MINUTES

PRESENT: Youngho Seo (Chair), Karen Duderstadt (Vice Chair), Michele De Coteau, Melissa Hendershott (GSA), Tony Hunt, Jason Rock, Richard Souza, Elizabeth Watkins. (Call-in) Sunita Ho, Mary Lynch, Mark Seielstad, Janet Shim, John Ziegler.

ABSENT: Pam England, Tejal Desai, Susan Miller

GUESTS: Doug Carlson (permanent), Heather Alden, Executive Director, Academic Senate, Christine De Jarlais

The Graduate Council was called to order by Chair Seo on Thursday, January 9, 2014 at 2:38 p.m. A quorum was present.

The minutes of December, 2013 were approved.

Chair’s Report – Youngho Seo

Professional Degree Supplemental Tuition (PDST) policy review
Funding from PDST goes to the campus. The level of tuition is approved by the Regents and has been frozen for more than a year. The University is required to return 1/3 of the funding, while self-supporting program fees go directly to the program.

Of concern is how to make a distinction between SSGPDP and PDST programs.

Composite Benefits Rates
These benefit rates could impact UCSF graduate programs if benefits rates go up. It was indicated that UCSF had been already excused to make its own calculations.

Vice Chair’s Report – Karen Duderstadt
Vice Chair Duderstadt clarified the projected workload of 2014 program reviews which was confirmed by Vice Dean, Michele De Coteau:

Oral & Craniofacial Sciences (OCS) Master’s program and Sociology PhD program reviews scheduled for Spring 2014.
MDC: review work should be completed by the summer.
Doctor of Nursing Practice (DNP) program is being reviewed.
Global Health Sciences PhD is upcoming.

**Dean’s Report – Elizabeth Watkins**

The Graduate Division website has updated and aggregated data for all of the graduate division programs. The data include demographics, statistics, time to degree, and completion rates. This information is available at: [https://graduate.ucsf.edu/aggregate-data](https://graduate.ucsf.edu/aggregate-data)

Dean Watkins was pleased to announce that Sergio Saenz joined the Graduate Division staff on a half-time appointment on January 6th. Sergio is an experienced outreach and diversity professional, and will report to Assistant Dean Michele de Coteau. Sergio and Julia Clark will lead the planning and execution of the 2014 Summer Research Training Program (SRTP) and develop new and existing strategies for outreach and recruitment of non-traditional and underrepresented graduate students.

Many program directors, administrators, and faculty have requested guidance in helping students whose behavior and other issues may require support, care, or an intervention. The Graduate Division will sponsor two “Mental Health Town Halls” which will be led by staff and clinicians from the Student Health and Counseling Services. The meetings will take place on January 13th (Parnassus campus) and January 14th (Mission Bay campus). All interested faculty, program administrators, and other stakeholders are invited to attend.

Dean Watkins is working with her budget team and other partners to develop new, paid positions for UCSF social science students who have advanced to candidacy. The students will work 20 hours per week in these positions, receive a $20,000 stipend, and their tuition and fees will be paid. It will be important to determine how many students would be interested and available for these positions.

**Response to Self-Supporting Graduate Professional Degree Programs Policy**

The Council reviewed the draft response to the Self-Supporting Graduate Professional Degree Programs Policy. The line-by-line review brought out several issues that will be included in the final document. Two significant issues that are specific to UCSF are:

1) The draft policy states that SSPs “should be established by academic departments and staffed with ladder-rank faculty on the same basis as state supported programs”. UCSF has a variety of interdisciplinary programs that are not departmentally based and thus the statement should reflect this particular situation, especially in light of the fact that other campuses are also heading towards interdisciplinary graduate programs.

2) UCSF has a large proportion of faculty outside the ladder-rank series so the policy should be inclusive of faculty in the Academic Senate series that are qualified to teach and conduct research but are not in ladder-rank series such as In-Residence and Clinical X.

The Graduate Council proposed that the statement be changed to: “Any self-supporting program should be established by academic departments or units and staffed with faculty in the Academic Senate series on the same basis as state supported programs.

**ACTION:** A revised communication that includes several recommendations from the council will be submitted to Academic Senate Chair, Farid Chehab.

**Review of DNP proposal – Richard Souza**
Graduate Council member, Richard Souza, reviewed the proposal to establish a new clinical doctorate program, the Doctor of Nursing Practice (DNP) to be jointly developed by the four UC campuses that have current nursing programs (UC Davis; UC Irvine; UCLA and UCSF).

The establishment of this program is in direct response to recommendations by the professional association to establish such programs. The program is self-sustaining, 7 quarters in length, and will include a combination of online and on-site experiences at several of the participating campuses. The current plan includes learner recruitment in 2015, and admitting the initial class for the 2015-2016 academic year.

Overall, the application is extremely well-written with clear rationale and objectives. The primary strengths include the quality of the program faculty, which includes a team of Universities that appear exceptional and are well-poised to implement a high quality program.

Recommendations to enhance and strengthen the program, as well as a request for clarification of several points, will be sent to Annette Carley.

**ACTION:** A communication will be sent to the program presenter, Annette Carley, for response possibly by February 13, 2014 meeting.

**Future of Postdoc Training – Anthony Hunt**

Graduate Council member, Anthony Hunt asked for a philosophical discussion on whether the University of California wanted to have standards of training for postdoctoral scholars. He noted that UCSF faculty teaching time is distributed to both students in degree programs as well as to postdocs not enrolled in a degree program. Time and funds are being spent training postdocs and should be recognized as an official activity.

The council recommended that the Faculty Postdoc Advisory Council proposed by Christine Des Jarlais in October, 2013, begin its work and consider taking up this concept. Council members volunteered to sit on a subcommittee by invitation rather than serving as a liaison to the Graduate Council.

Dean Watkins stated that committees would need a charge to be focused and effective, and therefore, the list generated at the September Graduate Council meeting should be submitted to the postdocs to determine what components of the list are important.

**Bylaw Revision - postponed to the February meeting**

**Graduate Student Association Report – Melissa Hendershott**

The council was updated on potential changes to the graduate student government structure. Currently, professional students are represented by one government (the ASUC), while graduate students are represented by the GSA. Students are being asked to vote this week on a proposal to merge the ASUC and GSA, resulting in one umbrella government. Each school will additionally maintain a sub-government within that structure to advocate for their unique needs (i.e. grad, medicine, dental, etc. will each have their own governing bodies).

**Analyst’s Report – Kathleen Dargan**

None

**New Business**
**Old Business**

**Review Process for New and Existing Programs - postponed to the February meeting**

New Program: [http://senate.ucsf.edu/2012-2013/i-gradc-09-24-12-DegreeProposalReviewProcess.html](http://senate.ucsf.edu/2012-2013/i-gradc-09-24-12-DegreeProposalReviewProcess.html)


There being no additional items for discussion, the meeting was adjourned at 4:35.

Kathleen Dargan, Senate Analyst