu.

Thank you for your consideration.

The Committee on Educational Policy
Howard Pollick, Chair
Don Curtis, Vice Chair
Tamara Alliston
Leslie Floren
Susan Hyde
David Irby
Lynda Mackin
Leslie Zimmerman