School of Nursing Faculty Council  
Shari L. Dworkin, PhD, MS, Chair

MINUTES  
Friday, February 15, 2013

PRESENT:  Shari Dworkin (Chair), Catherine Waters (Vice Chair), Bradley Aouizerat, Janine Cataldo, Kit Chesla, Karen Duderstadt, Yoshimi Fukuoka, Lynda Jacobsen, Rebecca Sedillo, David Vlahov

ABSENT:  Suzan Stringari-Murray

GUESTS:  None

Chair Shari Dworkin called the meeting of the School of Nursing (SON) Faculty Council to order at 9:00 a.m. in room N-319Y. A quorum was present.

Approval of the January 16, 2013 Minutes  
Chair Dworkin motioned to approve the January 16, 2013 minutes. Council members approved.

Chair’s Report

Chair Dworkin reported on the following items:

- **Academic Senate Call for Service:**
  The Call for Service has been sent out and all faculty members are encouraged to apply. The application process is now conducted through MyAccess.

- **Faculty Awards:**
  Kit Chesla will receive the School of Nursing’s 2013 Helen Nahm Research Lecture Award and Shari Dworkin will receive the Academic Senate’s 2013 Distinction in Mentoring Award. Chair Dworkin informed the Council that the 2013 Excellence in Teaching Awards process will be announced next week. The faculty will be receiving an email from Mike Henseler, the Dean’s Assistant, soon. The deadline for submitting nominations will be in mid-March.

- **Academic Planning and Budget Subcommittee on Operational Excellence (OE):**
  Chair Dworkin informed the Council that there was a recent meeting between with Senior Vice Chancellor Plotts and Senate leadership regarding faculty oversight of OE. At this meeting, John Plotts acknowledged the faculty concerns, but did not feel another the creation of another committee would be the best idea. He suggested that the senate should find ways to use existing mechanisms to provide feedback. He was supportive of having more faculty representation and input within these existing mechanisms.

- **OE Survey Results**
  The OE survey results are in from the schools of Nursing and Dentistry. In the School of Nursing, faculty reported less satisfaction with OE pre-award services than compared to the previous services. In the comments sections, faculty noted that they were upset with the amount of errors in grant applications, but that the blame was on the process and not on the service managers. In the School of Dentistry, survey results varied by department. Chair Dworkin informed the Council that the next steps will be to present and send the results report to the Dean’s Council, the APB OE Subcommittee and University Administrators involved in OE.

- **Organizational Strategy Working Group Update**
Chair Dworkin updated the Council on her work to better shared governance processes at the school. She informed the Council that so far she has visited the SBS and Family Departments, with the additional department visits to happen in the coming weeks. Once the department visits are complete, Chair Dworkin will visit the Dean’s Council in order to understand Administrative perceptions of shared governance. She will then hold a joint meeting between the Dean’s Council and the Faculty Council where results can be shared and discussed, and action steps decided upon.

In addition to the work to obtain feedback on shared governance, Chair Dworkin has been working with Zina Mirsky to review internal decision making processes. Zina Mirsky and Chair Dworkin have been reviewing standing committee bylaws and charges of the strategic working groups to understand if there is any overlap in process. The results will be presented to the Faculty Council and discussed with the Faculty in the full faculty meeting in order to determine next steps.

**Dean’s Report**

Dean David Vlahov saved his report for the Hot Topic and Full Faculty meeting. However, he still reported on a few items:

- **Plans for the Hot Topic:** Dean Vlahov is very proud of all of the faculty accomplishments over the past year. At the Hot Topic meeting he plans to showcase these great accomplishments and acknowledge the faculty for their hard work.
- **Clinical Faculty Feedback:** Clinical Faculty members are concerned about their future. The Dean would like to schedule regular meetings with these faculty members to discuss their concerns.
- **Faculty Compensation Packages:** The school is planning to do a market analysis and survey of faculty packages. How this analysis will be done has not yet been decided. Council members noted that this analysis should include cost-of-living expenses in the formula for the estimate.

**Associate Dean’s Report**

Adding to the OE survey results discussion, Associate Dean of Finance and Administration Lynda Jacobsen noted that the school is making an effort to try to improve services to faculty. To learn more about the gaps in service that faculty are experiencing, Lynda encourages faculty members to attend several upcoming OE work flow assessment sessions. At these sessions, staff will listen to faculty and document problems and concerns. With the information the school can identify what is needed to make improvements.

**Department Reports**

- **Family Health Care Nursing**
  No Report.

- **Community Health Systems**
  No Report.

- **Physiological Nursing**
  Glenna Dowling has announced that she will step down as Chair of the department.

- **Institute for Health and Aging**
  None.

- **Social and Behavioral Sciences**
  None.

**Student Representative Report**

Student Representative, Rebecca Sedillo, reported on the following items:
- **Invitation to the SON Hot Topic:** Representative Sedillo informed the Council that students have really appreciated the invitation to attend the Hot Topic meeting. The invitation marks a turn in perception as students previously believed that school information was only stumbled upon rather than made readily available.
- **Student Government Merger:** No further developments have occurred.
- **DNP Update:** MEPN students are restless for more details on the DNP implications.

**Proposed April Hot Topic**
Chair Dworkin motioned that the Faculty Council should hold another Hot Topic meeting in April. This additional Hot Topic meeting would be focused on providing an additional opportunity for faculty to learn more about the migration of course content from Moodle 1 to Moodle 2. Council members were not supportive of the idea. It was noted by a few members that school support staff are always available to faculty and that individual appointments could be scheduled as needed.

**Faculty Council Elections and Term Limits of Chair**
Chair Dworkin informed the Council that, contrary to what faculty members were told before, the nomination and election process is to be determined by incumbent Council members. In previous elections, Council members were informed that they were not in compliance with the bylaws when nominating and electing members. Analyst Artemio Cardenas will be contacting each of the incumbent department representatives to determine the nomination and election process for the 2013-2014 term.

Chair Dworkin then informed the Council that there are concerns that the chair’s term is too short and that Council members should consider extending the chair’s term from one year to two years to improve continuity. After discussion, the Council members agreed to go back to their departments and solicit feedback. Two options that will be proposed are to 1) extend the chair’s term to two years, or 2) limit the term to one year, but have the chair remain on the Council as a non-voting member.

**Old Business**
None.

**New Business**
Member Karen Duderstadt informed the Faculty Council that the Academic Senate’s Graduate Council is currently focused on self-supporting program policy. In particular, there is an interesting discussion over the role and responsibilities of state-supported faculty in self-supporting programs. Karen will report when more information becomes available.

The meeting adjourned at 10:50a.m.

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