Chair Shari Dworkin called the meeting of the School of Nursing (SON) Faculty Council to order on Friday, October 26, 2012 at 9:00 a.m. in Room N 319D. A quorum was present.

Approval of the September 21, 2012 Minutes
Chair Dworkin motioned to approve the September 21, 2012 minutes. Council members approved.

Chair's Report
Chair Dworkin reported on several issues. These included:

- **Attendance of the Coordinating and Academic Planning and Budget Committees:**
  - Coordinating Committee: Members reviewed proposed reforms to space planning, received an update on efforts to expand Senate Membership and listened to a presentation by John Ford, the new UCSF Director of Development.
  - Academic Planning and Budget: The committee will be creating several subcommittees to deal with common issues on campus. The idea is that smaller groups will allow faculty to meet and work in a specialized and focused way. Subcommittees will be established to work on topics such as, space planning, operational excellence and faculty involvement in the development office. Chair Dworkin is a member of the subcommittee on Operational Excellence.

- **Operational Excellence Survey Update:**
  All four Faculty Councils are now working together on the SON OE survey draft. Chair Dworkin has received feedback from all of the Councils and she looks forward to future collaboration on editing the survey. Chair Dworkin is also hopeful that the all of the schools can implement the survey together. However, she does not want the collaboration to delay the process. The target release date for the SON survey should be in early December for SON.

Chair Dworkin also noted that the UCSF Academic Senate Office has reached out to UC Berkeley Academic Senate Office in an effort to possibly collaborate on improving the OE efforts on each respective campus.

- **Senate Membership Taskforce:**
  Chair Dworkin informed the Council of the need to replace Jyn-Lin Chen as the SON representative on the Senate Membership Taskforce. Council members were asked to find
colleagues who might be interested in the position. Nominees should be faculty in the HS Clinical and Adjunct series and be an experience faculty meeting.

- **Budget Report from John Plotts:**
  Chair Dworkin reported on the presentation of the University's budget by John Plotts, UCSF Vice Chancellor of Finance. Dean Vlahov suggested that a presentation by John should be added as a new hot topic. The faculty council agreed.

**Dean's Report**
Dean Vlahov reported on the recent work to cost out the Master’s programs. For budget and planning purposes, the School of Nursing has begun the process of analyzing the cost of education. To aid in this effort, the Provost’s Office has provided funding to hire a financial analyst who will develop a model and provide cost estimates. Dean Vlahov informed the faculty that a report should be coming out soon. The hope is that with accurate data on cost, the school will have a more rationale way of making decisions. Later, these costing tools could be used to provide useful feedback to faculty.

Finally, Dean Vlahov discussed Prop. 30 and how campus leadership is getting prepared for the event that it doesn’t pass. Scenario building is now in the works.

**Associate Dean’s Report**
Zina Mirsky, Associate Dean of Administration, reviewed the history of the Health Science Compensation Plan (HSCP), the appointment of members to the HSCP Advisory Committee and the recent draft of the “good standing” language.

Last year the Regents approved revisions to Academic Personnel Manual Regulation 670 (APM 670). These revisions, which only apply to campuses with Health Science schools, limited the amount of outside compensation that clinicians could earn. Part of APM 670 requires that all of the schools create new HSCP Advisory Committees to assist the Dean on resolving issues on outside professional activities, conflict of interest, and conflict of commitment.

To form this new Advisory Committee, the school needs to appoint and elect new members. Associate Dean Mirsky asked the Faculty Council to assist in the election of representatives. This assistance will be needed by February 2013. Council members agreed to help.

Finally, Council members reviewed the draft language for, “Good Standing.” According to Associate Dean Mirsky, when APM 670 was enacted all of the schools worked together to develop common standing language. This language states that a faculty member is in “Good Standing,” unless they are found to have lost this standing. The language will continue to undergo further edits and the Council will be updated once the final language is approved.

**Department Reports**

**Social and Behavior Sciences**
- Chair Dworkin noted that the department is still working on the proposal for the Qualitative Summer Institute. Market analysis will be conducted.
- The recently hired faculty member will not join the department until April 2013.

