The Committee on Educational Policy (CEP) was called to order by Chair Pollick on October 22, 2013 at 10:35 a.m. in room U-506. A quorum was present.

Approval of the Minutes
The Minutes for September 24, 2013 were approved.

Chair’s Report – Howard Pollick

UCEP Representative for December 2, 2013 Meeting
UCEP representative, Don Curtis will attend and report on the meeting.

Representative to the Online Instruction Evaluation Blue Ribbon Panel
No representative will be appointed as the Panel, charged with conducting an independent review of the online program and the program’s evaluation component, has completed its study and has submitted a report on its findings to Amée Dorr, Provost and Executive Vice President of UC Academic Affairs.

Faculty member to participate in the WASC update process
A second request for member participation in the WASC Interim Report Committee will be sent to the committee. The work will take approximately 1 year with the final interim report due on November 1, 2014.

New and Renovated Spaces in the C and U Buildings (CSB/UCH) – John DeAngelo
Director of Educational and Technology Services, John DeAngelo reported on the allocation of campus space resources for educational activities in view of the decanting of the Clinical Sciences Building and UC Hall. The committee voiced their concern about the proposed reduction in education space at the Parnassus campus.

In a communication, the committee requested further consideration of space on the Parnassus campus which would give dedicated educational space priority. They also suggested the reconsideration of the use of space in the Kalmonovitz Library.

ACTION: A letter addressing the concerns regarding space allocation for the education mission at UCSF will be drafted and submitted to Farid Chehab, Chair of the UCSF Academic Senate.
San Francisco Division of the Academic Senate Bylaws, Appendix VII Bylaw Changes,
Subcommittee on Academic Dismissal/Due Process - David Irby, Elizabeth Yap
Subcommittee on the Process of Academic Dismissal/Due Process Chair, David Irby and Elizabeth Yap, Office of the General Counsel, presented the findings of the subcommittee (Don Curtis, Tamara Alliston, Leslie Floren, and Lynda Mackin). The subcommittee proposed changes to the current bylaws (San Francisco Division of the Academic Senate Bylaws, Appendix VII: Divisional Procedure for Review of Student Academic Performance and Dismissal) that were identified in the report on Students Experiencing Academic Difficulty (SEAD) presented to CEP earlier by Catherine Lucey.

One of the issues presented was that schools do not necessary have the committees named in the screening and promotions section of the bylaws.

**ACTION:** Verify the names of the schools’ committees.

Following the committee’s discussion and review of the proposed changes, suggested changes will be incorporated into a draft to be presented at the November 26th CEP meeting.

The current UCSF procedures can found on [http://senate.ucsf.edu/0-bylaws/stugr.html](http://senate.ucsf.edu/0-bylaws/stugr.html).

The subcommittee report is scheduled to be presented to the committee at the November, 2013 meeting. The report needs to be completed, submitted to the Committee on Rules and Jurisdiction and voted on by the Division Academic Senate by June 2014.

**Teach for UCSF Certificates**

Due to time constrains, the following URLs were presented to the committee members by Tina Brock:

- Blog post: [http://meded.ucsf.edu/radme/ucsf-launches-new-teach-ucsf-certificate-program](http://meded.ucsf.edu/radme/ucsf-launches-new-teach-ucsf-certificate-program)
- Website: [http://meded.ucsf.edu/radme/Teach-for-UCSF](http://meded.ucsf.edu/radme/Teach-for-UCSF)

There being no further business, Chair Pollick adjourned the meeting at 12:13 p.m. The next meeting will be held on November 26, 2013 at 10:30 in room U-506.

Senate Staff:
Kathleen Dargan
Senate Analyst
Kate.dargan@ucsf.edu
415-476-1308