**Family Health Care Nursing**
Kit Chelsea recapped the successful announcement of the Diabetes minor. Also, the department has recruited and hired a great coordinator for this program.

**Physiological Nursing**
Janine Cataldo reported that the department is still in the negotiation process with a faculty member from UCLA.

**Student Representative Report**
Rebecca Sedillo, Council Student Representative, reported on several student-related topics:

- **Bylaw Revisions:**
  The Student Council is currently in the process of revising its bylaws. Student Council members hope to achieve two goals with the revisions: 1) Improve budget transparency and 2) institutionalize communications with external groups, like the Faculty Council.

- **Membership of UC’s Student Government Organizations:**
  The president of the student council would like to flush out the relationship that the organization has with the GSA and ASUC. Currently a two-tiered system exists. Students were recently surveyed and the results were interesting. A large portion of students, 39%, requested that the students be counted under one student government. Student Council will continue to work on this issue over the coming months.

- **Importance of Transparency at the SON**
  Students are interested in transparency on school decisions on budget issues such as, tuition increases and cuts. They want to stay in touch with the Faculty Council and the administration to ensure that they are briefed and up-to-date.

Chair Dworkin added that the Faculty Council is interested in reestablishing communication lines with Student Government and that members will actively try to involve students in the future. A possible opportunity is to have a student sit on one of the working groups. Dean Vlahov added that students should be part of the full faculty meetings. The Council agreed.

**Organizational Strategy Working Groups**
Chair Dworkin asked the Council members to review the document with all of the membership. Two priorities are to have new administrative shifts and a leaner administrative structure.

**Discussions on the Definition of Shared Governance and Faculty Governance**
Chair Dworkin noted that over the past couple of months, faculty have had questions and concerns about the governance process. Some have noted concerns that the governance processes are being undermined and the Faculty Council should be involved. Others are concerned that they don’t fully understand Shared Governance principles at UC. To address these issues, Chair Dworkin would like to provide documentation on share governance and suggest that Council members add the topic of Shared Governance at UC to the list of “Hot Topics.”

Chair Dworkin then reviewed a quote from Bob Newcomer on his definition of Shared Governance. Council members then discussed their feeling about Shared Governance. Members noted that they want to make sure that share governance leads to constructive benefits, rather than added tension with administration. All agreed that in order to make shared governance work there needs to be a high level of transparency from the administration.

To address the need for more faculty consultation and promote Shared Governance, Council members agreed to promote participation on the working groups. Chair Dworkin asked the Council members to go back to their departments and ask how they feel about adding a discussion on shared governance as a hot topic for the next meeting. She suggested that an email be sent around to faculty in each the departments.

**Operational Excellence Survey – Update and Next Steps**
Chair Dworkin asked the Council to review the document and provide feedback.

**DNP Voting Results – Review, Discussion and Next Steps**
Laura Wagner, member of the DNP committee presented to the Council on the status of the DNP. She reported that she just had a conference call with UCLA, UC Davis and UC Irvine to discuss the potential
for collaboration on a DNP. The proposed idea is to have all schools share a similar core curriculum and have each campus specialize in a different area. The is going to be a post-master’s program that will be in an online/hybrid format. The goal is to have a degree start date offspring 2014. UCSF SON plans to put together a proposal by the spring 2013 for submission to Graduate Council.

Chair Dworkin asked the Council members if they would be interested in serving on the DNP committee? Council members can respond to Chair Dworkin by email.

Dean Vlahov mentioned that Laura Wagner and the committee should be contacting Joe Castro, Vice Chancellor of Student Academic Affairs, and Tejal Desai, Chair of the Graduate Council.

**Strategy Working Group**
After reviewing the working group committee rosters, it was noted that membership on "organization" working group is heavy. Council members would like more participation on other groups. The Council agreed that the departments should make sure that each department is represented on all of the committee. This will allow for departments to be better informed on the decisions and recommendations of each committee.

**Old Business**
None

**New Business**
None

The meeting adjourned at 11:03am

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